

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the January 25, 2016

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:15 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Hloben, Secretary Cowley, Director Weffelmeyer, Treasurer Hennessey, and Director Davis

Late Arrival:

Absent: Vice Chair Schriewer

In Attendance:

Staff: Chief Guinn, CFM Wilson, Jennifer Coleman, Nick Greffet Shop Steward, Jennifer Medlock, Norm Corley, Stacy Exler, Mike DeAngelo

Guests: Counsel Bob Sweeney, Brennan Hartin and Dan M. FGM

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda as amended to add under Old business FGM update to include approval of Design and Development.

a. Approval of Agenda

Motion made by Director Davis and Seconded by Secretary Cowley to accept the Agenda as amended.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Secretary Cowley--Yea

Treasurer Hennessey—Yea

Directors Weffelmeyer-Yea

Approval of Minutes

a. Regular Meeting Open Minutes December 21st, 2015

Motion made by Secretary Cowley and Seconded by Director Davis to approve the Regular Open Minutes for December 21st, 2015.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Secretary Cowley--Yea

Treasurer Hennessey—Yea

Directors Weffelmeyer-Yea

5. **Public Forum – Public to address the Board of Directors**

N/A.

6. **Local 2665 – Union Update**

Shop Steward Greffet advised all is good

7. **Chief's Report**

- a. Communications
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

- a. FGM Update on progress for new location and vote to approve the Design and Development Phase. Motion made by Director Weffelmeyer and Seconded by Secretary Cowley to approve the Design and Development Phase. Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Directors Weffelmeyer-Yea

Secretary Cowley--Yea

9. **New Business**

- a. Resolution Suspension OF Election

Motion made by Treasurer Hennessey and Seconded by Director Weffelmeyer to approve the Resolution Suspension of Election which was read openly by Chair Hloben

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Directors Weffelmeyer-Yea

Secretary Cowley--Yea

- b. Geotechnical Bids

Motion made by Secretary Cowley and Seconded by Director Davis to approve Quality Testing with a bid of \$3,125.00 to proceed with geotechnical testing for the 2 house location.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Treasurer Hennessey—Yea

Director Davis– Yea
Directors Weffelmeyer-Yea

Secretary Cowley--Yea

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$1,320,869.41**
 - (ii) Investments: **\$1,242,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **January 2016 \$19,914.25**

Motion made by Director Davis and seconded by Secretary Cowley to approve the Uncollectible Report for January 2016

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea Director Davis– Yea Secretary Cowley--Yea
Treasurer Hennessey—Yea Directors Weffelmeyer-Yea

g. Approval of District Bills **December 2015 \$293,228.20 including payrolls 12/11/2015 and 12/25/2015**
Motion made by Director Weffelmeyer and Seconded by Treasurer Hennessey to approve the bills for **December 2015 \$293,228.20 including payrolls 12/11/2015 and 12/25/2015**

Motion passed as written. Roll call vote:

Chairperson Hloben –Yea Director Davis– Yea Secretary Cowley--Yea
Treasurer Hennessey—Yea Directors Weffelmeyer-Yea

11. **Motion to Close Open and Open Executive Session**

Motion made by Director Davis and Seconded by Secretary Cowley to close open and open executive session at 7:49pm

Motion passed as written. Roll call vote:

Chairperson Hloben –Yea Director Davis– Yea Secretary Cowley--Yea
Treasurer Hennessey—Yea Directors Weffelmeyer-Yea

12. **Motion to close executive and reopen the open session with nothing to report out at 7:49 pm**

Motion made by Director Davis and Seconded by Treasurer Hennessey to close executive and reopen open session with nothing to report out at 7:49pm

Motion passed as written. Roll call vote:

Chairperson Hloben –Yea Director Davis– Yea Secretary Cowley--Yea
Treasurer Hennessey—Yea Directors Weffelmeyer-Yea


13. **Adjournment**

Motion to adjourn made by Secretary Cowley and Seconded by Director Weffelmeyer at 7:50 pm

Motion passed as written. Roll call vote:

Chairperson Hloben –Yea Director Davis– Yea Secretary Cowley--Yea
Treasurer Hennessey—Yea Directors Weffelmeyer-Yea

(SEAL)

ATTEST 

ATTEST 