

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the March 16th, 2015

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:32 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Hloben, Secretary Cowley, Vice Chair Schriewer, and Director Davis

Late Arrival:

Absent: Director Vessells, Treasurer Hennessey

In Attendance:

Staff: Business Manager Wilson, Chief Guinn, Kim Scott, Jennifer Coleman, Norm Corley, Bill O'Hara, Stacy Exler, Shawn Plummer and Mike DeAngelo

Guests: Counsel Bob Sweeney,

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda with no changes to be made.

Approval of Minutes

- a. Regular Meeting Open Minutes February 23rd, 2015

Motion made by Vice Chair Schriewer and Seconded by Secretary Cowley to approve the Regular Open Minutes for February 23rd, 2015.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Secretary Cowley- Yea

Vice Chair Schriewer – Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Assistant Shop Steward Plummer reported everything is going well and they have nothing to report at this time.

7. **Chief's Report**

- a. Communication

Chief Guinn reported they have received several calls from patient thanking our paramedics for outstanding patient care in their time of need.

- b. EMS Call Report and Statistics

- c. Operations Reports

(i) Maintenance

(ii) Education

(iii) Public Relations

8. **Old Business**

- a. At&t going digital
Chief Guinn advised he was currently investigating this as an option for NJCAD and would report back once detailed information was received.
- b. Data Max Transfer Date
Chief Guinn advised the service transferred over on March 2nd, we should see one more bill from data max on IT.
- c. Charter Spectrum Bundle
Chief Guinn advised when investigating this option with Charter this is not an option for NJCAD as this is not guaranteed for up and running time nor is it a secured data link. With our current platform we have a 99.999% uptime and secured data link with privacy information being sent and received.
- d. Sales Tax revenue & budgeting
Chief Guinn advised we as of today date have collected over \$400,000.00 in sales tax monies that we are learning and will be budgeting differently for next year. Chief also advised as promised in our campaign NJCAD is giving back to our community by increasing safety of our community and personnel with the implementation on the Stryker Power load systems in each unit and further with the implementation of the STARS program as presented. All of these items are being released as press releases to inform our community member of our progress forward.

9. **New Business**

- a. FGM Architects Proposal
Motion made by Secretary Cowley and Seconded by Vice Chair Schriewer to approve the proposal as the recommended with it being noted this was the best option with recommendation and investigation of several options.
Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea

Secretary Cowley- Yea

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$515,045.57**
 - (ii) Investments: **\$1,494,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **March 2015, \$26,099.32**

Motion made by Director Davis and seconded by Secretary Cowley to approve the Uncollectible Report for March 2015 All in favor, motion passed as written.

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea

Secretary Cowley- Yea

- g. Approval of District Bills **February \$240,984.42 including payrolls 02/6/2015 and 02/20/2015**

Motion made by Vice Chair Schriewer and Seconded by Secretary Cowley to approve the bills for **February \$240,984.42 including payrolls 02/6/2015 and 02/20/2015** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea

Secretary Cowley- Yea

11. **Motion to close open and open executive at 6:58**

Motion made by Director Davis and Seconded by Vice Chair Schriewer to close open and open executive at 6:58.
All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea Director Davis– Yea Secretary Cowley- Yea
Vice Chair Schriewer – Yea

12. **Motion to close executive and adjourn with nothing to report at 7:27**

Motion made by Director Davis and Seconded by Vice Chair Schriewer to close executive and adjourn at 7:27 with nothing to report.

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea Director Davis– Yea Secretary Cowley- Yea
Vice Chair Schriewer – Yea

(SEAL)

ATTEST 

ATTEST 

ORIGINAL