

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the January 20, 2014

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:30 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Secretary Rebecca Cowley, Director Diana Davis and Vice Chair Tasha Schriewer

Late Arrival: Treasurer Kathy Hennessey 6:42

Absent:, Director Julia Vessells

**In Attendance:**

Staff: Jamie Guinn, Jessica Maddock, Norm Corley, Bill O'Hara, Kathy Buss, Shawn Plummer, Eric Dethfisen, Cynthia Hake

Guests: Counsel Bob Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Director Davis and Seconded by Vice Chair Schriewer to approve the agenda as presented. All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chair Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes November 25<sup>th</sup>, 2013**

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Regular Open Minutes for November 25<sup>th</sup>, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chair Schriewer – Yea

Director Davis -Yea

Secretary Cowley – Yea

b. **Executive Meeting Open Minutes November 25<sup>th</sup>, 2013**

Motion made by Vice Chair Schriewer and Seconded by Secretary Cowley to approve the Executive Minutes for November 25<sup>th</sup>, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chair Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

6. **Public Forum – Public to address the Board of Directors**

N/A

7. **Local 2665 – Union Update**

Shop Steward Maddock advised everything is going well with nothing to report at this time.

8. **Chief's Report**

a. Communications:

b. EMS Call Report and Statistics

c. Operations Reports

- (i) Maintenance
- (ii) Education
- (iii) Scheduling
- (iv) Public Relations

9. **Old Business**

a. Employment Requirements

Chief Guinn advised as per request at the November meeting as of June 2016 all personnel employed by NJCAD will need to be licensed as an Missouri Paramedic.

10. **New Business**

a. Work Comp Renewal Presented by Chief Guinn

b. Inclement Weather Policy was presented by Chief Guinn with investigation performed and facts supporting this policy.

c. Resolution to place sales tax on April 8th Ballot

Motion made by Vice Chair Schriewer and seconded by Secretary Cowley to approve the Resolution to place sales tax on April 8<sup>th</sup> Ballot. All in favor, motion passed as written.

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley- Yea

Director Davis -Yea

Vice-Chairperson Schriewer – Yea

d. February and March Board Meeting Dates discussed and changed to the 24<sup>th</sup> of each month

11. **Business & Financial Reports**

a. Account Listings

(i) Checking: **\$783,228.90**

(ii) Investments: **\$249,000.00**

b. Balance Sheet

c. Investment Schedule

d. Current Budget

e. Lease Summary

f. Accounts Receivable Reports

g. Uncollectible Reports – **December 2013, \$19,236.75**

Motion made by Secretary Cowley and seconded by Director Davis to approve the Uncollectible Report for December 2013 All in favor, motion passed as written.

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley- Yea

Director Davis -Yea

Vice-Chairperson Schriewer – Yea

h. Uncollectible Reports – **January 2014, \$13,659.89**

Motion made by Secretary Cowley and seconded by Director Davis to approve the Uncollectible Report for December 2013 All in favor, motion passed as written.

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley- Yea

Director Davis -Yea

Vice-Chairperson Schriewer – Yea

i. Approval of District Bills November – Total **\$202,364.48**

Motion made by Secretary Cowley and Seconded by Treasurer Hennessey to approve the bills for November 2013 in the amount of **\$202,364.48** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley- Yea

Director Davis -Yea

Vice-Chairperson Schriewer – Yea

Approval of District Bills December – Total \$293,925.18

Motion made by Vice-Chair Schriewer and Seconded by Director Davis to approve the bills for December 2013 in the amount of \$293,925.18 All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley- Yea

Director Davis -Yea

Vice-Chairperson Schriewer – Yea

**12. Motion to adjourn at 7:17**

Motion made by Director Davis and Seconded by Vice-Chairperson Schriewer to adjourn at 7:17

Motion passed as written.

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Secretary Cowley- Yea

Director Davis -Yea

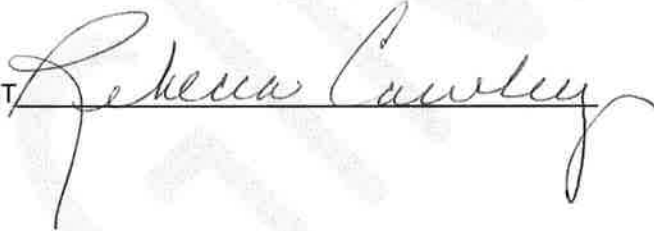
Vice-Chairperson Schriewer – Yea

(SEAL)

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