

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of October 17th, 2022, Open Minutes

1. Call to Order

Chief Guinn called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. Roll Call

Director's Present, Secretary Cowley, Chairperson Hloben, Director Kays, Vice Chair Davis, Director Hennessey, Treasure Weffelmeyer Via Phone

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CFO Wilson, LPAS Coleman, Captain Boehm, Paramedic Mccarver, Jack Coleman

Guests: Robert Sweeney, Scott Fisher, Shannon Crightons, Lorenzo Boyd

3. Pledge of Allegiance

Chief Guinn led the Pledge of Allegiance

4. Approval of Agenda

Vote to approve the agenda as presented by Vice Chair Davis and Seconded by Secretary Cowley. Roll Call Vote:

Chairperson Hloben -Yea

Director Kays-Yea

Vice Chair Davis-Yea

Secretary Cowley--Yea

Director Hennessey-Yea

Treasurer Weffelmeyer-Yea

5. Open Minutes September 19, 2022

Vote to approve the Open Minutes of September 19th, 2022, by Treasurer Weffelmeyer and Seconded by Secretary Cowley. Roll Call Vote:

Chairperson Hloben -Yea

Director Kays-Yea

Vice Chair Davis-Yea

Secretary Cowley--Yea

Director Hennessey-Yea

Treasurer Weffelmeyer-Yea

6. Executive Minutes September 19th, 2022

Vote to approve the Executive Minutes of September 19th, 2022, by Vice Chair Davis and Seconded by Secretary Cowley. Roll Call Vote:

Chairperson Hloben --Yea

Director Kays-Yea

Vice Chair Davis--Yea

Secretary Cowley--Yea

Director Hennessey-Yea

Treasurer Weffelmeyer-Yea

7. Tax Rate Hearing Minutes September 19th, 2022

Vote to approve the Tax Rate Hearing Minutes of September 19th, 2022, by Vice Chair Davis and Seconded by Secretary Cowley. Roll Call Vote:

Chairperson Hloben --Yea

Director Kays-Yea

Vice Chair Davis-Yea

Secretary Cowley--Yea

Director Hennessey-Yea

Treasurer Weffelmeyer-Yea

a. **Open Special Minutes September 11th, 2022**

Vote to approve the Open Special Minutes of September 11th, 2022, by Vice Chair Davis and Seconded by Secretary Cowley. Roll Call Vote:

Chairperson Hloben --Yea

Director Kays-Yea

Vice Chair Davis--Yea

Secretary Cowley-Yea

Director Hennessey-Yea

Treasurer Weffelmeyer-Yea

9. **Public Forum- NIA**

- a. Chief stated they had no public in attendance to address the board

10. **Local 2665-Union Update**

- a. Steward Boehm thanked the board for the negotiations and the signing of the new 3 year contract.

11. **Public Forum- NIA**

- b. Chief stated they had no public in attendance to address the board

12. **Chiefs Report**

- c. Communications: Chief advised he was investigating an ERC document received by the district which is a tax credit for employers with W2 employees. He will advise if the district is eligible with being a political subdivision of the state.
- d. Chief further advised the personnel had been attending several different public relations events. A special thanks was given to Mark Wilson and Ron Tisuis for caring for an injured person in the homecoming parade

13. **Old Business**

- a. Chief advised all the signature cards have been completed and turned into Commerce to open the new accounts. Debt Service and Capital Projects.
- b. Second and Final reading of the 2022-2023 proposed budget, Motion by Chairperson Hloben and Seconded by Director Kays Roll Call Vote:

Chairperson Hloben -Yea

Director Kays-Yea

Vice Chair Davis--Yea

Secretary Cowley-Yea

Director Hennessey-Yea

Treasurer Weffelmeyer-Yea

14. **New Business**

- a. Resolution Authorizing and directing the issuance, sale and delivery of general obligation bonds, series 2022 of the NJCAD, providing for the levy and collection of an annual tax for the proposed of paying the principal of and interest on the bonds as they become due, and authorizing certain other documents and actions in connection therewith.
Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the above resolution. Roll Call Vote:

Chairperson Hloben --Yea

Director Kays-Yea

Vice Chair Davis--Yea

Secretary Cowley-Yea

Director Hennessey-Yea

Treasurer Weffelmeyer-Yea

- b. Resolution approving file amended and restated tax-exempt financing compliance procedure for njcad.
Motion by Vice Chair Davis and Seconded by Treasurer Weffelmeyer to approve the above resolution. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays-Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey-Yea	Treasurer Weffelmeyer-Yea

- c. The board approved the Chief to execute all of the documents for the bond issue

- d. Mutual aid agreement between RTAD and NJCAD
Motion by Secretary Cowley and Seconded by Director Hennessey to approve the above the Mutual aid agreement as proposed. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays-Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey-Yea	Treasurer Weffelmeyer-Yea

15. Business & Financial Reports

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|------------------------------|----------------|
| a. Balance Sheet of Accounts | |
| b. General Checking | \$570,483.48 |
| c. Investments | \$1,489,000.00 |
| d. Total Combined | \$2,059,483.48 |
| e. Money Market (0935) | \$107,727.28 |
| f. Balance Sheet | |
| g. Current Budget | |

16. Uncollectible Report September 2022 \$8,190.40
Motion by Director Hennessey and Seconded by Secretary Cowley to approve the uncollectible report in the amount of \$8,190.40. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays-Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey-Yea	Treasurer Weffelmeyer-Yea

17. Approval of District Bills for September 2022 including payrolls of 9/9/2022 and 9/23/2022 in the amount of \$199,150.15.
Motion by Vice Chair Davis and Seconded by Director Hennessey to approve the bills for September 2022 including payrolls of 9/9/2022 and 9/23/2022 in the amount of \$199,150.15.
Roll Call Vote:

Chairperson Hloben --Yea	Director Kays-Yea	Vice Chair Davis-Yea
Secretary Cowley--Yea	Director Hennessey-Yea	Treasurer Weffelmeyer-Yea

18. Motion to adjourn at 6:30 pm by Secretary Cowley and Seconded by Vice Chair Davis All if Favor;

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