



Board Packet

Regular Open Meeting – July 15th, 2013 at 6:00pm

Board of Directors

Chairperson: Carla Hloben – 2014

Vice-Chairperson: Tasha Schriewer – 2014

Treasurer: Kathy Hennessey– 2015

Secretary: Rebecca Cowley – 2015

Director: Diana Davis – 2015

Director: Julia Vessells– 2015

Administrative Staff

Chief: Jamie Guinn

Business Manager: Jennifer Wilson

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NJCAD Board Meeting Attendance Sheet

July 15th, 2013

PLEASE PRINT YOUR NAME

Board Members

_____	_____
_____	_____
_____	_____

Staff

_____	_____
_____	_____
_____	_____
_____	_____
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Guests / Vendors

_____	_____
_____	_____
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_____	_____

Agenda

Notice of open meeting & vote to close part of the meeting

Monday, July 15th, 2013 at 6:00pm

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

Agenda Posted: Friday, 12th, 2013 at 12:00 p.m.

The tentative agenda of this meeting includes:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Open Minutes – June 17th, 2013
7. **Public Forum - Public to address the Board of Directors**

Jack Walters & Jack Hale Peaceful Village Discussion
8. **Local 2665 - Union Update**
9. **Chief's Report**
 - a. Communications
 - b. EMS Call Report and Statistics
 - c. Operations Reports:
 - i. Maintenance
 - ii. Education
 - iii. Scheduling
 - iv. Public Relations
10. **Old Business**

Health & Wellness Program Update
11. **New Business**

Payoff of Lease Number # 3-06024 Cannon Copier
12. **Business & Financial Reports**
 - a. Account Listings
 - i. Checking: **\$264,799.03**
 - ii. Investments: **\$747,000.00**
 - b. Balance Sheet
 - c. Current Budget
 - d. Lease Summary
 - e. Investments
 - f. Accounts Receivable Reports
 - g. Uncollectible Report for July- **\$13,524.57**
 - h. Approval of District Bills February **\$185,802.51**
13. **Executive Session** - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:
 - a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
 - b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

Litigation
14. **Return to Open Session - Report from Executive Session**
15. **Adjournment**

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the June 17, 2013

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:02 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Vice Chairperson Tasha Schriewer, Secretary Rebecca Cowley and Director Diana Davis

Late Arrival:

Absent: Director Julia Vessells and Treasurer Kathy Hennessey

In Attendance:

Staff: Chief Jamie Guinn, and Legal Counsel Bob Sweeney.

Guests: N/A

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Secretary Cowley and Seconded by Vice Chairperson Schriewer to approve the agenda as presented.

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes May 20, 2013**

Motion made by Director Davis and Seconded by Vice- Chairperson Schriewer to approve the Regular Meeting Open Minutes for May 20th, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Vice-Chairperson Schriewer – Yea

Director Davis -Yea

Secretary Cowley - Yea

6. **Public Forum – Public to address the Board of Directors**

N/A

7. **Local 2665 – Union Update**

No shop representative present, Chief Guinn advised everything is going well with nothing to report at this time.

8. **Chief's Report**

a. Communications: Chief Guinn advised he has been approached by Jack Walters and Jack Hale wanting to speak to NJCAD about joining Peaceful Village. I advised them to come to our July 15th, 2013 meeting for further discussion. Discussion was had surrounding several different areas, Chief Guinn and Legal Counsel Sweeney will put together a list of questions surrounding this issue for the July Meeting.

b. EMS Call Report and Statistics

- c. Operations Reports
 - (i) Maintenance
 - (ii) Education
 - (iii) Scheduling
 - (iv) Public Relations

9. **Old Business**

- a. Board Member Training July 12th, 2013 Lodge Four Seasons

10. **New Business**

- a. Liability Theft Insurance Increase Clause Added for \$300.00 per year

11. **Business & Financial Reports**

- a. Account Listings
 - (i) Checking: **\$328,619.52**
 - (ii) Investments: **\$747,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Lease Summary
- f. Accounts Receivable Reports
- g. Uncollectible Reports – **June \$18,441.55**

Motion made by Vice-Chairperson Schriewer and seconded by Directed Davis to approve the Uncollectible Report for June 2013 All in favor, motion passed as written.

