



Board Packet

Regular Open Meeting – April 15, 2013 at 6:00pm

Board of Directors

Chairperson: Carla Hloben – 2014

Appointed: Rebecca Cowley – 2013

Treasurer: Julia Vessells – 2015

Secretary: Kathy Hennessey – 2015

Director: Diana Davis – 2013

Director: Tasha Schriewer– 2014

Administrative Staff

Chief: Jamie Guinn

Business Manager: Jennifer Wilson

www.njcad.com

NJCAD Board Meeting Attendance Sheet

April 15, 2013

PLEASE PRINT YOUR NAME

Board Members

_____	_____
_____	_____
_____	_____

Staff

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Guests / Vendors

_____	_____
_____	_____
_____	_____
_____	_____

Agenda

Notice of open meeting & vote to close part of the meeting

Monday, April 15, 2013 at 6:00pm

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

Agenda Posted: Friday, April 12, 2013 at 12:00 p.m.

The tentative agenda of this meeting includes:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Open Minutes – March 18, 2013
 - b. Executive Minutes – March 18, 2013
7. **Public Forum - Public to address the Board of Directors**
8. **Local 2665 - Union Update**
9. **Chief's Report**
 - a. Communications
 - b. EMS Call Report and Statistics
 - c. Operations Reports:
 - i. Maintenance
 - ii. Education
 - iii. Scheduling
 - iv. Public Relations
10. **Old Business**
 - a. Board HIPAA Training Dates
11. **New Business**
 - a. Oath of Office New Members
 - b. Election of Board Officers
12. **Business & Financial Reports**
 - a. Account Listings
 - i. Checking: **\$491,188.66**
 - ii. Investments: **\$747,000.00**
 - b. Balance Sheet
 - c. Current Budget
 - d. Lease Summary
 - e. Investments
 - f. Accounts Receivable Reports
 - g. Uncollectible Report for March-**\$20,816.05**
 - h. Approval of District Bills February **\$183,548.15**
13. **Executive Session** - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:
 - a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
 - b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

Litigation
14. **Return to Open Session - Report from Executive Session**
15. **Adjournment**

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the March 18, 2013

1. Call to Order

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:00 pm by Chairperson Hloben.

2. Roll Call

Director's Present: Chairperson Carla Hloben, Vice-Chairperson Kathy Hennessey, Director Diana Davis, and Director Rebecca Cowley

Late Arrival:

Absent: Treasurer Julia Vessells, Director Tasha Schriewer

In Attendance:

Staff: Chief Jamie Guinn, Business Manager Jennifer Wilson, Captain Norman Corley, Captain Bill O'Hara, Lieutenant Stacy Limberg, Paramedic Mike DeAngelo and Legal Counsel Bob Sweeney.

Guests: N/A

3. Pledge of Allegiance

Chairperson Hloben led the Pledge of Allegiance

4. Approval of Agenda

Chairperson Hloben presented the agenda

Motion made by Vice-Chairperson Hennessey and Seconded by Director Cowley to approve the agenda as presented. All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Hennessey – Yea

Director Davis -Yea

Director Cowley - Yea

5. Approval of Minutes

a. Regular Meeting Open Minutes February 25th, 2013

Motion made by Director Davis and Seconded by Director Cowley to approve the Regular Meeting Open Minutes for February 25th, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Hennessey- Yea

Director Davis-Yea

Director Cowley- Yea

b. Executive Minutes February 25th, 2013

Upon motion made by Director Davis and seconded by Director Cowley to approve the Executive minutes for February 25th, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Hennessey- Yea

Director Davis-Yea

Director Cowley -Yea

6. **Public Forum – Public to address the Board of Directors**

Lieutenant Limberg addressed the board and stated everything is going great.

7. **Local 2665 – Union Update**

Captain O’Hara addressed the Board advising the shop had to get together to decide on what minor changes they want to ask for before entering into the new contract.

8. **Chief’s Report**

- a. Communications: Chief Guinn advised on EMS Day and meetings with state Reps in Jeff City along with a couple of thank you letters from the public for a job well done by our personnel.
- b. EMS Call Report and Statistics
- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Scheduling
 - (iv) Public Relations

9. **Old Business**

- a. Charter Service Upgrade: Chief Guinn reported back with his findings as requested by the board on services utilized by other districts and reasons why. It was agreed NJCAD would move forward and begin the process on a service upgrade bringing fiber into NJCAD and improving our service.

10. **New Business**

No new business

11. **Business & Financial Reports**

- a. Account Listings
 - (i) Checking: **\$610,169.65**
 - (ii) Investments: **\$747,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Lease Summary
- f. Accounts Receivable Reports
- g. Uncollectible Reports – March **\$18,289.16**

Motion made by Vice-Chairperson Hennessey and seconded by Directed Cowley to approve the Uncollectible Report for March 2013

All in favor, motion passed as written.

Chairperson Hloben –Yea Vice-Chairperson Hennessey-Yea

Director Davis-Yea Director Cowley-Yea

- h. Approval of District Bills –March Total **\$216,937.37**

Motion made by Vice-Chairperson Hennessey and seconded by Director Cowley to approve the bills for February in the amount of **\$216,937.37** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea Vice-Chairperson Hennessey-Yea
Director Davis-Yea Director Cowley-Yea

12. **Motion to close open session**

Motion made at 6:38 by Director Davis and Seconded by Director Cowley motion passed as written.

Chairperson Hloben –Yea Vice-Chairperson Hennessey-Yea
Director Davis-Yea Director Cowley-Yea

Motion to open Executive session

Motion made at 6:38 by Director Davis and Seconded by Director Cowley motion passed as written.

Chairperson Hloben –Yea Vice-Chairperson Hennessey-Yea
Director Davis-Yea Director Cowley-Yea

Motion to close Executive with Nothing to Report and to Adjourn

Motion made by Director Davis and Seconded by Director Cowley to close Executive at 6:50 pm motion passed as written.

