

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the July 21st, 2014

1. Call to Order

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:30 pm by Chairperson Hloben.

2. Roll Call

Director's Present: Chairperson Carla Hloben, Director Diana Davis, Secretary Rebecca Cowley, and Treasurer Kathy Hennessey

Late Arrival: Vice Chair Schriewer 6:34

Absent: Director Vessells

In Attendance:

Staff: Jamie Guinn, Bill O'Hara, Jessica Maddock, Nicholas Greffet

Guests: Counsel Allison Sweeney,

3. Pledge of Allegiance

Chairperson Hloben led the Pledge of Allegiance

4. Approval of Agenda

Chairperson Hloben presented the agenda

Motion made by Treasurer Hennessey and Seconded by Secretary Cowley to approve the agenda as presented.

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley--Yea

Director Davis -Yea

Approval of Minutes

- a. Regular Meeting Open Minutes June 16th, 2014

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Regular Open Minutes for June 16th, 2014.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley--Yea

Director Davis -Yea

5. Public Forum – Public to address the Board of Directors

N/A

6. Local 2665 – Union Update

Captain OHara advised everything is going well with nothing to report at this time.

7. Chief's Report

- a. Communications:
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

- a. Chief Guinn advised on status of sales tax implementation and the list of businesses has been completed with assistance of the DOR. We hopefully should begin seeing monies late September or October.
- b. Breach insurance quotes should be coming in hopefully in the next couple weeks.
- c. Fulltime Hiring process is being held the 23rd and 24th for current part time employees to test for a spot on a 1 year hiring list to be put in place.
- d. Board Member Training discussion per Chairperson Hloben. Questions that were asked are outlined below.
 - 1. Can we decrease or grow our board per RSMO 190.051?

District Counsel Allison Sweeney advised this was something she would have to investigate and we would get back with factual information.

- 2. Board quorum can be 3?

Chief Guinn advised they would investigate and get back with clarification and the belief was that was meant to be 3 present and 1 via phone to make the quorum.

- 3. NJCAD Board Members being eligible for health insurance plan.

Chief Guinn it was not illegal for the district to provide health insurance to the members it is our actual health insurance plan has a definition of eligible employees and this eliminates non full time members which ties to our actually worked per week. Chief advised he would get this documentation and provide for board review. Chief advised the possible cost per belly button could be \$12,500 plus \$200.00 per month per member. Chief advised if that was something the members wanted to move towards he would rather inquire if it would be legal to provide an insurance stipend which would be more cost effective for elected members.

Counsel Sweeney advised the law was different for fire departments verses EMS agencies regarding providing health insurance.

9. **New Business**

- a. Chief Guinn advised we are getting deep into the 2014-2015 budgeting process and we have received the 1st assessment and will be working forward and the 2nd and 3rd arrive that are required to complete budgeting. Chief also advised we are receiving 3 quotes for remount of unit 6827 once they are all in he would advise them of the amount to be approved for next year's budget and place the order for a December or January 2015 delivery. Chief further advised we would be doing it this way to ensure a timely delivery of the unit with chase delivery time.
- b. Chief Guinn advised on the MVC between 6817 and 6414 back in June, Chief further advised the fire department has filed a claim with their insurance so we have also. I have provided all information to MOPERM and they are handling it from here. The Board had requested to view the in vehicle video so that was viewed for clarification of the event.

Business & Financial Report

- a. Account Listings
 - (i) Checking **\$178,732.75**
 - (ii) Investments: **\$996,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – July **\$31,869.16**

Motion made by Director Davis and seconded by Treasurer Hennessey to approve the Uncollectible Report for July 2014 All in favor, motion passed as written.

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Vice-Chair Schriewer--Yea

Secretary Cowley--Yea

g. Approval of District Bills June – Total **\$141,844.00**

Motion made by Secretary Cowley and Seconded by Vice-Chair Schriewer to approve the bills for June in the amount of **\$141,844.00** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Vice-Chair Schriewer--Yea

Secretary Cowley--Yea

10. Close Open and Open Executive Session

Motion made by Director Davis and Seconded by Vice-Chair Schriewer to approve close open and open executive at 7:19 All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Vice-Chair Schriewer--Yea

Secretary Cowley--Yea

11. Motion to adjourn at 7:28

Motion made by Vice-Chair Schriewer and Seconded by Director Davis to adjourn at 7:28.

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Vice-Chair Schriewer--Yea

Secretary Cowley--Yea

(SEAL)

ATTEST



ATTEST


