

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the November 16th, 2015

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:05 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Hloben, Director Weffelmeyer, Treasurer Hennessey, and Director Davis

Late Arrival: Secretary Cowley 6:18

Absent: Vice Chair Schriewer

In Attendance:

Staff: Chief Guinn, Jen Wilson, Jennifer Coleman, Shawn Plummer

Guests: Counsel Bob Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda with no changes to be made.

a. Approval of Agenda

Motion made by Director Davis and Seconded by Treasurer Hennessey to accept the Agenda as presented.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Treasurer Hennessey—Yea

Directors Weffelmeyer-Yea

Approval of Minutes

a. Regular Meeting Open Minutes October 19th, 2015

Motion made by Treasurer Hennessey and Seconded by Director Weffelmeyer to approve the Regular Open Minutes for October 19th, 2015.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Treasurer Hennessey—Yea

Directors Weffelmeyer-Yea

b. Tax Rate hearing minutes September 21st, 2015

Motion made by Director Davis and Seconded by Treasurer Hennessey to approve the Tax Rate Hearing Minutes for September 21st, 2015.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Treasurer Hennessey—Yea

Directors Weffelmeyer-Yea

5. **Public Forum – Public to address the Board of Directors**

N/A.

6. **Local 2665 – Union Update**

Alternate Steward Plummer arrived late to state there was nothing to address from the Union

7. **Chief's Report**

- a. Communications
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

- a. Update on progress for new location
- b. Demolition of vacant buildings

Motion made by Director Weffelmeyer and Seconded by Director Davis to approve the bid for the Demolition of the vacant building with Infrastructure Management, Inc in the amount of \$49,000.00

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Directors Weffelmeyer-Yea Secretary Cowley—Yea

- c. Road Project

Chief Guinn advised they had received a total of two bids as of now and we are awaiting a minimal of one more bid to ensure we are picking the best option for the district. This will be presented at next month's meeting for approval.

9. **New Business**

- a. Insurance renewal

Chief Guinn advised legal counsel has reviewed and agreed with our platform as discussed and documented within the policy. Chief furthered advised he has met with the union and they are understanding of the changes being made do to cost. Chief Guinn advised on the tiered system for dependents hired added after January 1, 2016. Also included within this tiered system are any children born thru June of 2016 will be grandfathered into the old system and exempt from responsibility of premium.

- b. Civil Engineering Proposal Approval

Motion made by Director Davis and Seconded by Secretary Cowley to approve the bid for the Civil Engineering of Govero Land Service in the amount of \$9,000.00

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Directors Weffelmeyer-Yea Secretary Cowley—Yea

- c. Resolution Establishing Election

Motion made by Secretary Cowley and Seconded by Director Weffelmeyer to approve the Resolution Establishing Election after Chairperson Hloben read it aloud.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Directors Weffelmeyer-Yea Secretary Cowley—Yea

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$474,433.96**
 - (ii) Investments: **\$1,242,000.00**
- b. Balance Sheet
- c. Investment Schedule

- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **November 2015 \$15,512.91**

Motion made by Treasurer Hennessey and seconded by Secretary Cowley to approve the Uncollectible Report for November 2015 All in favor, motion passed as written.

Chairperson Hloben –Yea	Director Davis– Yea	
Treasurer Hennessey—Yea	Directors Weffelmeyer-Yea	Secretary Cowley--Yea

- g. Approval of District Bills October 2015 **\$169,716.47 including payrolls 10/2/2015, 10/16/2015 and 10/30/2015**

- h. Motion made by Treasurer Hennessey and Seconded by Secretary Cowley to approve the bills for **October 2015 \$169,716.47 including payrolls 10/2/2015, 10/16/2015 and 10/30/2015**

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Director Davis– Yea	
Treasurer Hennessey—Yea	Directors Weffelmeyer-Yea	Secretary Cowley—Yea

11. Motion to Close Open and Open Executive at 6:42

Motion made by Director Davis and Seconded by Treasurer Hennessey to close open and open executive at 6:42

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Director Davis– Yea	
Treasurer Hennessey—Yea	Directors Weffelmeyer-Yea	Secretary Cowley--Yea

12. Motion to close executive at 6:51

Motion made by Director Davis and Seconded by Treasurer Hennessey to close executive at 6:51.

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Director Davis– Yea	
Treasurer Hennessey—Yea	Directors Weffelmeyer-Yea	Secretary Cowley--Yea

13. Motion to reopen open at 6:51

Motion made by Secretary Cowley and Seconded by Director Davis to reopen open at 6:51

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Director Davis– Yea	
Treasurer Hennessey—Yea	Directors Weffelmeyer-Yea	Secretary Cowley—Yea

14. Motion to adjourn at 6:54

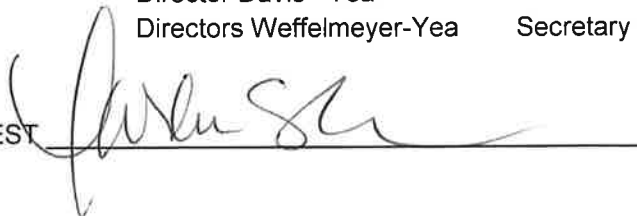
Motion made by Director Davis and Seconded by Secretary Cowley to adjourn at 6:54

All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Director Davis– Yea	
Treasurer Hennessey—Yea	Directors Weffelmeyer-Yea	Secretary Cowley--Yea

(SEAL)

ATTEST



ATTEST Carl Hobe

ORIGINAL