Chairperson Hloben –Yea Vice-Chairperson Hennessey-Yea
Director Davis-Yea Director Cowley-Yea

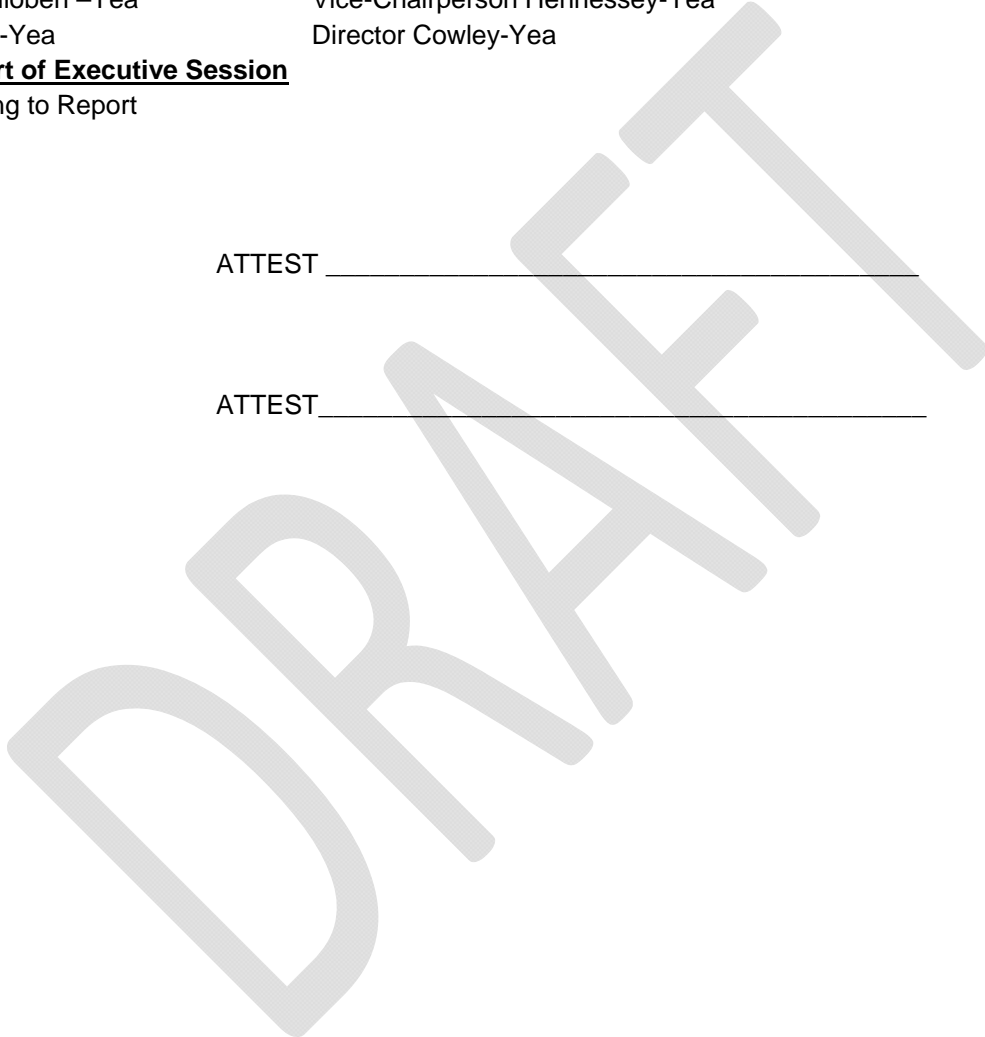
13. **Report of Executive Session**

Nothing to Report

(SEAL)

ATTEST _____

ATTEST _____



**North Jefferson County Ambulance District
Dispatch Analysis Report
03-01-2013 to 03-31-2013**

Call Type	Count
Abdominal Pain	8
Animal Bite/Sting	1
Assault/Non-Sexual	6
Assist Invalid	1
Back Pain/Non-Traumatic/Neurologic	3
Chest Pain/Non-Traumatic	13
Choking Episode	1
Diabetic Complications/Symptoms	5
Difficulty Breathing	21
Fall/Less than 10 feet	23
Fever	1
Fire Standby	5
Headache/Non-traumatic	2
Heart Problems	2
Heat/Cold Exposure	1
Hemorrhage	4
Medical Alarm	5
Move Up	9
Overdose Possible	5
Pregnancy Complications/Labor/Birth	2
Psychiatric/Behavioral	14
Seizure/Convulsions	7
Sick Case	15
Stabbing/Gunshot	1
Stroke/CVA	4
Sudden Death	3
Traffic Accident	41
Traumatic Injury	3
Unconscious/Person Down	8
Unconscious/Syncope/Weakness	3
Unknown	2

**North Jefferson County Ambulance District
Call Volume Report 2013**

Unit ID	January	February	March	April	May	June	July	August	September	October	November	December
6817	63	63	69									
6827	36	10	16									
6837	66	62	92									
6847	32	52	41									
6800	0	1	1									
TOTALS	197	188	219									

NEMESIS Transport:	133	123	141
Non-Transport	64	65	78
	197	188	219

Building maintenance and projects

- Board room painted.
- Will be sanding all metal door jams and doors to be repainted.
- Bay floor re surfaced again under warranty.

Medical Equipment Maintenance and Repairs

- Yearly PM on all fire extinguishers and exit signs / flood lights coming in early April.
- Yearly PM performed on stretchers.