Chairperson Hloben –Yea
Director Davis -Yea

Vice-Chairperson Schriewer – Yea
Secretary Cowley - Yea

- h. Approval of District Bills – Total **\$189,142.73**

Motion made by Secretary Cowley and Seconded by Vice-Chairperson Schriewer to approve the bills for May in the amount of **\$189,142.73** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea
Director Davis -Yea

Vice-Chairperson Schriewer – Yea
Secretary Cowley - Yea

12. **Motion to Close Open and open Closed:**

Motion made by Director Davis and Seconded by Vice-Chairperson Schriewer to close open and open executive session at 6:39 pm

Motion to close Executive with nothing to report and Adjourn

Motion made by Director Davis and Seconded by Secretary Cowley to close Executive and Adjourn at 6:49 pm motion passed as written.

Chairperson Hloben –Yea
Director Davis -Yea

Vice-Chairperson Schriewer – Yea
Secretary Cowley - Yea

(SEAL)

ATTEST _____

ATTEST _____

**North Jefferson County Ambulance District
Dispatch Analysis Report
06-01-2013 to 06-30-2013**

Call Type	Count
Abdominal Pain	3
Animal Bite/Sting	2
Allergic Reaction	2
Assault/Non-Sexual	6
Assist Invalid	4
Cardiorespiratory Arrest	1
Chest Pain/Non-Traumatic	13
Diabetic Complications/Symptoms	5
Difficulty Breathing	16
Fall/Less than 10 feet	25
Fall/Greater than 10 feet	1
Fire Standby	1
Headache/Non-Traumatic	1
Heart Problems	4
Heat/Cold Exposure	1
Hemorrhage	6
Medical Alarm	8
Move Up	9
Overdose Possible	7
Pregnancy Comp/Labor/Birth	1
Psychiatric/Behavioral	11
Seizure/Convulsions	10
Sick Case	23
Stroke/CVA	1
Sudden Death	4
Traffic Accident	27
Traumatic Injury	3
Unconscious/Person Down	5
Unconscious/Syncope/Weakness	10
Unknown	4

**North Jefferson County Ambulance District
Call Volume Report 2013**

Unit ID	January	February	March	April	May	June	July	August	September	October	November	December
6817	63	63	69	87	74	85						
6827	36	10	16	3	2	12						
6837	66	62	92	86	82	86						
6847	32	52	41	35	48	26						
6800	0	1	1	2	2	5						
TOTALS	197	188	219	213	208	214						

NEMIS Transport:	133	123	141	143	132	135						
Non-Transport	64	65	78	70	76	79						
	197	188	219	213	208	214						

Building maintenance and projects

- Fence on property by the duplex is nearly complete.
- Minor repairs to building and grounds.

Medical Equipment Maintenance and Repairs

- All medical equipment is currently up to date and nothing out for repair at this time.

Yearly Fire Inspection/Extinguisher Inspection

- Building was inspected and found that the officer's bunk emergency exit sign needed to be replaced and fire extinguisher updated. All performed and should now be compliant. Re-inspect scheduled.

Vehicle Maintenance and Projects Please see Attached Car Care Maintenance Report

- 6827 sent to Broadway Ford for major oil leak repair. Leak repaired and truck was given a thorough mechanical inspection. We were advised that the truck is in great running order and should be possible to nearly double the mileage without major issues. 6827 will remain as "back up" status.

