

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the September 16, 2013

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:30 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Treasurer Kathy Hennessey, Secretary Rebecca Cowley and Director Diana Davis

Late Arrival: Vice Chairperson Tasha Schriewer 6:31

Absent: Director Julia Vessells

In Attendance:

Staff: Jamie Guinn, Jennifer Wilson, Kathy Buss, Alex Dooley, Jessica Maddock, Joe Kennedy, Shawn Plummer, Mike Mueller, Laura Gunning

Guests: District Counsel Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda without changes

Motion made by Director Davis and Seconded by Secretary Cowley to approve the agenda as presented

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey– Yea

Vice Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes August 19, 2013**

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Regular Open Minutes for August 19, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Vice Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley – Yea

b. **Executive Meeting Minutes August 19, 2013**

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Executive Minutes for August 19, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Vice Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley – Yea

6. **Public Forum – Public to address the Board of Directors**

N/A

7. **Executive Session** - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:

(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

Personnel/Litigation

Motion made to close open and open the executive session at 6:36 pm by Director Davis and Seconded by Vice Chairperson Schriewer

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Secretary Cowley – Yea

Vice Chairperson Schriewer – Yea

8. Close Executive Session and return to open

Motion made Vice Chairperson Schriewer and Seconded by Treasurer Hennessey to close executive session and return to regular open session at 6:56

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey– Yea

Vice Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

Report from Executive Session

Nothing to report

Local 2665 – Union Update

Lieutenant Maddock represented the Union and advised everything is going well with nothing to report at this time.

9. Chief's Report

- a. Communications:
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Scheduling
 - (iv) Public Relations

10. Old Business

- a. Final reading and approval of the 2013-2014 Budget. Chairperson Hloben read the proposed budget as present without changes.

Motion made by Vice Chairperson Schriewer and Seconded by Director Davis to approve the 2013-2014 budget as presented.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Secretary Cowley – Yea

Vice Chairperson Schriewer – Yea

11. New Business

- a. Tax Rate Hearing Setting General Revenue Tax and Special Pension Tax
- b. New Grant Banking account Resolution signed.

12. Business & Financial Reports

- a. Account Listings
 - (i) Checking: **\$120,803.04**
 - (ii) Investments: **\$747,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Lease Summary
- f. Accounts Receivable Reports

g. Uncollectible Reports – **September-\$21,596.26**

Motion made by Director Davis and seconded by Vice-Chairperson Schriewer to approve the Uncollectible Report for September 2013 All in favor, motion passed as written.

Chairperson Hloben –Yea Treasurer Hennessey – Yea Vice Chairperson Schriewer – Yea
Director Davis -Yea Secretary Cowley – Yea

h. Approval of District Bills – Total **\$143,933.73**

Motion made by Secretary Cowley and Seconded by Director Davis to approve the bills for July in the amount of **\$143,933.73**

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea Treasurer Hennessey – Yea Vice Chairperson Schriewer – Yea
Director Davis -Yea Secretary Cowley – Yea

13. **Adjournment**


Motion made by Director Davis and Seconded by Secretary Cowley to Adjourn at 7:34 pm

All in favor, motion passed as written.

Chairperson Hloben –Yea Treasurer Hennessey – Yea Vice Chairperson Schriewer – Yea
Director Davis -Yea Secretary Cowley – Yea

(SEAL)

ATTEST



ATTEST