Vehicle Maintenance and Projects please see Attached OIQ Maintenance Report

- DOT inspections on all rigs complete.
- 6837 air ride compressor cleaned and debris shield installed by Hilltop to prevent further issues.
- Mower annual PM performed with some replacement parts needed. (tire and blades)

6800, ERB Equipment, 371.89

Notes	Maintenance Date
Annual PM on Gravely 0 turn mower. Replaced blades and tire.	2013 - 03

6800, Midwest Radio Systems INC., 275.50

Notes	Maintenance Date
See attached documentation	2013 - 03

6800, Midwest Radio Systems INC., 555.50

Notes	Maintenance Date
Installed pre alert tone and reprogrammed informer. See attached.	2013 - 03

6802, In House NJCAD, 128.15

Notes	Maintenance Date
Urea fluid purchase	2013 - 03

6817, Hill Top Equipment, .00

Notes	Maintenance Date
	2013 - 03

6817, Hill Top Equipment, 417.86

Notes	Maintenance Date
Oil change and lube. DOT inspection and filled DEF.	2013 - 03

6817, Hill Top Equipment, 450.09

Notes	Maintenance Date
Repaired broken sway bar and corrected air ride height.	2013 - 03

6817, In House NJCAD, .00

Notes	Maintenance Date
	2013 - 03

6827, Hill Top Equipment, .00

Notes	Maintenance Date
	2013 - 03

6837, The UPS store, 101.89

Notes	Maintenance Date
Shipping cost for in dash navigation with insurance.	2013 - 03

6847, Hill Top Equipment, .00

Notes	Maintenance Date
	2013 - 03

6847, Hill Top Equipment, 305.70

Notes	Maintenance Date
Fuel leak from fuel pressure regulator.	2013 - 03

6847, Purcell Tire , .00

Notes	Maintenance Date
	2013 - 03

6847, Purcell Tire , 187.99

Notes	Maintenance Date
Replaced front two tires with spares from stock. Checked alignment.	2013 - 03

Classes Held Staff

- Hipaa Required completed Most of board members completed
- St Anthony's presented Diabetic Education and pumps
- In house class was Pit Method using Autopulse and incident command, Report writing practice

Classes Held Community

- 2 Cpr classes

Upcoming Classes Staff

April: Required NRP

April: Autism Spectrum

Student Ride a long's

19 students for a total of 228 hours

Other Items

National Registry 48 hour course is completed

Special Notes:

Thanks to Kim Scott for organizing the training closet and to Captain O'Hara for the new paint job in the classroom.

Monthly Scheduling Fulltime

- 4 PTO days
- 4.3 Vacation days covered with part time employee's
- 0 Work Comp days

Monthly Scheduling Part Time

- 2 open 12 hour shifts
- 4 days of Part time Call off's

Officer Relief

- 20 shifts for officer relief available
- 1 Officer's coverage shift not filled

Special Event Crew

- 4 shifts were open for snow

North Jefferson County Ambulance District

Public Relations -April 2013

Events attended

- March 22nd-Ambulance Show & Tell @ Murphy Elementary
- March 27th- Chamber of Commerce Meeting at Jilly's

Upcoming Events

- April 26th- Bike Helmet fitting for Girl Scout Troop @ NJCAD
- April 27th- Drug Take back Day at NJCAD
- April 30th-May 5th- Beaumont Scout Camp for Special Needs Children
- May 3rd,4th,& 6th- Collecting for Children's Burn Camp at Schnucks
- May 10th- 2013 Relay for Life at Northwest High School (American Cancer Society)
- May 19th-26th- EMS Week

Press Releases/Articles: April 27th- Drug Take Back Day @NJCAD

Ongoing/Special Items:

Drug Take Back Day @NJCAD:

On April 27TH from 10am-2pm NJCAD and the DEA will give the public another opportunity to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused and unwanted prescription drugs. Bring your medications for disposal to NJCAD at 2820 Horrell Ln, High Ridge, MO. The service is free, anonymous and no questions will be asked.



Lt. Jessica Maddock

On April 27 from 10 a.m. to 2 p.m. the North Jefferson County Ambulance District and the Drug Enforcement Administration (DEA) will give the public another opportunity to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription drugs. Bring your medications for disposal to North Jefferson County Ambulance District at 2820 Horrell Lane, High Ridge, MO. The service is free and anonymous, no questions asked.

As of last fall, Americans turned in 2,039,741 pounds—1,020 tons—of prescription drugs nationwide since 2010. This initiative addresses a vital public safety and public health issue. Medicines that languish in home cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that a majority of abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, Americans are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards.

Four days after the first event, Congress passed the Secure and Responsible Drug Disposal Act of 2010, which amends the Controlled Substances Act to allow an “ultimate user” of controlled substance medications to dispose of them by delivering them to entities authorized by the Attorney General to accept them. The Act also allows the Attorney General to authorize long term care facilities to dispose of their residents’ controlled substances in certain instances. DEA is drafting regulations to implement the Act. Until new regulations are in place, local agencies such as North Jefferson County Ambulance District, law enforcement agencies and the DEA will continue to hold prescription drug take-back events every few months. “By combining our efforts, we can make the public aware of the dangers of prescription drugs, provide a safe and secure method of disposal of these medications and help to reduce the incidence of these substances getting into the hands of our children”, stated Public Relations Officer Lt. Jessica Maddock.

Any questions may be directed to Lt. Maddock at 636-677-3399 X 72, or you may visit www.njcad.com and select Community Corner.

