

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the April 18th, 2016

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:16 pm by Director Weffelmeyer

2. **Roll Call**

Director's Present: Director Weffelmeyer, Director Davis, Secretary Cowley and Treasurer Hennessey

Late Arrival:

Absent: Chair Person Hloben, Vice-Chair Schriewer

In Attendance:

Staff: Chief Guinn, CFM Jennifer Wilson, Kim Scott, Bill O'Hara, Norman Corley, Nick Greffet, Stacy Exler, Mike DeAngelo,

Guests: Allison Sweeney, Kevin Karl

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Director Weffelmeyer presented the agenda.

a. Approval of Agenda

Motion made by Secretary Cowley and Seconded by Director Davis to approve the agenda as presented.

Motion passed as written. Roll call vote;

Treasurer Hennessey –Yea

Director Davis– Yea

Secretary Cowley--Yea

Director Weffelmeyer—Yea

Approval of Minutes

a. Regular Meeting Open Minutes March 21st, 2016

Motion made by Secretary Cowley and Seconded by Director Davis to approve the Regular Open Minutes for March 21st, 2016.

Motion passed as written. Roll call vote;

Treasurer Hennessey –Yea

Director Davis– Yea

Secretary Cowley--Yea

Director Weffelmeyer—Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Shop Steward Greffet advised all is good

7. **Chief's Report**

a. Communications

Chief Guinn advised our personnel have had three cardiac arrest that have walked out of the hospital great job! Chief further advised we had two complaints that after investigation all parties understood and we have not heard anything further.

b. EMS Call Report and Statistics

c. Operations Reports

- (i) Maintenance
- (ii) Education
- (iii) Public Relations

8. **Old Business**

a. Chief Guinn advised FGM was in the process of accepting BIDS that will be presented for Board approval at the May 16th, 2016 scheduled Board Meeting.

b. Chief Guinn advised on the demolition project of the buildings surrounding the Horrell location is in process and the company is awaiting confirmation from the electric company prior to moving forward.

c. Approval of Asphalt Bids to replace Horrell Ln. Chief Guinn presented three separate Bids and recommended the low bid from Asphalt Art in the amount of \$53,600.00

Motion made by Secretary Cowley and Seconded by Director Davis to approve the presented Asphalt Bid from Asphalt Art in the amount of \$53,600.00.

Motion passed as written. Roll call vote;

Treasurer Hennessey –Yea
Director Weffelmeyer—Abstain

Director Davis– Yea

Secretary Cowley--Yea

9. **New Business**

a. Board Member Resignation, Chief Guinn advised Vice Chair Schriewer has resigned her position on our Board for personal reasons effective 4/15/2016. All board members in attendance accepted the resignation.

b. Oath Of Office for members Davis and Cowley was sworn in by District Counsel Allison Sweeney

c. Election of Officers:

Chair Person: Director Hloben was nominated with a motion by Diana Davis and seconded Rebecca Cowley

Motion passed as written. Roll call vote:

Treasurer Hennessey –Yea
Director Weffelmeyer—Yea

Director Davis– Yea

Secretary Cowley--Yea

Vice Chair: Director Davis was nominated with a motion by Rebecca Cowley and Seconded by Kurt Weffelmeyer

Motion passed as written. Roll call vote:

Treasurer Hennessey –Yea
Director Weffelmeyer—Yea

Director Davis– Yea

Secretary Cowley--Yea

Treasurer: Director Hennessey was nominated with a motion by Rebecca Cowley and Seconded by Vice Chair Davis

Motion passed as written. Roll call vote:

Treasurer Hennessey –Yea
Director Weffelmeyer—Yea

Director Davis– Yea

Secretary Cowley--Yea

Secretary: Director Cowley was nominated with a motion by Vice Chari Davis and Seconded by Kurt Weffelmeyer

Motion passed as written. Roll call vote:

Treasurer Hennessey –Yea Director Davis– Yea Secretary Cowley--Yea
Director Weffelmeyer—Yea

- d. Resolution "PLA" Project Labor Agreement was presented and read 2 times by Director Weffelmeyer with all members in attendance in favor
- e. Insurance Claim for Hail
- f. Approval of Bid for Roof, Gutter and Fascia replacement, Chief Guinn presented three separate bids for the repairs to be completed. Chief recommended the low bid of \$21,993.00 by John Beal roofing Motion made by Vice Chair Davis and Seconded by Secretary Cowley to approve the bid from Joh Beal Roofing in the amount of \$21,993.00 as presented.

Motion passed as written. Roll call vote:

Treasurer Hennessey –Yea Director Davis– Yea Secretary Cowley--Yea
Director Weffelmeyer—Yea

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$1,014,904.70**
 - (ii) Investments: **\$1,986,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **April 2016 \$25,728.83**

Motion made by Treasurer Hennessey and seconded by Vice Chari Davis to approve the Uncollectible Report for April 2016

Motion passed as written. Roll call vote;

Treasurer Hennessey –Yea Director Davis– Yea Secretary Cowley--Yea
Director Weffelmeyer—Yea

- g. Approval of District Bills **March 2016 \$237,259.74 including payrolls 3/4//2016 and 3/18/2016**
Motion made by Secretary Cowley and Seconded by Treasurer Hennessey to approval of District Bills **March 2016 \$237,259.74 including payrolls 3/4//2016 and 3/18/2016** Motion passed as written. Roll call vote:

Treasurer Hennessey –Yea Director Davis– Yea Secretary Cowley--Yea
Director Weffelmeyer—Yea

11. **Motion to Close Open and Open Executive Session at 6:41**

Motion made by Treasurer Hennessey and Seconded by Vice Chair Davis

Motion passed as written Roll call vote:

Treasurer Hennessey –Yea Director Davis– Yea Secretary Cowley--Yea
Director Weffelmeyer—Yea

12. **Motion to Close Executive and Reopen Open 6:45 with the following to report**

Director Weffelmeyer advised within the executive portion Chief Guinn advised and requested to utilize part of the saved monies by not having an election to deposit in each individual employee HSA account \$1000.00 from the employer to assist with deductible amounts.

Motion by Vice Chair Davis and Seconded by Director Weffelmeyer

Motion passed as written Roll call vote:

Treasurer Hennessey –Yea

Director Davis– Yea

Secretary Cowley--Yea

Director Weffelmeyer—Yea

13. **Adjournment**

Motion to adjourn made by Secretary Cowley and Seconded by Vice Chair Davis at 6:48 pm

Motion passed as written. Roll call vote:

Treasurer Hennessey –Yea

Director Davis– Yea

Secretary Cowley--Yea

Director Weffelmeyer—Yea

(SEAL)

ATTEST

Carla Hobbs

ATTEST

Diana Davis