

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of June 19th, 2023, Open Minutes

1. **Call to Order**

The Chairperson called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

Director's Present: Chairperson Weffelmeyer, Secretary Cowley, Vice Chair Davis, Director Hennessey, Treasurer Kirchhofer, Director Rider

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn

Guests: N/A

3. **Approval of Agenda**

Vote to approve the agenda as presented motion by Vice Chair Davis and Seconded by Secretary Cowley. All In Favor:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer--Yea

Secretary Cowley--Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

4. **Open Minutes May 15th 2023**

Vote to approve the Open Minutes of May 15th, 2023, by Vice Chair Davis and Seconded by Treasurer Kirchhofer. Roll Call:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer--Yea

Secretary Cowley--Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

Public Forum- N/A

a. No public in attendance

5. **Local 2665-Union Update**

a. Chief advised all is going well.

6. **Chief's Report**

b. Communications: Chief advised the district is still awaiting the legislative issue for 911 is on the Governors desk and is still anticipated to be signed by July 14th.

7. **Old Business**

a. BSOJC trailer, we worked to get Woodard to donate the funds to purchase an enclosed 5x8 trailer. The trailer will be registered to NJCAD, and we will cover it on our insurance. The trailer will be kept at NJCAD and placed on the hill with BSOJC as a wrap.

b. Chief advised the Phone system is moving forward as planned.

c. LED sign project has finally passed the permitting process in the county and is now moving forward. The county was holding this up with improper coding the project.

d. Chief Advised on the sewer improvement project is moving forward by working towards a variance between the Jefferson County sewer and Northeast Public sewer. We will be

holding a meeting at NJCAD on the 29th at 6 pm to discuss option for the residents of Miller Gardens to connect and get off their septic's.

8. **New Business**

- a. Chief advised on the status of the Community AED program and provided a quote to purchase 40 AEDs.

Vote to approve the purchase of 40 AEDs for the Community AED program as presented motion by Vice Chair Davis and Seconded by Secretary Cowley. All In Favor:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer—Yea
Secretary Cowley—Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

- b. Chief advised on the status of the Community AED program and provided a quote to purchase 40 AEDs.

Vote to approve the purchase of 40 AEDs for the Community AED program as presented motion by Vice Chair Davis and Seconded by Secretary Cowley. All In Favor:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer—Yea
Secretary Cowley—Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

- c. Chief advised on the status of purchasing 8 new UE laryngoscope at a price of \$12,522.00.

Vote to approve the purchase of 8 new UE laryngoscope as presented motion by Director Rider and Seconded by Director Hennessey. All In Favor:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer—Yea
Secretary Cowley—Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

9. **Business & Financial Reports**

I.	Balance Sheet of Accounts	
II.	General Checking	\$773,928.70
III.	Investments	\$2,723,000.00
IV.	Total Combined	\$3,496,928.70
V.	Money Market (0935)	\$85,107.18
VI.	Capital Projects Peg	\$25,000.00
VII.	Capital Projects Inves	\$3,890,752.28
VIII.	Debt Service Pay Binds	\$656,638.43
IX.	Total Bond Accounts	\$4,572,391.23

- a. **Balance Sheet**
b. **Current Budget**

10. Uncollectible Report May 2023 **\$11,937.12**

Motion by Director Hennessey and Seconded by Director Rider to approve the uncollectible report in the amount of **\$11,937.12**. Roll Call Vote:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer—Yea
Secretary Cowley—Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

11. Approval of District Bills for May 2023 including payrolls of 5/2/2023, 5/16/2023 and 5/30/2023 in the amount of **\$277,380.60**

12. Motion by Treasurer Kirchhofer and Seconded by Director Rider to approve the bills for May 2023 including payrolls of 5/2/2023, 5/16/2023 and 5/30/2023 in the amount of **\$277,380.60**. Roll Call Vote:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer—Yea
Secretary Cowley—Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

13. Motion to adjourn @ 6:29pm by Vice Chair Davis and Seconded by Secretary Cowley. All in Favor:

Director Rider—Yea Vice Chair Davis—Yea Chairperson Weffelmeyer—Yea
Secretary Cowley—Yea Director Hennessey—Yea Treasurer Kirchhofer—Yea

(SEAL)

ATTEST Kurt Weffelmeyer
ATTEST Rebecca Cowley