

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the June 16th, 2014

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:30 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Director Diana Davis, Secretary Rebecca Cowley, Director Julia Vessells and Treasurer Kathy Hennessey

Late Arrival:

Absent: Vice Chair Schriewer

In Attendance:

Staff: Jamie Guinn, Jennifer Wilson, Bill O'Hara, Norm Corley, Stacy Limberg, Mike DeAngelo, Jessica Maddock
Guests: Counsel Bob Sweeney,

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Secretary Cowley and Seconded by Director Davis to approve the agenda as presented. All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley--Yea

Director Davis -Yea

Director Vessells--Yea

Approval of Minutes

a. Regular Meeting Open Minutes May 19th, 2014

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Regular Open Minutes for May 19th, 2014.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley--Yea

Director Davis -Yea

Director Vessells--Yea

b. Executive Meeting Minutes May 19th, 2014

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Executive Minutes for May 19th, 2014.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley--Yea

Director Davis -Yea

Director Vessells--Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Shop Steward Maddock advised everything is going well with nothing to report at this time and they welcome new shop member Kim Scott.

7. **Chief's Report**

- a. Communications:
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

- a. Chief Guinn advised on status of sales tax implementation
- b. Reminder of Board Member training July 10th and 11th Lodge of Four Seasons. Cancel Director Vessells and Possible Secretary Cowley. Discussion on updating By-Laws to reflect chain in legislation allowing for a quorum to be via phone instead of in person in emergency situations.

9. **New Business**

- a. Chief Guinn advised we are currently acquiring quotes on Breach Insurance.
- b. Upcoming grant process will open this fall. Looking at items of Power Loads, Lucas CPR Machine and will investigate solar power options.
- c. Promotion Process has been completed; results will be reviewed Friday in our Leadership meeting.
- d. Fulltime hiring process will be held on July 23rd and 24th for current part time employees to test and be placed on a hiring list for one year.
- e. We are currently investigating IT quotes for our future.
- f. Planning Team Meeting to review and complete the 2014-2015 Budget will be held on 6/25/2014 from 9am -10:30 Treasurer Hennessey to attend.
- g. Chief Guinn advised on the purchase of the new UV light and binder lift to assist with safely lifting obese patient reducing back injuries.

Business & Financial Report

- a. Account Listings
 - (i) Checking **\$266,048.11**
 - (ii) Investments: **\$996,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **June \$27,245.25**

Motion made by Secretary Cowley and seconded by Director Davis to approve the Uncollectible Report for June 2014 All in favor, motion passed as written.

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Director Vessells--Yea

Secretary Cowley--Yea

- g. Approval of District Bills May – Total **\$204,782.52**

Motion made by Director Davis and Seconded by Director Vessells to approve the bills for May in the amount of **\$204,782.52** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Director Davis -Yea

Treasurer Hennessey – Yea
Director Vessells--Yea

Secretary Cowley--Yea

10. Close Open and Open Executive Session
N/A

11. Motion to adjourn at 7:06

Motion made by Secretary Cowley and Seconded by Director Vessells to adjourn at 7:06.

Motion passed as written.

Chairperson Hloben -Yea

Director Davis -Yea

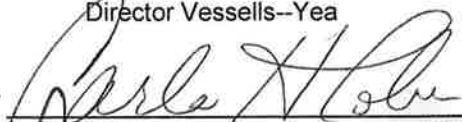
Treasurer Hennessey - Yea

Director Vessells--Yea

Secretary Cowley--Yea

(SEAL)

ATTEST



ATTEST



ORIGINAL