7:17 AM

04/08/13

North Jefferson County Ambulance District

Account Listing

April 8, 2013

<u>Account</u>	<u>Type</u>	<u>Balance Total</u>	<u>Description</u>
General Checking	Bank	491,188.66	Commerce Bank Checking
Investments	Bank	747,000.00	Commerce Bank Investment Account/Agency Discount Notes/CDs
Petty Cash	Bank	100.00	
Target	Credit Card	0.00	Target Credit Card
Sam's Club	Credit Card	0.00	Sam's Club Credit Card
Visa	Credit Card	0.00	Commerce Bank Visa

10:54 AM
04/03/13
Cash Basis

North Jefferson County Ambulance District
Balance Sheet
As of March 31, 2013

	<u>Mar 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
General Checking	549,325.15
Healthcare Fund	9,098.44
Investments	747,000.00
Petty Cash	100.00
Total Checking/Savings	<u>1,305,523.59</u>
Total Current Assets	<u>1,305,523.59</u>
TOTAL ASSETS	<u>1,305,523.59</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	523,114.67
Net Income	782,408.92
Total Equity	<u>1,305,523.59</u>
TOTAL LIABILITIES & EQUITY	<u>1,305,523.59</u>

North Jefferson County Ambulance District
Budget
November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0	500,000	-500,000	0%
INCOME				
Ambulance Net Income	248,377	525,000	-276,623	47%
Education Revenue	1,225	3,000	-1,775	41%
Grant Revenue	926			
Interest Revenue	215	1,200	-985	18%
Sale of Assets/Inventory	125			
Taxes, penalties & interest	1,564,121	1,620,609	-56,488	97%
MISC INCOME	15,713			
Total INCOME	<u>1,830,702</u>	<u>2,149,809</u>	<u>-319,107</u>	<u>85%</u>
Total Income	<u>1,830,702</u>	<u>2,649,809</u>	<u>-819,107</u>	<u>69%</u>
Gross Profit	1,830,702	2,649,809	-819,107	69%
Expense				
IPN Fees	4			
Grant Allocation	0	6,293	-6,293	0%
GENERAL DISTRICT OPERATIONS				
Banking Fees	1,067	1,940	-873	55%
Board Director Reimbursement	0	3,600	-3,600	0%
Accounting Services	7,055	8,250	-1,195	86%
Administrative Supplies	2,689	7,247	-4,558	37%
Building Equipment	2,303	2,000	303	115%
Building Maintenance/Supplies	15,901	25,000	-9,099	64%
Capital Purchases	0	165,066	-165,066	0%
Communications/Data	2,240	17,278	-15,038	13%
Computer Equipment/Hardware	853	21,500	-20,647	4%
Election of Board Director(s)	25,703	29,000	-3,297	89%
Insurance Premium	23,676	23,676	0	100%
Lease Payments	89,481	142,206	-52,725	63%
Legal Fees	10,275	12,750	-2,475	81%
Meal Service	927	2,000	-1,073	46%
Public Relations	692	2,500	-1,808	28%
Software/IT	13,393	37,690	-24,297	36%
Subscriptions/Services	2,833	5,064	-2,231	56%
Training/Education	1,300	24,818	-23,518	5%
Utilities	10,114	14,035	-3,921	72%
Total GENERAL DISTRICT OPERATI...	<u>210,502</u>	<u>545,620</u>	<u>-335,118</u>	<u>39%</u>
AMBULANCE OPERATIONS				
Ambulance Equipment	1,939	2,400	-461	81%
Ambulance Supplies	383	1,000	-617	38%
Medical Equipment	308	500	-192	62%
Medical Equipment PM/Repair	4,490	5,000	-510	90%
Medical Supplies	19,851	41,480	-21,629	48%
VEHICLE				
Fuel	12,329	35,045	-22,715	35%
New Purchase	104,003	104,003	0	100%
Repair/Maintenance	12,953	50,000	-37,047	26%
Total VEHICLE	<u>129,285</u>	<u>189,048</u>	<u>-59,762</u>	<u>68%</u>
Total AMBULANCE OPERATIONS	<u>156,257</u>	<u>239,428</u>	<u>-83,171</u>	<u>65%</u>
EMPLOYEE EXPENSES				
Education Allowance	68	7,500	-7,432	1%
Employee Appreciation	1,686	5,000	-3,314	34%
Group Insurance	72,855	171,920	-99,065	42%
Health/Background Screenings	251	8,000	-7,750	3%
HRA	1,170			
Miscellaneous Benefits	0	900	-900	0%
Personal Protective Equipment	0	5,000	-5,000	0%
Uniform Allowance	3,877	14,760	-10,883	26%
WAGES				
Wages	502,866	1,068,779	-565,913	47%
Longevity Benefit	17,400	19,100	-1,700	91%

7:18 AM
04/08/13
Cash Basis

North Jefferson County Ambulance District
Budget
November 2012 through October 2013

	<u>Nov '12 - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Payroll Service	8,968	25,510	-16,542	35%
Payroll Taxes	43,805	95,000	-51,195	46%
Total WAGES	<u>573,039</u>	<u>1,208,389</u>	<u>-635,350</u>	<u>47%</u>
Workers Compensation	95,336	137,000	-41,664	70%
Total EMPLOYEE EXPENSES	<u>748,282</u>	<u>1,558,469</u>	<u>-810,187</u>	<u>48%</u>
Ending Fund Balance	0	300,000	-300,000	0%
Total Expense	<u>1,115,044</u>	<u>2,649,810</u>	<u>-1,534,766</u>	<u>42%</u>
Net Ordinary Income	<u>715,658</u>	<u>-0</u>	<u>715,659</u>	<u>-152,267,698%</u>
Net Income	<u><u>715,658</u></u>	<u><u>-0</u></u>	<u><u>715,659</u></u>	<u><u>-152,267,698%</u></u>

