

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the January 21, 2019

1. **Call to Order**

Chief Guinn called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

Director's Present: Vice Chair Davis, Secretary Cowley, Director Weffelmeyer, Treasurer Hennessey and Director Kays

Absent: Chairperson Hloben

Late Arrival:

In Attendance:

Staff: Chief Guinn, CMO Pratte, Paramedics Exler, Medlock, Walters, DeAngelo, Bogert, Cobb and Flowers

Guests: N/A

3. **Pledge of Allegiance**

Chief Guinn led the Pledge of Allegiance

4. **Approval of Agenda**

Chief Guinn presented the agenda.

a. **Approval of Agenda**

Motion made by Secretary Cowley and Seconded by Director Kays to approve the agenda as presented.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Treasurer Hennessey--Yea

Director Kays —Yea

Secretary Cowley--Yea

Approval of Minutes

a. **Open Minutes December 14th, 2018**

Motion made by Vice Chair Davis and Seconded by Director Kays to approve the Open Minutes December 14th, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Treasurer Hennessey--Yea

Director Kays —Yea

Secretary Cowley--Yea

Public Forum – Public to address the Board of Directors

N/A

5. **Local 2665 – Union Update**

Mike DeAngelo represented the Union and advised everything is going well with nothing to report.

6. **Chief's Report**

- a. Communications: Chief Guinn advised on Captain DeAngelo has made a choice to follow a different career path after eight years with NJCAD. Chief advised this is a huge loss to NJCAD, but the NJCAD family wish Mike the very best in all his future endeavors.
- b. Chief Guinn further advised with the current opening NJCAD has hired Paramedic Kristen Bogert fulltime as of February 2nd, 2019, all in attendance congratulated each of them.
- c. Chief Guinn advised the district is moving towards a Capital One credit card with a 100k limit that pays 2% cash back. The district will be moving the paying of most bills over to this card and taking advantage of the savings to benefit the district. All board members in attendance where understanding and in agreement.

7. **Old Business**

- a. N/A

8. **New Business**

- a. Resolution Suspending Election was read aloud by Chief Guinn two times with no comments made.
Motion made by Secretary Cowley and Seconded by Vice Chair Davis to approve the Resolution Suspending Election.
Motion passed as written, Roll call vote.

Director Weffelmeyer—Yea Vice Chair Davis—Yea Treasurer Hennessey--Yea
Director Kays —Yea Secretary Cowley--Yea

- b. Resolution Conflict of Interest was read aloud by Chief Guinn two times with no comments made.
Motion made by Secretary Cowley and Seconded by Vice Chair Davis to approve the Resolution Conflict of Interest.
Motion passed as written, Roll call vote.

Director Weffelmeyer—Yea Vice Chair Davis---Yea Treasurer Hennessey--Yea
Director Kays —Yea Secretary Cowley--Yea

- c. Vote to move monies budgeted for election to further fund HSA accounts for full time employees in the amount of \$13,000.00 and to move the remaining \$7,000.00 to Public Relations/Employee Relation.

Motion made by Secretary Cowley and Seconded by Director Kays to approve the move monies budgeted for election to further fund HSA accounts for full time employees in the amount of \$13,000.00 and to move the remaining \$7,000.00 to Public Relations/Employee Relation.

Motion passed as written, Roll call vote.

Director Weffelmeyer—Yea Vice Chair Davis---Yea Treasurer Hennessey--Yea
Director Kays —Yea Secretary Cowley--Yea

Business & Financial Report

- a. Balance Sheet of Accounts-
 - (i) Checking **\$1,604,550.86**
 - (ii) Healthcare **\$341,948.86**
 - (iii) Investments: **\$1,734,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports

f. Uncollectible Reports – December 2018 \$460.43

Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the Uncollectible Report for December 2018 in the amount \$460.43

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Vice Chair Davis--Yea Treasurer Hennessey--Yea
Director Kays —Yea Secretary Cowley--Yea

Approval of District Bills December 2018 \$371,663.63 including 12/7/2018 and 12/21/2018 payrolls.

Motion made by Secretary Cowley and Seconded by Vice Chair Davis to approval of District Bills December 2018 \$371,663.63 including 12/7/2018 and 12/21/2018 payrolls.

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Vice Chair Davis--Yea Treasurer Hennessey--Yea
Director Kays —Yea Secretary Cowley--Yea

Motion by Secretary Cowley and Seconded by Vice Chair Davis at 6:30 pm to adjourn with nothing requiring an executive session.

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Vice Chair Davis--Yea Treasurer Hennessey--Yea
Director Kays —Yea Secretary Cowley--Yea

(SEAL)

ATTEST *Maria Davis*

ATTEST *Rebecca Cowley*

