

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the February 23rd, 2014

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:35 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Hloben, Secretary Cowley, Vice Chair Schriewer, Treasurer Hennessey and Director Davis

Late Arrival:

Absent: Director Vessells

In Attendance:

Staff: Business Manager Wilson, Kim Scott, Norm Corley, Jennifer Medlock, Bill O'Hara, Stacy Exler, Nicholas Greffet and Mike DeAngelo

Guests: Counsel Allison Sweeney,

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda with no changes to be made.

Approval of Minutes

- a. Regular Meeting Open Minutes January 19th, 2015

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Regular Open Minutes for January 19th 2015.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea
Treasurer Hennessey--Yea

Secretary Cowley- Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Shop Steward Greffet reported everything is going well and they have nothing to report at this time.

7. **Chief's Report**

- a. Communication
b. EMS Call Report and Statistics
c. Operations Reports
 (i) Maintenance
 (ii) Education
 (iii) Public Relations

8. **Old Business**

a. N/A

9. **New Business**

a. Resolution Electing Directors of the Board Of Directors Suspending Election
Motion made by Secretary Cowley and Seconded by Director Davis to approve the Resolution Electing Directors of the Board Of Directors Suspending Election after it was aloud (2) twice by Chairperson Hloben.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea
Treasurer Hennessey--Yea

Secretary Cowley- Yea

b. Ordinance of the NJCAD to establish a procedure to disclose potential conflicts of interest and substantial interest for certain officials.

c. Motion made by Secretary Cowley and Seconded by Chairperson Hloben to approve the Ordinance of the NJCAD to establish a procedure to disclose potential conflicts of interest and substantial interest for certain officials after it was aloud (2) twice by Chairperson Hloben.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea
Treasurer Hennessey--Yea

Secretary Cowley- Yea

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$844,146.84**
 - (ii) Investments: **\$1,245,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **February 2015, \$20,518.00**

Motion made by Director Davis and seconded by Secretary Cowley to approve the Uncollectible Report for February 2015 All in favor, motion passed as written.

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea
Treasurer Hennessey--Yea

Secretary Cowley- Yea

g. Approval of District Bills **January \$221,311.00 including payrolls 01/09/2015 and 1/23/2015**

Motion made by Vice Chair Schriewer and Seconded by Secretary Cowley to approve the bills for January 2015 in the amount of **January \$221,311.00 including payrolls 01/09/2015 and 1/23/2015**. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Vice Chair Schriewer – Yea

Director Davis– Yea
Treasurer Hennessey—Yea

Secretary Cowley- Yea

11. Motion to adjourn at 7:24

Motion made by Director Davis and Seconded by Vice Chair Schriewer to adjourn at 7:24 with nothing to report out.
All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea

Director Davis– Yea

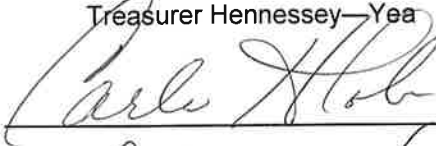
Secretary Cowley- Yea

Vice Chair Schriewer – Yea

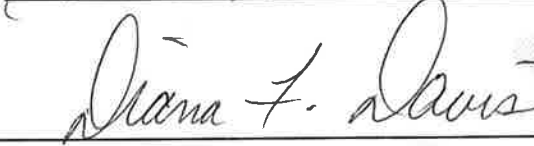
Treasurer Hennessey –Yea

(SEAL)

ATTEST



ATTEST



ORIGINAL