

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the March 21, 2016

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:25 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Hloben, Director Weffelemeyer, Director Davis and Vice Chair Schriewer via phone due to vehicle emergency.

Late Arrival:

Absent: Secretary Cowley and Treasurer Hennessey

In Attendance:

Staff: Chief Guinn, Bill O'Hara, Norman Corley, Kathy Buss, Shawn Plummer and Jeff Hutchinson

Guests: N/A

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda.

a. Approval of Agenda

Motion made by Director Davis and Seconded by Director Weffelemeyer to approve the agenda as presented with amending new business to add B. 401a Resolution Amending and Restating the Plan.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Vice Chair Schriewer--Yea

Director Weffelmeyer—Yea

Approval of Minutes

a. Regular Meeting Open Minutes February 22nd, 2016

Motion made by Director Davis and Seconded by Director Weffelmeyer to approve the Regular Open Minutes for February 22nd, 2016.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Vice Chair Schriewer--Yea

Director Weffelmeyer—Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Alternate shop steward Plummer advised all is good

7. **Chief's Report**

- a. Communications
Chief Guinn advised the district has been submitted for a lifesaving award, and the patient had come by to thank all of our personnel.
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

- a. Chief Guinn advised on the status of FGM and that the county had requested a variance hearing do to distance between driveways.

9. **New Business**

- a. Amendment to the 2015-2016 budget was presented by Chief Guinn to move \$20,000.00 from elections to reserves and to move \$14,000.00 from fulltime wages to Duty Pay.

Motion made by Director Weffelmeyer and Seconded by Director Davis to approve the amedments to the 2015-2016 budget as presented.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea Director Davis– Yea Vice Chair Schriewer--Yea
Director Weffelmeyer—Yea

- b. 401a Resolution to Amend and Restate the Pension Plan per IRS requirements was read aloud by Chairperson Hloben and then a motion was made by Director Davis and Seconded by Director Weffelmeyer to approve the resolution as read.

Motion passed as written. Roll call vote:

Chairperson Hloben –Yea Director Davis– Yea Vice Chair Schriewer--Yea
Director Weffelmeyer—Yea

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$1,506,071.91**
 - (ii) Investments:**\$1,490,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **March \$23,873.56**

Motion made by Director Davis and seconded by Director Weffelmeyer to approve the Uncollectible Report for March 2016

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea Director Davis– Yea Vice Chair Schriewer--Yea
Director Weffelmeyer—Yea

- g. Approval of District Bills **February 2016 \$141,404.48 including payrolls 2/5/2016 and 2/19/2016**
Motion made by Director Davis and Seconded by Director Weffelmeyer to approval of District Bills
February 2016 \$141,404.48 including payrolls 2/5/2016 and 2/19/2016 Motion passed as written. Roll
call vote:

Chairperson Hloben –Yea
Director Weffelmeyer—Yea

Director Davis– Yea

Vice Chair Schriewer--Yea

11. **Motion to Close Open and Open Executive Session**

N/A for this session

12. **Adjournment**

Motion to adjourn made by Director Davis and Seconded by Director Weffelmeyer at 6:44 pm

Motion passed as written. Roll call vote:

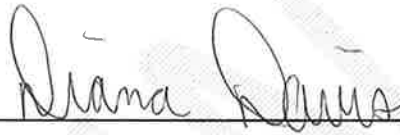
Chairperson Hloben –Yea
Director Weffelmeyer—Yea

Director Davis– Yea

Vice Chair Schriewer--Yea

(SEAL)

ATTEST



ATTEST