6802, Carquest

Notes	Maintenance Date	Cost Total
Clear silicone	6/20/2013 12:00:00 AM	4.8900
Oil 7 quarts.	6/20/2013 12:00:00 AM	41.0200
		45.9100

6817, Dobbs Tire and Auto

Notes	Maintenance Date	Cost Total
Replaced rear outer dual tire due to unrepairable puncture.	6/4/2013 12:00:00 AM	315.6100
		315.6100

6827, Broadway Ford

Notes	Maintenance Date	Cost Total
Repaired severe oil leak. Had to pull heads off and disassemble top end of motor.	6/27/2013 12:00:00 AM	5727.1100
		5727.1100

6847, Hill Top Equipment

Notes	Maintenance Date	Cost Total
Safety inspection also performed. See attached for service details.	6/4/2013 12:00:00 AM	438.9900
		438.9900

Classes Held Staff

In house Ceu class- Summer Emergencies/ Heat, Review MCI bags

St Anthony's class- Cancelled by physician

EZ IO gave class on each crew about humeral head insertion, Special thanks to John Molkenbur for setting up and coordinating this class!

➤ Classes Held Community

July classes CPR for Health Dept. in Hillsboro

CPR/ First Aid for A-Z daycare

CPR for Northwest School District Nurses/ Health Aides

CPR and First Aid for Hillsboro School district about active shooters

Upcoming Classes Staff

August Acls Required

Student Ride a long's

29 students for a total of 348 hours

5 New hires riding 4 days with FTO for test out, They should be released to pick up shifts by the end of July. August thru October they may only ride with a Captain or Lt. first out and have an evaluation written on all calls.

Other Items

Working on 2014 Training schedule. If the board or any other employee has any contacts of folks who can teach or subjects/suggestions you would like to have classes on please contact Captain Corley.

Also wanted to thank the Northwest Softball team, Student Council group and the Health Careers group for volunteering their time to be "Victims" in our MCI drills.

Scheduling - July 2013

Monthly Scheduling Fulltime

- 3 PTO days
- 7.5 Vacation days covered with part time employee's
- 0 Work Comp hours

Monthly Scheduling Part Time

- 44.5 hours of Part-time Call-offs
- 5 open 12 hour shifts

Officer Relief

- 20 days of officer relief available
- 4 days of Officer's Coverage not filled

Special Event Crew

- No special event crews this month

North Jefferson County Ambulance District

Public Relations -July 2013

Events attended

- June 14th- Rockwood Bank Customer Appreciation Day with Blood Pressure checks
- June 26th- Chamber of Commerce Meeting @ Jilly's Steakhouse
- June 20th- Autism Awareness Photo shoot for the Autism Class. (Pictures were taken of NJCAD ambulance and Lt Maddock with a child that has autism. These pics will be used in conjunction with an autism class that will effectively prepare EMS personnel on how to communicate with autistic children.

Upcoming Events

- July 22nd, 24th and 26th crews will be driving through different subdivisions fitting children with bike helmets. (Harter Farms, Capetown Village, Country Club of Sugar Creek)

Additional info:

Press Releases/Articles: Tips for Avoiding Heat-Related Illnesses from the North Jefferson County Ambulance District.

Ongoing/Special Items:



Lt. Jessica Maddock

8:03 AM

07/02/13

North Jefferson County Ambulance District
Account Listing
July 2, 2013

<u>Account</u>	<u>Type</u>	<u>Balance Total</u>
General Checking	Bank	267,799.03
Investments	Bank	747,000.00
Petty Cash	Bank	100.00
Target	Credit Card	0.00
Sam's Club	Credit Card	0.00
Visa	Credit Card	0.00

8:03 AM

07/02/13

North Jefferson County Ambulance District
Account Listing
July 2, 2013

Description

Commerce Bank Checking
Commerce Bank Investment Account/Agency Discount Notes/CDs

Target Credit Card
Sam's Club Credit Card
Commerce Bank Visa

07/02/13

North Jefferson County Ambulance District
Deposits for Board Approval
 June 1 - 28, 2013

