

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the May 19th, 2014

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 7:09 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Director Diana Davis, Vice Chair Schriewer and Treasurer Kathy Hennessey

Late Arrival:

Absent: Secretary Rebecca Cowley, Director Julia Vessells

In Attendance:

Staff: Jamie Guinn, Bill O'Hara, Steve Knight, Shawn Plummer, Alex Dooley, Kathy Buss

Guests: Counsel Bob Sweeney,

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Director Davis and Seconded by Secretary Hennessey to approve the agenda as presented.

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea

Director Davis -Yea

Approval of Minutes

a. Regular Meeting Open Minutes April 21st, 2014

Motion made by Director Davis and Seconded by Vice Chair Schriewer to approve the Regular Open Minutes for April 21st, 2014.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea

Director Davis –Yea

b. Executive Meeting Minutes April 21st, 2014

Motion made by Director Davis and Seconded by Treasurer Hennessey to approve the Executive Minutes for April 21st, 2014.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea

Director Davis –Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Captain OHara advised everything is going well with nothing to report at this time.

7. **Chief's Report**

a. Communications:

- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

- a. Chief Guinn advised all required information has been gathered and turned into the DOR to implement the sales tax. Projection is we should begin to see monies August or September.
- b. SB630 made it to the House floor and did not make it to be passed this session so we will begin working on it next session.
- c. Reminder of Board Member training July 10th and 11th Lodge of Four Seasons.
- d. Clinical Saves Award update
- e. Basement area hours for employees and Board members are from 8am to 9pm.

9. **New Business**

- a. North Jefferson County Ambulance District Ordinance 2014.05.19.001
Motion made by Vice Chair Schriewer and Seconded by Director Davis to approve the Ordinance 2014.05.19.001 after being read two time by Chairperson Hloben..
Motion passed as written. Roll call vote;
Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea
Director Davis –Yea
- b. Welcome new hire Kim Scott
- c. ABC3 Training 20th & 21st all office and two crew personnel attending yearly, covers all HIPPA, Coding and billing.

Business & Financial Report

- a. Account Listings
 - (i) Checking: **\$393,734.37**
 - (ii) Investments: **\$996,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **May- \$25,250.31**
Motion made by Vice Chair Schriewer and seconded by Director Davis to approve the Uncollectible Report for May 2014 All in favor, motion passed as written.
Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea
Director Davis -Yea
- g. Approval of District Bills April – Total **\$140,197.52**

Motion made by Treasurer Hennessey and Seconded by Vice Chair Schriewer to approve the bills for April in the amount of **\$140,197.52** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea
Director Davis -Yea

10. **Close Open and Open Executive Session**

Motion made by Vice Chair Schriewer and Seconded by Director Davis at 19:45 to close open and open executive session. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea
Director Davis -Yea

11. **Motion to adjourn at 8:03**

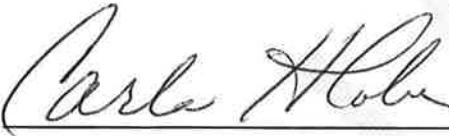
Motion made by Vice-Chairperson Schriewer and Seconded by Director Davis to adjourn at 8:03 with nothing to report from executive.

Motion passed as written.

Chairperson Hloben –Yea Vice-Chair Schriewer – Yea Treasurer Hennessey -- Yea
Director Davis -Yea

(SEAL)

ATTEST



ATTEST



ORIGINAL