7:18 AM
 04/08/13
 Cash Basis

North Jefferson County Ambulance District
Budget
 November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0	500,000	-500,000	0%
INCOME	1,830,702	2,149,809	-319,107	85%
Total Income	1,830,702	2,649,809	-819,107	69%
Gross Profit	1,830,702	2,649,809	-819,107	69%
Expense				
IPN Fees	4			
Grant Allocation	0	6,293	-6,293	0%
GENERAL DISTRICT OPERATIO...	210,502	545,620	-335,118	39%
AMBULANCE OPERATIONS	156,257	239,428	-83,171	65%
EMPLOYEE EXPENSES	748,282	1,558,469	-810,187	48%
Ending Fund Balance	0	300,000	-300,000	0%
Total Expense	1,115,044	2,649,810	-1,534,766	42%
Net Ordinary Income	715,658	-0	715,659	-152,267,698%
Net Income	<u>715,658</u>	<u>-0</u>	<u>715,659</u>	<u>-152,267,698%</u>

10:05 AM
03/01/13
Accrual Basis

North Jefferson County Ambulance District-Pension
Profit & Loss Budget vs. Actual
November 2012 through October 2013

	<u>Nov '12 - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Taxes, penalties & interest	-2,499.19	165,175.09	-167,674.28
Total Income	<u>-2,499.19</u>	<u>165,175.09</u>	<u>-167,674.28</u>
Expense			
Administrative Fees	500.00	500.00	0.00
Benefits paid	0.00	164,675.09	-164,675.09
Total Expense	<u>500.00</u>	<u>165,175.09</u>	<u>-164,675.09</u>
Net Income	<u>-2,999.19</u>	<u>0.00</u>	<u>-2,999.19</u>

10:05 AM
03/01/13
Cash Basis

North Jefferson County Ambulance District-Pension
Balance Sheet
As of February 28, 2013

	<u>Feb 28, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash in bank	61,204.97
Investments	1,243,318.31
Total Checking/Savings	<u>1,304,523.28</u>
Total Current Assets	<u>1,304,523.28</u>
TOTAL ASSETS	<u>1,304,523.28</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	1,307,522.47
Net Income	-2,999.19
Total Equity	<u>1,304,523.28</u>
TOTAL LIABILITIES & EQUITY	<u>1,304,523.28</u>

Lease Summary Report

Commenced

NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645009	Real Estate	12/17/09	60	Monthly	\$10,681.58	12/17/14

Terminated

NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645001	BASE LEASE ON STATION HOUSES	07/01/04	7	Various	\$105,125.27	07/01/11
1000645002	Ambulance, Ford 2006 Medtec Ambul	12/19/05	20	Quarterly	\$6,717.76	01/11/11
1000645003	2006 AMBULANCE	03/24/06	21	Various	\$5,817.69	
1000645004	ambulance	06/26/06	21	Various	\$6,311.90	07/26/11
1000645005	PICKUP TRUCK	08/31/06	12	Quarterly	\$2,940.75	10/01/09
1000645006	Ambulance	09/20/07	20	Quarterly	\$7,562.01	09/20/12
1000645007	New 2007 Ambulance,	10/24/08	20	Quarterly	\$8,302.24	09/01/13
1000645008	Real Estate	02/17/09	60	Monthly	\$3,286.58	02/17/14
1000645010	(3) Stryker Power Pro Ambulance	04/04/11	20	Quarterly	\$2,584.94	04/04/16

* Commence Date represents the actual commencement date of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the effective date of such Amendment to such Lease Schedule, if applicable.

** Base Term represents the original base term of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the remaining term as of the effective date of such Amendment to the Lease Schedule.

Investment Schedule

2012-2013FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	<u>Interest at Maturity</u>
12/28/2012	\$ 249,000	3/28/2013	0.35	\$ 214.89
12/31/2012	\$ 249,000	6/28/2012	0.45	\$ 549.51
2/10/2012	\$ 249,000	Aug-13		
2/10/2012	\$ 249,000	Oct-13		
	\$ 996,000			\$ 764.40

2011-2012FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	
2/13/2012	\$ 249,000	4/30/2012	0.20%	
2/17/2012	\$ 150,000	5/17/2012	0.20%	
1/9/2012	\$ 249,000	7/6/2012	0.40%	
1/18/2012	\$ 125,000	9/19/2012	0.40%	
1/11/2012	\$ 125,000	10/11/2012	0.50%	
	\$ 898,000			\$ 709

2010-2011FY Investments

\$ 100,000	7/31/2011
\$ 100,000	8/30/2011
\$ 100,000	9/30/2011
\$ 200,000	10/31/2011
\$ 500,000	

2012 2013	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	127	91	36	\$104,670.00	\$49,402.00	47.2%	\$29,797.00	28.5%	75.7%	\$150.00	\$0.00	\$25,321.00	24.2%	\$47,185.68
Dec	147	128	19	\$122,433.00	\$54,485.00	44.5%	\$35,801.00	29.2%	73.7%	\$0.00	\$0.00	\$32,147.00	26.3%	\$53,554.10
Jan	133	108	25	\$109,920.00	\$41,895.00	38.1%	\$31,507.00	28.7%	66.8%	\$0.00	\$0.00	\$36,518.00	33.2%	\$57,593.96
Feb	123	93	30	\$101,873.00	\$25,759.00	25.3%	\$19,794.00	19.4%	44.7%	\$0.00	\$0.00	\$56,320.00	55.3%	\$39,054.04
Mar	141	102	39	\$113,620.00	\$5,312.00	4.7%	\$5,567.00	4.9%	9.6%	\$0.00	\$0.00	\$102,741.00	90.4%	\$53,253.11
Apr	0													
May	0													
Jun	0													
Jul	0													
Aug	0													
Sep	0													
Oct	0													
Averages	56	104	30	\$110,503	\$35,371	32.0%	\$24,493	22.1%	54.1%	0.03%				\$50,128
Totals	671	522	149	\$552,516.00	\$176,853.00	32.0%	\$122,466.00	22.1%	54.1%	\$150.00	\$0.00	\$253,047.00	45.8%	\$250,640.89

