

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the February 22, 2016

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:21 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Hloben, Secretary Cowley, Treasurer Hennessey, and Director Davis

Late Arrival: Vice Chair Schriewer 18:26

Absent: Director Weffelmeyer

In Attendance:

Staff: Chief Guinn, Jennifer Medlock, John Molkenbur, Jessica Maddock, Mark Ruhland, Cynthia Hake

Guests: N/A

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda.

a. Approval of Agenda

Motion made by Secretary Cowley and Seconded by Director Davis to approve the agenda as presented.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis— Yea

Secretary Cowley--Yea

Approval of Minutes

a. Regular Meeting Open Minutes January 25th, 2016

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Regular Open Minutes for January 25th, 2016.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis— Yea

Secretary Cowley--Yea

b. Executive Meeting Minutes January 25th, 2016

Motion made by Secretary Davis and Seconded by Treasurer Hennessey to approve the Executive Minutes for January 25th, 2016.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis— Yea

Secretary Cowley--Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Chief Guinn and shop members advised all is good

7. **Chief's Report**

- a. Communications
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

N/A

9. **New Business**

- a. Chief Guinn advised the administration and CFM is working on a Quarterly budget review processes and dates and times would be coming out to them for future meeting dates and times.

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$1,699,272.86**
 - (ii) Investments: **\$1,242,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **February \$21,273.54**

Motion made by Vice Chari Schriewer and seconded by Secretary Cowley to approve the Uncollectible Report for February 2016

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Vice Chair Schriewer-Yea

Secretary Cowley--Yea

- g. Approval of District Bills **January 2016 \$233,265.88 including payrolls 1/8/2016 and 1/22/2016**

Motion made by Treasurer Hennessey and Seconded by Vice Chair Schriewer to approve the bills for **January 2016 \$233,265.88 including payrolls 1/8/2016 and 1/22/2016**

Motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Vice Chair Schriewer-Yea

Secretary Cowley--Yea

11. **Motion to Close Open and Open Executive Session**

N/A for this session

12. Adjournment

Motion to adjourn made by Director Davis and Seconded by Secretary Cowley at 6:39 pm

Motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis— Yea
Vice Chair Schriewer-Yea

Secretary Cowley--Yea

(SEAL)

ATTEST

Carle Hloben

ATTEST

Kurt W. Effmeyer

ORIGINAL