

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the April 21, 2014

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:30 pm by Chairperson Hloben.

2. **Roll Call**

**Director's Present:** Chairperson Carla Hloben, Secretary Rebecca Cowley, Director Diana Davis and Treasurer Kathy Hennessey

**Late Arrival:** Director Julia Vessells 18:31, Vice Chair Tasha Schriewer 18:46

**Absent:**

**In Attendance:**

Staff: Jamie Guinn, Jennifer Wilson, Jessica Maddock, Bill O'Hara, Nick Greffet, Brett Felderwerth, Matt Torno, Eric Dethfisen, Dottie Colombo

Guests: Counsel Bob Sweeney, Officer Chuck Wymore JCSD

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Secretary Cowley and Seconded by Director Davis to approve the agenda with as amended adding item G. Monthly Scheduled Meetings.

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chair Schriewer – Yea

Treasurer Hennessey -- Yea

Director Davis -Yea

Secretary Cowley – Yea

Director Vessells -- Yea

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes February 24<sup>th</sup>, 2014**

Motion made by Secretary Cowley and Seconded by Director Davis to approve the Regular Open Minutes for February 24<sup>th</sup>, 2014.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chair Schriewer – Yea

Treasurer Hennessey -- Abstain

Director Davis -Yea

Secretary Cowley – Yea

Director Vessells -- Yea

6. **Public Forum – Public to address the Board of Directors**

N/A

7. **Local 2665 – Union Update**

Shop Steward Maddock advised everything is going well with nothing to report at this time.

8. **Chief's Report**

a. Communications:

b. EMS Call Report and Statistics

c. Operations Reports

(i) Maintenance

(ii) Education

(iii) Scheduling

(iv) Public Relations

9. **Old Business**

- a. Chief Guinn gave an update on the current grant status advising we were allowed to utilize monies within the grant to purchase more equipment to complete our facility.
- b. Chief Guinn advised HB1525 is moving forward in the legislative process and has now been attached to SB630 which is scheduled to be voted out of committee and is move through the process.
- c. Sales Tax passed by our residences, we are now working on the second portion of the process which we are hoping to have completed soon.

10. **New Business**

a. **Board Member Oath Of Office**

Carla Hloben and Tasha Schriewer were sworn in by the official reading of the board member oath of office read by District Counsel Robert Sweeney

b. **Election of Board Seats**

Motion made by Director Vessells and Seconded by Secretary Cowley that all currently seated positions remain the same. No other nominations on the floor

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chair Schriewer – Yea

Treasurer Hennessey -- Yea

Director Davis -Yea

Secretary Cowley – Yea

Director Vessells – Yea

- c. Chief Guinn advised on the state bid for a new district vehicle that came in under the budgeted \$50,000.00 at \$41,900.00. He further advised he would be placing the order and additional cost for safety equipment and decaling would fall under the already budgeted amount. No motion needed as this is a budgeted item.

d. **Ordinance #2014-4-21 Implementing Sales tax**

Motion made by Vice Chair Schriewer and seconded by Director Davis to approve the Ordinance #2014-4-21 implementing the voter approved sales tax Copies were available and two readings of the total.

All in favor, motion passed as written.

Chairperson Hloben –Yea

Vice-Chair Schriewer – Yea

Treasurer Hennessey -- Yea

Director Davis -Yea

Secretary Cowley – Yea

Director Vessells – Yea

e. **Basement Project**

Chief Guinn advised on the basement project that all walls are painted and equipment is in. Chief further advised we had an issue with one sump pump failing in the heavy rain days causing water in the basement. We chose to pay out of pocket instead of taking a hit on the insurance and the cost was in the area of \$2000. We are setting the sump pumps up on a 2 year replacement plan and we will have a spare on site at all times to prevent future issue.

f. **Board Member Training**

2014 Board Member Training July 10<sup>th</sup> and 11<sup>th</sup> Lodge of Four Seasons

g. **Monthly Scheduled Meetings**

Director Davis addressed the issue we have set monthly meeting and we need to make these meetings or we should have a make-up meeting. After some discussion the decision was made to make the Monday following the regular scheduled meeting the standard alternate meeting date at the same time.

**Business & Financial Report**

a. Account Listings

(i) Checking: **\$432,935.95**

(ii) Investments: **\$996,000.00**

b. Balance Sheet

c. Investment Schedule

- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **March- \$21,114.09**

Motion made by Vice Chair Schriewer and seconded by Secretary Cowley to approve the Uncollectible Report for March 2014 All in favor, motion passed as written.

Chairperson Hloben –Yea	Vice-Chair Schriewer – Yea	Treasurer Hennessey -- Yea
Director Davis -Yea	Secretary Cowley – Yea	Director Vessells – Yea

Uncollectible Reports – **April- \$21,749.81**

Motion made by Director Davis and seconded by Secretary Cowley to approve the Uncollectible Report for March 2014 All in favor, motion passed as written.

Chairperson Hloben –Yea	Vice-Chair Schriewer – Yea	Treasurer Hennessey -- Yea
Director Davis -Yea	Secretary Cowley – Yea	Director Vessells – Yea

g. Approval of District Bills February – Total **\$174,467.55**

Motion made by Director Vessells and Seconded by Vice Chair Schriewer to approve the bills for February in the amount of **\$174,467.55** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Vice-Chair Schriewer – Yea	Treasurer Hennessey -- Yea
Director Davis -Yea	Secretary Cowley – Yea	Director Vessells – Yea

Approval of District Bills March – Total **\$150,816.41**

Motion made by Director Cowley and Seconded by Director Vessells to approve the bills for March in the amount of \$150,816.41 All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Vice-Chair Schriewer – Yea	Treasurer Hennessey -- Yea
Director Davis -Yea	Secretary Cowley – Yea	Director Vessells – Yea

**11. Close Open and Open Executive Session**

Motion made by Vice Chair Schriewer and Seconded by Director Davis at 19:37 to close open and open executive session. All in favor, motion passed as written. Roll call vote:

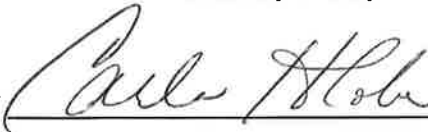
Chairperson Hloben –Yea	Vice-Chair Schriewer – Yea	Treasurer Hennessey -- Yea
Director Davis -Yea	Secretary Cowley – Yea	Director Vessells – Yea

**12. Motion to adjourn at 8:22**

Motion made by Vice-Chairperson Schriewer and Seconded by Director Vessells to adjourn at 8:22 Motion passed as written.

Chairperson Hloben –Yea	Vice-Chair Schriewer – Yea	Treasurer Hennessey -- Yea
Director Davis -Yea	Secretary Cowley – Yea	Director Vessells – Yea

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