

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the March 18, 2013

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:00 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Vice-Chairperson Kathy Hennessey, Director Diana Davis, and Director Rebecca Cowley

Late Arrival:

Absent: Treasurer Julia Vessells, Director Tasha Schriewer

In Attendance:

Staff: Chief Jamie Guinn, Business Manager Jennifer Wilson, Captain Norman Corley, Captain Bill O'Hara, Lieutenant Stacy Limberg, Paramedic Mike DeAngelo and Legal Counsel Bob Sweeney.

Guests: N/A

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Vice-Chairperson Hennessey and Seconded by Director Cowley to approve the agenda as presented. All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Hennessey – Yea

Director Davis -Yea

Director Cowley - Yea

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes February 25th, 2013**

Motion made by Director Davis and Seconded by Director Cowley to approve the Regular Meeting Open Minutes for February 25th, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Hennessey- Yea

Director Davis-Yea

Director Cowley- Yea

b. **Executive Minutes February 25th, 2013**

Upon motion made by Director Davis and seconded by Director Cowley to approve the Executive minutes for February 25th, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Hennessey- Yea

Director Davis-Yea

Director Cowley -Yea

6. **Public Forum – Public to address the Board of Directors**

Lieutenant Limberg addressed the board and stated everything is going great.

7. **Local 2665 – Union Update**

Captain O'Hara addressed the Board advising the shop had to get together to decide on what minor changes they want to ask for before entering into the new contract.

8. **Chief's Report**

- a. Communications: Chief Guinn advised on EMS Day and meetings with state Reps in Jeff City along with a couple of thank you letters from the public for a job well done by our personnel.
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Scheduling
 - (iv) Public Relations

9. **Old Business**

- a. Charter Service Upgrade: Chief Guinn reported back with his findings as requested by the board on services utilized by other districts and reasons why. It was agreed NJCAD would move forward and begin the process on a service upgrade bringing fiber into NJCAD and improving our service.

10. **New Business**

No new business

11. **Business & Financial Reports**

- a. Account Listings
 - (i) Checking: **\$610,169.65**
 - (ii) Investments: **\$747,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Lease Summary
- f. Accounts Receivable Reports
- g. Uncollectible Reports – March **\$18,289.16**

Motion made by Vice-Chairperson Hennessey and seconded by Directed Cowley to approve the Uncollectible Report for March 2013

All in favor, motion passed as written.

Chairperson Hloben –Yea

Vice-Chairperson Hennessey-Yea

Director Davis-Yea

Director Cowley-Yea

h. Approval of District Bills –March Total **\$216,937.37**

Motion made by Vice-Chairperson Hennessey and seconded by Director Cowley to approve the bills for February in the amount of **\$216,937.37** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea

Vice-Chairperson Hennessey-Yea

Director Davis-Yea

Director Cowley-Yea

12. **Motion to close open session**

Motion made at 6:38 by Director Davis and Seconded by Director Cowley motion passed as written.

Chairperson Hloben –Yea

Vice-Chairperson Hennessey-Yea

Director Davis-Yea

Director Cowley-Yea

Motion to open Executive session

Motion made at 6:38 by Director Davis and Seconded by Director Cowley motion passed as written.

Chairperson Hloben –Yea

Vice-Chairperson Hennessey-Yea

Director Davis-Yea

Director Cowley-Yea

Motion to close Executive with Nothing to Report and to Adjourn

Motion made by Director Davis and Seconded by Director Cowley to close Executive at 6:50 pm motion passed as written.

Chairperson Hloben –Yea

Vice-Chairperson Hennessey-Yea

Director Davis-Yea

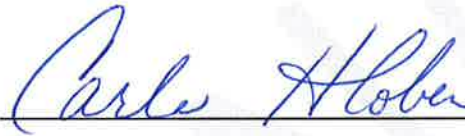
Director Cowley-Yea

13. **Report of Executive Session**

Nothing to Report

(SEAL)

ATTEST



ATTEST