

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of September 18th, Open Minutes

1. **Call to Order**

The meeting was called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm**

2. **Roll Call**

Director's Present, Secretary Cowley, Vice Chair Davis, Director Rider, Chairperson Weffelmeyer, Treasurer Kirchhofer, Director Hennessey

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CMO Walter, Paramedics Boehm, McCarver and Burgess

Guests: Robert Sweeney

3. **Pledge of Allegiance**

The Board led the Pledge of Allegiance

4. **Approval of Agenda**

Motion to approve the agenda as presented by Vice Chair Davis and Seconded by Secretary Cowley All in Favor:

Director Hennessey—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

5. **Open Minutes August 21st, 2023**

Motion to approve the Open Minutes of August 21st, 2023, by Vice Chair Davis and Seconded by Director Rider. All in Favor:

Director Hennessey—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

6. **Executive Minutes 21st, 2023**

Motion to approve the Executive Minutes of August 21st, 2023, by Vice Chair Davis and Seconded by Secretary Cowley. All in Favor:

Director Hennessey—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

7. **Public Forum- N/A**

- a. No public in attendance

8. **Local 2665-Union Update**

- a. Steward Boehm advised all is good.

9. **Chief's Report**

- b. Communications: Chief advised BSOJC banquet was canceled and will be rescheduled for March 2024.

10. **Old Business**

- a. Sewer extension project variance has been approved by the County and the sewer departments.
- b. Installation of the LED signs has been completed.
- c. Execution of admin agreements Motion by Secretary Cowley and Seconded by Vice Chair Davis Roll Call Vote:

Director Hennessey—Absent Vice Chair Davis—Yea Director Kirchhofer—Yea
Secretary Cowley—Yea Treasurer Weffelmeyer—Yea Director Rider—Yea

- d. New fitness equipment installation is complete, New Ultrasound devices have arrived, New Elevated CPR devices have arrived.

11. **New Business**

- a. First Reading of the 2023-2024 General Budget was read aloud.
- b. Update 2 house heating and cooling systems at \$210,785.00 Motion by Treasurer Kirchhofer and Seconded by Vice Chair Roll Call Vote.

Director Hennessey—Yea Vice Chair Davis—Yea Director Kirchhofer—Yea
Secretary Cowley—Yea Treasurer Weffelmeyer—Yea Director Rider—Yea

- c. Approval to place an order for another ambulance from Foster Coach. Motion by Vice Chair Davis and Seconded by Secretary Cowley Roll call vote:

Director Hennessey—Yea Vice Chair Davis—Yea Director Kirchhofer—Yea
Secretary Cowley—Yea Treasurer Weffelmeyer—Yea Director Rider—Yea

- d. Chief advised they were holding a budgetary work session on October 5th, 2023, at 1:30pm.

12. **Business & Financial Reports**

- a. Balance Sheet of Accounts
- b. General Checking \$790,683.79
- c. Investments \$2,962,000.00
- d. Total Combined **\$3,752,683.79**
- e. Money Market (0935) \$88,290.70
- f. Capital Projects \$25,000.00
- g. Capital Projects Invest \$3,508,750.02
- h. Debit Service \$550,926.77
- i. Balance Sheet
- j. Current Budget

13. **Uncollectible Report August 2023 \$1,346.00**

Motion by Vice Chair Davis and Seconded by Secretary Cowley to approve the uncollectible report in the amount of **\$1,346.00** Roll Call Vote:

Director Hennessey—Yea Vice Chair Davis—Yea Director Kirchhofer--Yea
Secretary Cowley--Yea Treasurer Weffelmeyer—Yea Director Rider--Yea

14. **Approval of District Bills** for August 2023 including payrolls of 8/11/2023 & 8/25/2023 in the amount of **\$262,223.36**. Motion by Treasurer Kirchhofer and Seconded by Vice Chair Davis to approve the bills for August 2023 including payrolls of 8/11/2023 & 8/25/2023 in the amount of **\$262,223.36** Roll Call Vote:

Director Hennessey—Yea Vice Chair Davis—Yea Director Kirchhofer--Yea
Secretary Cowley--Yea Treasurer Weffelmeyer—Yea Director Rider--Yea

15. **Motion to adjourn** by Treasurer Kirchhofer and Seconded by Vice Chair Davis to adjourn at 6:31 pm All in Favor:

Director Hennessey—Yea Vice Chair Davis—Yea Director Kirchhofer--Yea
Secretary Cowley--Yea Treasurer Weffelmeyer—Yea Director Rider--Yea

ATTEST

Kurt Weffelmeyer

ATTEST

Diana F. Davis