Date	Split	Paid Amount
ASSETS		
Current Assets		
Checking/Savings		
General Checking		
6/3/2013	Undeposited Funds	40.00
6/3/2013	Petty Cash	85.00
6/3/2013	Ambulance Net Income	783.82
6/3/2013	Ambulance Net Income	179.53
6/4/2013	Ambulance Net Income	4,550.36
6/4/2013	Group Insurance	420.14
6/4/2013	Ambulance Net Income	280.68
6/4/2013	Ambulance Net Income	1,594.73
6/4/2013	Undeposited Funds	50.00
6/5/2013	Ambulance Net Income	328.81
6/5/2013	-SPLIT-	3,178.28
6/6/2013	-SPLIT-	302.54
6/6/2013	Ambulance Net Income	682.69
6/6/2013	Ambulance Net Income	5,381.49
6/6/2013	Ambulance Net Income	385.05
6/6/2013	Ambulance Net Income	1,193.88
6/7/2013	Ambulance Net Income	1,490.78
6/10/2013	-SPLIT-	183.78
6/11/2013	Ambulance Net Income	3,104.37
6/11/2013	Ambulance Net Income	1,395.74
6/11/2013	Grant Revenue	1,767.00
6/11/2013	Ambulance Net Income	277.23
6/11/2013	-SPLIT-	5,000.13
6/11/2013	Group Insurance	315.86
6/12/2013	Ambulance Net Income	382.96
6/13/2013	Ambulance Net Income	308.04
6/13/2013	Ambulance Net Income	449.52
6/13/2013	Ambulance Net Income	98.70
6/13/2013	Ambulance Net Income	549.80
6/13/2013	Ambulance Net Income	2,133.69
6/14/2013	Ambulance Net Income	842.25
6/18/2013	-SPLIT-	1,300.34
6/18/2013	Taxes, penalties & interest	27,500.78
6/18/2013	Ambulance Net Income	575.73
6/18/2013	Ambulance Net Income	95.58
6/18/2013	Ambulance Net Income	451.08
6/18/2013	Undeposited Funds	100.00
6/18/2013	Undeposited Funds	54.00
6/19/2013	Ambulance Net Income	271.79
6/19/2013	Ambulance Net Income	149.07
6/20/2013	Ambulance Net Income	1,134.04
6/20/2013	Ambulance Net Income	659.33
6/20/2013	Ambulance Net Income	821.92
6/20/2013	Ambulance Net Income	790.96
6/20/2013	Ambulance Net Income	87.78
6/20/2013	Ambulance Net Income	92.74
6/21/2013	Undeposited Funds	100.00
6/21/2013	Ambulance Net Income	398.89
6/21/2013	Ambulance Net Income	750.70
6/21/2013	Ambulance Net Income	3,667.58
6/21/2013	Ambulance Net Income	280.91
6/24/2013	Ambulance Net Income	219.29
6/24/2013	Ambulance Net Income	535.30
6/25/2013	Ambulance Net Income	1,060.45
6/25/2013	Ambulance Net Income	715.80
6/25/2013	Ambulance Net Income	1,765.76

07/02/13

North Jefferson County Ambulance District
Deposits for Board Approval
June 1 - 28, 2013

<u>Date</u>	<u>Split</u>	<u>Paid Amount</u>
6/25/2013	Ambulance Net Income	424.59
6/25/2013	Ambulance Net Income	544.55
6/25/2013	Ambulance Net Income	1,385.91
6/26/2013	Petty Cash	5.00
6/27/2013	Ambulance Net Income	922.02
6/27/2013	Ambulance Net Income	211.88
6/27/2013	Ambulance Net Income	681.00
6/28/2013	-SPLIT-	249,549.51
6/28/2013	Ambulance Net Income	461.74
6/28/2013	Ambulance Net Income	2,668.18
6/28/2013	Investments	-249,000.00
	Total General Checking	<u>89,171.05</u>
	Total Checking/Savings	<u>89,171.05</u>
	Total Current Assets	<u>89,171.05</u>
	TOTAL ASSETS	<u>89,171.05</u>
	LIABILITIES & EQUITY	
	TOTAL LIABILITIES & EQUITY	<u> </u>