	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
Revenues	53,086.02	799,454.65	310,463.73	464,850.45		
Expenditures	(198,810.97)	(904,090.58)	(206,313.09)	(216,937.37)		
	\$ (145,724.95)	\$ (104,635.93)	104,150.64	247,913.08	-	-
	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>
Revenues						
Expenditures						
	-	-	-	-	-	-

Year-to-Date	
Revenues	\$ 1,627,854.85
Expenditures	\$ (1,526,152.01)
Net	\$ 101,702.84

North Jefferson County Ambulance District Deposits for Board Approval

ASSETS	Date	March 2013	Split	Paid Amount
Current Assets				
Checking/Savings				
General Checking				
	03/01/2013		Ambulance Net Income	778.00
	03/05/2013		Ambulance Net Income	298.46
	03/06/2013		Ambulance Net Income	410.87
	03/06/2013		Ambulance Net Income	419.79
	03/06/2013		Ambulance Net Income	1,131.61
	03/07/2013		Ambulance Net Income	1,777.63
	03/07/2013		Ambulance Net Income	268.69
	03/08/2013		Ambulance Net Income	5,308.36
	03/08/2013		Ambulance Net Income	522.51
	03/08/2013		Ambulance Net Income	322.99
	03/11/2013		Ambulance Net Income	374.39
	03/12/2013		Ambulance Net Income	1.00
	03/12/2013		Ambulance Net Income	102.26
	03/14/2013		Ambulance Net Income	833.10
	03/14/2013		Ambulance Net Income	3,006.41
	03/14/2013		Ambulance Net Income	824.08
	03/16/2013		Ambulance Net Income	547.23
	03/19/2013		Ambulance Net Income	1,462.04
	03/19/2013		Ambulance Net Income	1,580.47
	03/21/2013		Ambulance Net Income	1,614.52
	03/21/2013		Ambulance Net Income	1,023.58
	03/21/2013		Ambulance Net Income	1,096.01
	03/21/2013		Ambulance Net Income	1,127.10
	03/21/2013		Ambulance Net Income	119.44
	03/21/2013		Ambulance Net Income	535.40
	03/21/2013		Ambulance Net Income	4,977.38
	03/26/2013		Ambulance Net Income	1,372.72
	03/26/2013		Ambulance Net Income	520.35
	03/26/2013		Ambulance Net Income	3,121.89
	03/27/2013		Ambulance Net Income	109.52
	03/27/2013		Ambulance Net Income	559.44
	03/28/2013		Ambulance Net Income	5,366.63
	03/28/2013		Ambulance Net Income	1,436.73
	03/28/2013		Ambulance Net Income	75.45
	03/28/2013		Ambulance Net Income	642.20
	03/29/2013		Ambulance Net Income	87.78
	03/04/2013		Ambulance Net Income	20.00
	03/05/2013		Ambulance Net Income	3,631.83
	03/11/2013		Ambulance Net Income	215.00
	03/11/2013		Ambulance Net Income	844.01
	03/13/2013		Ambulance Net Income	2,111.29

North Jefferson County Ambulance District Deposits for Board Approval

	Date	March 2013	Split	Paid Amount
	03/28/2013		Ambulance Net Income	2,647.91
	03/04/2013		Ambulance Net Income	55.00
	03/05/2013		Ambulance Net Income	100.00
	03/06/2013		Ambulance Net Income	50.00
	03/14/2013		Ambulance Net Income	100.00 53,531.07
	03/26/2013		COBRA Payment	157.43
	03/07/2013		Education Income	200.00
	03/11/2013		Education Income	40.00
	03/24/2013		Education Income	149.50
	03/07/2013		Education Income	40.00 429.50
	03/05/2013		Healthcare Fund	912.77
	03/07/2013		Healthcare Fund	420.14
	03/12/2013		Healthcare Fund	53.80 1,386.71
	03/28/2013		Interest Revenue	214.89
	03/27/2013		Investments	249,000.00
	03/21/2013		Sale of Equipment	25.00
	03/12/2013		Taxes, penalties & interest	41,319.44
	03/05/2013		Uniform Allowance	12.00
	03/21/2013		Workers Comp Refund	15,185.00
Total General Checking				361,261.04
Investments				
	03/28/2013		General Checking	-249,000.00
Total Investments				-249,000.00
Total Checking/Savings				112,261.04
Total Current Assets				112,261.04
TOTAL ASSETS				112,261.04

