

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the June 17, 2013

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:02 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Vice Chairperson Tasha Schriewer, Secretary Rebecca Cowley and Director Diana Davis

Late Arrival:

Absent: Director Julia Vessells and Treasurer Kathy Hennessey

In Attendance:

Staff: Chief Jamie Guinn, and Legal Counsel Bob Sweeney.

Guests: N/A

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Secretary Cowley and Seconded by Vice Chairperson Schriewer to approve the agenda as presented.

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes May 20, 2013**

Motion made by Director Davis and Seconded by Vice- Chairperson Schriewer to approve the Regular Meeting Open Minutes for May 20th, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

6. **Public Forum – Public to address the Board of Directors**

N/A

7. **Local 2665 – Union Update**

No shop representative present, Chief Guinn advised everything is going well with nothing to report at this time.

8. **Chief's Report**

a. Communications: Chief Guinn advised he has been approached by Jack Walters and Jack Hale wanting to speak to NJCAD about joining Peaceful Village. I advised them to come to our July 15th, 2013 meeting for further discussion. Discussion was had surrounding several different areas, Chief Guinn and Legal Counsel Sweeney will put together a list of questions surrounding this issue for the July Meeting.

b. EMS Call Report and Statistics

- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Scheduling
 - (iv) Public Relations

9. **Old Business**

- a. Board Member Training July 12th, 2013 Lodge Four Seasons

10. **New Business**

- a. Liability Theft Insurance Increase Clause Added for \$300.00 per year

11. **Business & Financial Reports**

- a. Account Listings
 - (i) Checking: **\$328,619.52**
 - (ii) Investments: **\$747,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Lease Summary
- f. Accounts Receivable Reports
- g. Uncollectible Reports – **June \$18,441.55**

Motion made by Vice-Chairperson Schriewer and seconded by Directed Davis to approve the Uncollectible Report for June 2013 All in favor, motion passed as written.

Chairperson Hloben –Yea
Director Davis -Yea

Vice-Chairperson Schriewer – Yea
Secretary Cowley - Yea

- h. Approval of District Bills – Total **\$189,142.73**

Motion made by Secretary Cowley and Seconded by Vice-Chairperson Schriewer to approve the bills for May in the amount of **\$189,142.73** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Director Davis -Yea

Vice-Chairperson Schriewer – Yea
Secretary Cowley - Yea

12. **Motion to Close Open and open Closed:**

Motion made by Director Davis and Seconded by Vice-Chairperson Schriewer to close open and open executive session at 6:39 pm

Motion to close Executive with nothing to report and Adjourn

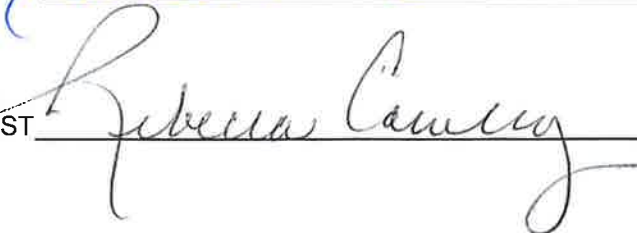
Motion made by Director Davis and Seconded by Secretary Cowley to close Executive and Adjourn at 6:49 pm motion passed as written.

Chairperson Hloben –Yea
Director Davis -Yea

Vice-Chairperson Schriewer – Yea
Secretary Cowley - Yea

(SEAL)

ATTEST  _____

ATTEST  _____