8:05 AM
07/02/13
Cash Basis

North Jefferson County Ambulance District
Budget
November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0	500,000	-500,000	0%
INCOME				
Ambulance Net Income	433,697	525,000	-91,303	83%
Education Revenue	1,535	3,000	-1,465	51%
Grant Revenue	27,777	56,642	-28,865	49%
Interest Revenue	792	1,200	-408	66%
Sale of Assets/Inventory	240	500	-260	48%
Taxes, penalties & interest	1,629,472	1,620,609	8,862	101%
MISC INCOME	602			
Total INCOME	<u>2,094,115</u>	<u>2,206,951</u>	<u>-112,837</u>	<u>95%</u>
Total Income	<u>2,094,115</u>	<u>2,706,951</u>	<u>-612,837</u>	<u>77%</u>
Gross Profit	2,094,115	2,706,951	-612,837	77%
Expense				
Grant Allocation	29,168	62,935	-33,767	46%
GENERAL DISTRICT OPERATIONS				
Banking Fees	1,403	1,940	-537	72%
Board Director Reimbursement	0	3,600	-3,600	0%
Accounting Services	7,655	8,250	-595	93%
Administrative Supplies	4,439	7,247	-2,809	61%
Building Equipment	2,303	2,000	303	115%
Building Maintenance/Supplies	24,569	25,000	-431	98%
Capital Purchases	0	165,066	-165,066	0%
Communications/Data	6,344	17,278	-10,934	37%
Computer Equipment/Hardware	1,005	21,500	-20,495	5%
Election of Board Director(s)	25,703	29,000	-3,297	89%
Insurance Premium	23,976	23,676	300	101%
Lease Payments	122,260	142,206	-19,946	86%
Legal Fees	16,251	12,750	3,501	127%
Meal Service	1,862	2,000	-138	93%
Public Relations	1,293	2,500	-1,207	52%
Software/IT	31,002	37,690	-6,688	82%
Subscriptions/Services	5,528	5,064	464	109%
Training/Education	5,874	24,818	-18,944	24%
Utilities	12,079	14,035	-1,956	86%
Total GENERAL DISTRICT OPERATI...	<u>293,546</u>	<u>545,620</u>	<u>-252,074</u>	<u>54%</u>
AMBULANCE OPERATIONS				
Ambulance Equipment	1,939	2,400	-461	81%
Ambulance Supplies	916	1,000	-84	92%
Medical Equipment	308	500	-192	62%
Medical Equipment PM/Repair	4,490	5,000	-510	90%
Medical Supplies	27,920	41,480	-13,560	67%
VEHICLE				
Fuel	19,542	35,045	-15,503	56%
New Purchase	104,003	104,003	0	100%
Repair/Maintenance	24,331	50,000	-25,669	49%
Total VEHICLE	<u>147,876</u>	<u>189,048</u>	<u>-41,172</u>	<u>78%</u>
Total AMBULANCE OPERATIONS	<u>183,450</u>	<u>239,428</u>	<u>-55,978</u>	<u>77%</u>
EMPLOYEE EXPENSES				
Education Allowance	1,068	7,500	-6,432	14%
Employee Appreciation	2,055	5,000	-2,945	41%
Group Insurance	121,043	171,920	-50,877	70%
Health/Background Screenings	1,432	8,000	-6,568	18%
HRA	1,830			
Miscellaneous Benefits	0	900	-900	0%
Personal Protective Equipment	0	5,000	-5,000	0%
Uniform Allowance	4,377	14,760	-10,383	30%
WAGES				
Wages	761,144	1,068,779	-307,635	71%
Longevity Benefit	17,400	19,100	-1,700	91%
Payroll Service	14,098	25,510	-11,412	55%

8:05 AM
07/02/13
Cash Basis

North Jefferson County Ambulance District
Budget
November 2012 through October 2013