Write Off's for 4.2013

Bad Debt at Collection (7/31/2011) 17,642.46

Current Debt 3,173.59

\$ 20,816.05

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
 March 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
ADP, Inc				
3/11/2013	EFT	ADP, Inc	Payroll Service	-1,700.69
Total ADP, Inc				-1,700.69
Alarm Services of Jefferson County				
3/14/2013	Bill Pay	Alarm Services of Jefferson County	Building Maintenance/Supplies	-190.00
Total Alarm Services of Jefferson County				-190.00
AlwaysCare Benefits, Inc				
3/6/2013	BILLPAY	AlwaysCare Benefits, Inc	Group Insurance	-171.64
Total AlwaysCare Benefits, Inc				-171.64
Ameren UE				
3/8/2013	Billpay	Ameren UE	Utilities	-571.13
Total Ameren UE				-571.13
Archway Industrial Coatings				
3/28/2013	Bill Pay	Archway Industrial Coatings	Building Maintenance/Supplies	-1,300.00
Total Archway Industrial Coatings				-1,300.00
Armstrong medical				
3/28/2013	Bill Pay	Armstrong medical	Medical Supplies	-129.79
Total Armstrong medical				-129.79
At&t				
3/20/2013		At&t	Utilities	-150.70
Total At&t				-150.70
Bound Tree Medical LLC				
3/21/2013	Bill Pay	Bound Tree Medical LLC	Medical Supplies	-6,279.04
Total Bound Tree Medical LLC				-6,279.04
Cardinal Lawn & Landscape, Inc.				
3/14/2013	Bill Pay	Cardinal Lawn & Landscape, Inc.	Building Maintenance/Supplies	-1,025.00
3/28/2013	Bill Pay	Cardinal Lawn & Landscape, Inc.	Building Maintenance/Supplies	-200.00
Total Cardinal Lawn & Landscape, Inc.				-1,225.00
Charter Communications				
3/6/2013	Billpay	Charter Communications	Utilities	-80.29
3/6/2013	Billpay	Charter Communications	Communications/Data	-466.95
3/28/2013	Billpay	Charter Communications	Utilities	-80.29
Total Charter Communications				-627.53
Cintas Corporation				
3/14/2013	Billpay	Cintas Corporation	Building Maintenance/Supplies	-102.20
Total Cintas Corporation				-102.20
Commerce Bank N.A.				
3/1/2013	EFT	Commerce Bank N.A.	Lease Payments	-3.01
3/29/2013	EFT	Commerce Bank N.A.	Banking Fees	-149.50
Total Commerce Bank N.A.				-152.51
Commerce Bank NA				
3/4/2013	EFT	Commerce Bank NA	Banking Fees	-0.93
3/4/2013	EFT	Commerce Bank NA	Banking Fees	-36.45
3/7/2013	EFT	Commerce Bank NA	Banking Fees	-0.85
3/11/2013	EFT	Commerce Bank NA	Banking Fees	-0.68
3/11/2013	EFT	Commerce Bank NA	Banking Fees	-4.31
3/15/2013	EFT	Commerce Bank NA	Banking Fees	-1.69
3/17/2013	EFT	Commerce Bank NA	Lease Payments	-10,681.58

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total Commerce Bank NA				-10,726.49
CPI Qualified Plan Consultants				
3/8/2013	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
3/22/2013	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
Total CPI Qualified Plan Consultants				-1,470.70
Datamax				
3/6/2013	BILLPAY	Datamax	-SPLIT-	-1,430.40
3/14/2013	Billpay	Datamax	Lease Payments	-244.98
3/15/2013	Billpay	Datamax	Software/IT	-82.00
3/15/2013	Billpay	Datamax	Software/IT	-103.00
3/28/2013	Billpay	Datamax	Software/IT	-300.00
3/28/2013	Billpay	Datamax	Software/IT	-102.00
3/28/2013	BILLPAY	Datamax	Software/IT	-70.00
Total Datamax				-2,332.38
Delta Dental				
3/28/2013	BILLPAY	Delta Dental	Group Insurance	-860.57
Total Delta Dental				-860.57
DNT Inc				
3/28/2013	Bill pay	DNT Inc	Subscriptions/Services	-40.00
Total DNT Inc				-40.00
Election Authority Fund				
3/14/2013	Bill Pay	Election Authority Fund	Election of Board Director(s)	-25,623.00
Total Election Authority Fund				-25,623.00
EMS Technology Solutions, LLC				
3/14/2013	BILLPAY	EMS Technology Solutions, LLC	Subscriptions/Services	-160.00
Total EMS Technology Solutions, LLC				-160.00
Erb Equipment				
3/6/2013	Bill Pay	Erb Equipment	Repair/Maintenance	-371.89
Total Erb Equipment				-371.89
Heart Specialty Associates				
3/4/2013	Bill Pay	Heart Specialty Associates	-SPLIT-	-912.77
Total Heart Specialty Associates				-912.77
High Ridge Fire Protection Dist				
3/21/2013	Bill Pay	High Ridge Fire Protection Dist	Repair/Maintenance	-128.15
Total High Ridge Fire Protection Dist				-128.15
Hilltop Equipment Inc.				
3/6/2013	Bill Pay	Hilltop Equipment Inc.	-SPLIT-	-1,623.83
3/21/2013	Bill Pay	Hilltop Equipment Inc.	-SPLIT-	-1,173.65
Total Hilltop Equipment Inc.				-2,797.48
IESI Missouri				
3/28/2013	BILLPAY	IESI Missouri	Utilities	-248.03
Total IESI Missouri				-248.03
MCA Management Company DBA				
3/15/2013	BILLPAY	MCA Management Company DBA	Ambulance Net Income	-214.38
Total MCA Management Company DBA				-214.38
Mercy Clinics East Communities				
3/4/2013	Bill Pay	Mercy Clinics East Communities	Group Insurance	-53.80

