

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the November 25, 2013

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:30 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Director Julia Vessells, Director Diana Davis and Treasurer Kathy Hennessey

Late Arrival: Vice Chair Schriewer 18:34

Absent: Secretary Rebecca Cowley,

In Attendance:

Staff: Jamie Guinn, Jennifer Wilson, Jessica Maddock, Norm Corley, Mike DeAngelo, Stacy Limberg, John Herr

Guests: Counsel Bob Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Director Davis and Seconded by Treasurer Hennessey to approve the agenda as presented.

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Director Vessells - Abstain

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes October 21st, 2013**

Motion made by Director Davis and Seconded by Treasurer Hennessey to approve the Regular Open Minutes for October 21st, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Director Vessells – Yea

6. **Public Forum – Public to address the Board of Directors**

N/A

7. **Local 2665 – Union Update**

Shop Steward Maddock advised everything is going well with nothing to report at this time.

8. **Chief's Report**

a. Communications:

b. EMS Call Report and Statistics

c. Operations Reports

(i) Maintenance

(ii) Education

(iii) Scheduling

(iv) Public Relations

9. **Old Business**

December 13th, 2013

10. **New Business**

a. **Resolution to establish election**

Motion made by Director Davis and seconded by Treasurer Hennessey to approve the Resolution for Election All in favor, motion passed as written.

Chairperson Hloben –Yea Treasurer Hennessey – Yea Director Vessells-Yea
Director Davis -Yea Vice-Chairperson Schriewer – Yea

b. **Lease Payoff #1000645009 as of January 2nd, 2014**

Motion made by Vice-Chairperson Schriewer and seconded by Director Davis to approve the payoff of lease # 1000645009 as of January 2nd, 2014 All in favor, motion passed as written.

Chairperson Hloben –Yea Treasurer Hennessey – Yea Director Vessells-Yea
Director Davis -Yea Vice-Chairperson Schriewer – Yea

c. **Presentation of 2012-2013 Completed Audit**

11. **Business & Financial Reports**

a. Account Listings

- (i) Checking: **\$140,571.91**
- (ii) Investments: **\$498,000.00**

b. Balance Sheet

c. Investment Schedule

d. Current Budget

e. Lease Summary

f. Accounts Receivable Reports

g. **Uncollectible Reports – October 2013, \$24,864.51**

Motion made by Vice-Chairperson Schriewer and seconded by Director Davis to approve the Uncollectible Report for October 2013 All in favor, motion passed as written.

Chairperson Hloben –Yea Treasurer Hennessey – Yea Director Vessells- Yea
Director Davis - Yea Vice-Chairperson Schriewer – Yea

h. **Approval of District Bills – Total \$140,187.19**

Motion made by Treasurer Hennessey and Seconded by Director Davis to approve the bills for October 2013 in the amount of **\$140,187.19** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea Treasurer Hennessey – Yea Vice-Chairperson Schriewer- Yea
Director Davis -Yea Director Vessells – Yea

12. **Motion to close open and open executive**

Motion made by Vice-Chairperson Schriewer and Seconded by Director Davis to close open and open executive at 6:59 pm

Motion passed as written.

Chairperson Hloben –Yea Treasurer Hennessey – Yea Vice-Chairperson Schriewer- Yea
Director Davis -Yea Director Vessells– Yea

13. Motion to close executive and adjourn at 7:14

Motion made by Vice-Chairperson Schriewer and Seconded by Director Davis to close executive and adjourn at 7:14 with nothing to report out.

Motion passed as written.

Chairperson Hloben -Yea
Director Davis -Yea

Treasurer Hennessey - Yea
Director Vessells- Yea

Vice-Chairperson Schriewer- Yea

(SEAL)

ATTEST



ATTEST



ORIGINAL