	<u>Nov '12 - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Payroll Taxes	63,170	95,000	-31,830	66%
WAGES - Other	369			
Total WAGES	<u>856,181</u>	<u>1,208,389</u>	<u>-352,208</u>	<u>71%</u>
Workers Compensation	100,912	137,000	-36,088	74%
Total EMPLOYEE EXPENSES	<u>1,088,898</u>	<u>1,558,469</u>	<u>-469,572</u>	<u>70%</u>
Ending Fund Balance	0	300,000	-300,000	0%
Total Expense	<u>1,595,061</u>	<u>2,706,452</u>	<u>-1,111,391</u>	<u>59%</u>
Net Ordinary Income	<u>499,054</u>	<u>500</u>	<u>498,554</u>	<u>99,905%</u>
Net Income	<u>499,054</u>	<u>500</u>	<u>498,554</u>	<u>99,905%</u>

8:05 AM
 07/02/13
 Cash Basis

North Jefferson County Ambulance District
Budget
 November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0	500,000	-500,000	0%
INCOME	2,094,115	2,206,951	-112,837	95%
Total Income	2,094,115	2,706,951	-612,837	77%
Gross Profit	2,094,115	2,706,951	-612,837	77%
Expense				
Grant Allocation	29,168	62,935	-33,767	46%
GENERAL DISTRICT OPERATIO...	293,546	545,620	-252,074	54%
AMBULANCE OPERATIONS	183,450	239,428	-55,978	77%
EMPLOYEE EXPENSES	1,088,898	1,558,469	-469,572	70%
Ending Fund Balance	0	300,000	-300,000	0%
Total Expense	1,595,061	2,706,452	-1,111,391	59%
Net Ordinary Income	499,054	500	498,554	99,905%
Net Income	499,054	500	498,554	99,905%

North Jefferson County Ambulance District-Pension
Profit & Loss Budget vs. Actual
November 2012 through October 2013

	<u>Nov '12 - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Taxes, penalties & interest	7,778.10	165,175.09	-157,396.99
Total Income	<u>7,778.10</u>	<u>165,175.09</u>	<u>-157,396.99</u>
Expense			
Administrative Fees	500.00	500.00	0.00
Benefits paid	0.00	164,675.09	-164,675.09
Total Expense	<u>500.00</u>	<u>165,175.09</u>	<u>-164,675.09</u>
Net Income	<u>7,278.10</u>	<u>0.00</u>	<u>7,278.10</u>

North Jefferson County Ambulance District-Pension
Balance Sheet
As of July 10, 2013

	<u>Jul 10, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash in bank	71,482.26
Investments	1,243,318.31
Total Checking/Savings	<u>1,314,800.57</u>
Total Current Assets	<u>1,314,800.57</u>
TOTAL ASSETS	<u>1,314,800.57</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	1,307,522.47
Net Income	7,278.10
Total Equity	<u>1,314,800.57</u>
TOTAL LIABILITIES & EQUITY	<u>1,314,800.57</u>

Lease Summary Report

Commenced

NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645009	Real Estate	12/17/09	60	Monthly	\$10,681.58	12/17/14

Terminated

NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645001	BASE LEASE ON STATION HOUSES	07/01/04	7	Various	\$105,125.27	07/01/11
1000645002	Ambulance, Ford 2006 Medtec Ambul	12/19/05	20	Quarterly	\$6,717.76	01/11/11
1000645003	2006 AMBULANCE	03/24/06	21	Various	\$5,817.69	
1000645004	ambulance	06/26/06	21	Various	\$6,311.90	07/26/11
1000645005	PICKUP TRUCK	08/31/06	12	Quarterly	\$2,940.75	10/01/09
1000645006	Ambulance	09/20/07	20	Quarterly	\$7,562.01	09/20/12
1000645007	New 2007 Ambulance,	10/24/08	20	Quarterly	\$8,302.24	09/01/13
1000645008	Real Estate	02/17/09	60	Monthly	\$3,286.58	02/17/14
1000645010	(3) Stryker Power Pro Ambulance	04/04/11	20	Quarterly	\$2,584.94	04/04/16

* Commence Date represents the actual commencement date of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the effective date of such Amendment to such Lease Schedule, if applicable.