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Date	Num	Name	Split	Paid Amount
Total Mercy Clinics East Communities				-53.80
Midwest Radio Systems, Inc.				
3/6/2013	Bill Pay	Midwest Radio Systems, Inc.	Repair/Maintenance	-275.50
3/21/2013	Bill Pay	Midwest Radio Systems, Inc.	Repair/Maintenance	-555.50
Total Midwest Radio Systems, Inc.				-831.00
Missouri Lawyers Media				
3/28/2013	Bill Pay	Missouri Lawyers Media	Election of Board Director(s)	-31.00
Total Missouri Lawyers Media				-31.00
Missouri Natural Gas Company				
3/6/2013	BILLPAY	Missouri Natural Gas Company	Utilities	-273.23
Total Missouri Natural Gas Company				-273.23
NJCAD Pension Transfer				
3/13/2013	TRAN	NJCAD Pension Transfer	Taxes, penalties & interest	-3,751.48
Total NJCAD Pension Transfer				-3,751.48
Northeast Public Sewer District				
3/1/2013	BILLPAY	Northeast Public Sewer District	Utilities	-70.17
3/1/2013	Billpay	Northeast Public Sewer District	Utilities	-25.85
3/14/2013	Billpay	Northeast Public Sewer District	Utilities	-59.72
3/28/2013	BILLPAY	Northeast Public Sewer District	Utilities	-67.34
3/28/2013	Billpay	Northeast Public Sewer District	Utilities	-25.85
Total Northeast Public Sewer District				-248.93
Northwest Printing Service, Inc.				
3/28/2013	Bill Pay	Northwest Printing Service, Inc.	Administrative Supplies	-264.24
Total Northwest Printing Service, Inc.				-264.24
OzArc Gas Equipment & Supply, Inc.				
3/6/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-81.62
3/12/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-22.60
3/28/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-115.16
Total OzArc Gas Equipment & Supply, Inc.				-219.38
Payroll				
3/8/2013	TRANS	Payroll	-SPLIT-	-34,574.86
3/8/2013	TRANS	Payroll	-SPLIT-	-13,866.72
3/22/2013	TRANS	Payroll	Wages	-29,323.95
3/22/2013	TRANS	Payroll	-SPLIT-	-12,461.69
Total Payroll				-90,227.22
Pitney Bowes-Rental				
3/28/2013	Bill Pay	Pitney Bowes-Rental	Administrative Supplies	-62.28
Total Pitney Bowes-Rental				-62.28
Public Water Supply District #2				
3/12/2013	BILLPAY	Public Water Supply District #2	Utilities	-61.00
Total Public Water Supply District #2				-61.00
Purcell Tire & Rubber Company				
3/28/2013	Bill Pay	Purcell Tire & Rubber Company	Repair/Maintenance	-187.99
Total Purcell Tire & Rubber Company				-187.99
RJP Electric				
3/21/2013	Bill Pay	RJP Electric	Building Maintenance/Supplies	-1,630.48
Total RJP Electric				-1,630.48

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North Jefferson County Ambulance District
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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Robert K. Sweeney				
3/21/2013	Bill Pay	Robert K. Sweeney	Legal Fees	-4,305.00
Total Robert K. Sweeney				-4,305.00
Roto-Rooter Services Co				
3/14/2013	Bill Pay	Roto-Rooter Services Co	Building Maintenance/Supplies	-466.00
Total Roto-Rooter Services Co				-466.00
Sam's Club				
3/12/2013	Bill Pay	Sam's Club	Sam's Club	-499.72
Total Sam's Club				-499.72
Spinner & Kummer, P.C.				
3/14/2013	BILLPAY	Spinner & Kummer, P.C.	Accounting Services	-785.00
Total Spinner & Kummer, P.C.				-785.00
St. Anthony's Emergency Department				
3/21/2013	Bill Pay	St. Anthony's Emergency Department	Medical Supplies	-539.84
Total St. Anthony's Emergency Department				-539.84
Stiern Laser, Inc.				
3/7/2013	Bill Pay	Stiern Laser, Inc.	Employee Appreciation	-27.00
Total Stiern Laser, Inc.				-27.00
Sunset Ford				
3/14/2013	Bill Pay	Sunset Ford	Medical Equipment PM/Repair	-72.60
Total Sunset Ford				-72.60
TASC-FSA				
3/8/2013	EFT/PA...	TASC-FSA	Wages	-492.28
3/22/2013	EFT/PA...	TASC-FSA	Wages	-492.28
Total TASC-FSA				-984.56
TASC-HRA				
3/4/2013		TASC-HRA	HRA	-330.00
Total TASC-HRA				-330.00
The Lincoln National Life Insurance Co.				
3/1/2013	EFT	The Lincoln National Life Insurance...	Group Insurance	-1,385.07
Total The Lincoln National Life Insurance Co.				-1,385.07
The Work Center LLC				
3/6/2013	Bill Pay	The Work Center LLC	Health/Background Screenings	-100.00
Total The Work Center LLC				-100.00
Travelers-Workers Comensation Plan				
3/1/2013	Bill Pay	Travelers-Workers Comensation Plan	Workers Compensation	-10,380.46
Total Travelers-Workers Comensation Plan				-10,380.46
Verizon Wireless				
3/6/2013	Billpay	Verizon Wireless	Utilities	-201.96
3/6/2013	Billpay	Verizon Wireless	Utilities	-160.10
Total Verizon Wireless				-362.06
Vidacare Corporation				
3/21/2013	Bill Pay	Vidacare Corporation	Medical Supplies	-426.16
3/28/2013	Bill Pay	Vidacare Corporation	Medical Supplies	-26.96
Total Vidacare Corporation				-453.12
Visa/Commerce Bank				

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**North Jefferson County Ambulance District
Payment Listing Pending Board Approval
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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
3/22/2013	EFT	Visa/Commerce Bank	Visa	-2,017.27
Total Visa/Commerce Bank				-2,017.27
Washington University Orthopedics				
3/7/2013	Bill Pay	Washington University Orthopedics	Group Insurance	-420.14
Total Washington University Orthopedics				-420.14
WirelessUSA Inc				
3/6/2013	BILLPAY	WirelessUSA Inc	Communications/Data	-36.00
3/28/2013	BILLPAY	WirelessUSA Inc	Communications/Data	-36.00
Total WirelessUSA Inc				-72.00
Wright Express				
3/6/2013	EFT	Wright Express	Fuel	-2,331.45
Total Wright Express				-2,331.45
Zoll Medical Corporation				
3/6/2013	Bill Pay	Zoll Medical Corporation	Medical Supplies	-1,340.54
3/21/2013	Bill Pay	Zoll Medical Corporation	Ambulance Supplies	-114.70
Total Zoll Medical Corporation				-1,455.24
MO HealthNet Division				
3/8/2013	18667	MO HealthNet Division	Ambulance Net Income	-98.89
3/8/2013	18668	MO HealthNet Division	Ambulance Net Income	-79.07
Total MO HealthNet Division				-177.96
No name				
3/3/2013			Banking Fees	-55.56
Total no name				-55.56
TOTAL				-183,548.15