

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the Open Monthly Board Meeting

June 18th, 2012

1. Call to Order

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:05pm by Chairperson Hloben.

2. Roll Call

Director's Present: Chairperson Carla Hloben, Secretary Kathy Hennessey, Treasurer Julia Vessells, and Director Tasha Schriewer

Late Arrival: Vice-Chairperson John Whitehead via conference call at 6:33pm

Absent: Director Diana Davis

In Attendance:

Staff: Chief Guinn, Business Manager Wilson, Claims Representative Coleman, Paramedic Colombo, Lt. O'Hara, Paramedic Torno, Paramedic Kennedy, Paramedic Herr and Legal Counsel Bob Sweeney.

Guests: Michael Waxenberg and Jim Gross

3. Pledge of Allegiance

4. Approval of Agenda

Vice-Chairperson Hloben presented the agenda as posted. Motion made by Director Schriewer and seconded by Treasurer Vessells to approve the posted agenda. All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea Secretary Hennessey-Yea Treasurer Vessells-Yea
Director Schriewer-Yea

5. Approval of Minutes

a. Regular Meeting Open Minutes for April 16th, 2012

Corrections will be made to the presented minutes to include roll call vote & motions on item 5. Motion made by Director Schriewer and seconded by Treasurer Vessells to approve the Regular Meeting Open Minutes for April 16th, 2012 with the above-mentioned corrections. Motion passed as written. Roll call vote;

Chairperson Hloben –Yea Secretary Hennessey-Yea Treasurer Vessells-Yea
Director Schriewer-Yea

b. Regular Meeting Closed Executive Minutes for April 16th, 2012

Upon motion made by Treasurer Vessells and seconded by Director Schriewer to approve the Regular Meeting Closed Executive Minutes for April 16th, 2012. Motion passed as written. Roll call vote;

Chairperson Hloben –Yea Secretary Hennessey-Yea Treasurer Vessells-Yea
Director Schriewer-Yea

6. Public Forum – Public to address the Board of Directors

Nothing to report.

7. Local 2665 – Union Update

No representation present

8. Chief's Report

- a. Communications
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Scheduling
 - (iv) Public Relations

9. Old Business

- a. Board Applications and Reimbursement
- b. Kitchen Project Status

10. New Business

- a. Update on 6817
- b. Update on 6837
- c. Full Time Hiring
- d. Ambulance Purchasing Presentation
Motion made by Treasurer Vessells and seconded by Director Schriewer to approve the purchase of a 2012 Ford Medtec Ambulance from Foster Coach Sales, Inc. in the amount of \$106,737.00 to be paid in full and directly from our general account.
All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea Vice-Chairperson Whitehead-Yea Secretary Hennessey-Yea
Treasurer Vessells-Yea Director Schriewer-Yea

- e. ABC3 Class Update/Billing for deceased patients
- f. AFG Grant Process/Health & Wellness

11. Business & Financial Reports

- a. Account Listings
 - (i) Checking: \$559,103.87
 - (ii) Investments: \$499,019.10
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Lease Summary
- f. Accounts Receivable Reports
- g. Uncollectible Reports – May \$15,430.67 & June \$12,059.46
Motion made by Secretary Hennessey and seconded by Treasurer Vessells to approve the Uncollectible Report for May & June totaling \$27,490.13. All in favor, motion passed as written.

Chairperson Hloben –Yea Vice-Chairperson Whitehead-Yea Secretary Hennessey-Yea
Treasurer Vessells-Yea Director Schriewer-Yea

- h. Approval of District Bills - \$281,732.99

Motion made by Treasurer Vessells and seconded by Secretary Hennessey to approve the bills for April & May in the amount of \$281,732.99. All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea	Vice-Chiarperson Whitehead-Yea	Secretary Hennessey-Yea
Treasurer Vessells-Yea	Director Schriewer-Yea	

12. Executive Session

Upon motion made by Director Schriewer and seconded by Treasurer Vessells the open meeting was closed and the closed meeting was opened at 6:59pm. All in favor, motion passed as written.

Chairperson Hloben –Yea	Vice-Chairperson Whitehead-Yea	Secretary Hennessey-Yea
Treasurer Vessells-Yea	Director Schriewer-Yea	

13. Return to Open Session- Report from Executive Session

Nothing to report

Motion made by Secretary Hennessey and seconded by Director Schriewer the return to open session. Roll call vote:

Chairperson Hloben-Yea	Vice-Chairperson Whitehead-Yea	Secretary Hennessey-Yea
Treasurer Vessells-Yea	Director Schriewer-Yea	

14. Adjournment

Upon motion made by Director Schriewer and seconded by Secretary Hennessey the meeting was closed. All in favor, motion passed as written. Meeting was adjourned at 7:51pm. Roll call vote;

Chairperson Hloben-Yea	Vice-Chairperson Whitehead-Yea	Secretary Hennessey-Yea
Treasurer Vessells-Yea	Director Schriewer-Yea	

(SEAL)

ATTEST  _____

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