** Base Term represents the original base term of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the remaining term as of the effective date of such Amendment to the Lease Schedule.

Investment Schedule

2012-2013FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	<u>Interest at Maturity</u>
12/28/2012	\$ 249,000	3/28/2013	0.35	\$ 214.89
12/31/2012	\$ 249,000	6/28/2013	0.45	\$ 549.51
2/22/2012	\$ 249,000	8/22/2013	0.25	\$ 308.69
3/27/2012	\$ 249,000	9/25/2013	0.35	\$ 214.89
	\$ 996,000			\$ 1,287.98

2011-2012FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	
2/13/2012	\$ 249,000	4/30/2012	0.20%	
2/17/2012	\$ 150,000	5/17/2012	0.20%	
1/9/2012	\$ 249,000	7/6/2012	0.40%	
1/18/2012	\$ 125,000	9/19/2012	0.40%	
1/11/2012	\$ 125,000	10/11/2012	0.50%	
	\$ 898,000			\$ 709

2010-2011FY Investments

\$ 100,000	7/31/2011
\$ 100,000	8/30/2011
\$ 100,000	9/30/2011
\$ 200,000	10/31/2011
\$ 500,000	

North Jefferson County Ambulance District Deposits for Board Approval

ASSETS	Date	June 2013	Split	Paid Amount
Current Assets				
Checking/Savings				
General Checking				
	06/03/2013		Ambulance Net Income	40.00
	06/03/2013		Ambulance Net Income	783.82
	06/03/2013		Ambulance Net Income	179.53
	06/04/2013		Ambulance Net Income	4,550.36
	06/04/2013		Ambulance Net Income	280.68
	06/04/2013		Ambulance Net Income	1,594.73
	06/04/2013		Ambulance Net Income	50.00
	06/05/2013		Ambulance Net Income	328.81
	06/05/2013		Ambulance Net Income	3,178.28
	06/06/2013		Ambulance Net Income	302.54
	06/06/2013		Ambulance Net Income	682.69
	06/06/2013		Ambulance Net Income	5,381.49
	06/06/2013		Ambulance Net Income	385.05
	06/06/2013		Ambulance Net Income	1,193.88
	06/07/2013		Ambulance Net Income	1,490.78
	06/10/2013		Ambulance Net Income	183.78
	06/11/2013		Ambulance Net Income	3,104.37
	06/11/2013		Ambulance Net Income	1,395.74
	06/11/2013		Ambulance Net Income	277.23
	06/11/2013		Ambulance Net Income	5,000.13
	06/12/2013		Ambulance Net Income	382.96
	06/13/2013		Ambulance Net Income	308.04
	06/13/2013		Ambulance Net Income	449.52
	06/13/2013		Ambulance Net Income	98.70
	06/13/2013		Ambulance Net Income	549.80
	06/13/2013		Ambulance Net Income	2,133.69
	06/14/2013		Ambulance Net Income	842.25
	06/18/2013		Ambulance Net Income	1,300.34
	06/18/2013		Ambulance Net Income	575.73
	06/18/2013		Ambulance Net Income	95.58
	06/18/2013		Ambulance Net Income	451.08
	06/18/2013		Ambulance Net Income	100.00
	06/18/2013		Ambulance Net Income	54.00
	06/19/2013		Ambulance Net Income	271.79
	06/19/2013		Ambulance Net Income	149.07
	06/20/2013		Ambulance Net Income	1,134.04
	06/20/2013		Ambulance Net Income	659.33
	06/20/2013		Ambulance Net Income	821.92
	06/20/2013		Ambulance Net Income	790.96
	06/20/2013		Ambulance Net Income	87.78
	06/20/2013		Ambulance Net Income	92.74

North Jefferson County Ambulance District Deposits for Board Approval

Date	June 2013	Split	Paid Amount	
06/21/2013		Ambulance Net Income	100.00	
06/21/2013		Ambulance Net Income	398.89	
06/21/2013		Ambulance Net Income	750.70	
06/21/2013		Ambulance Net Income	3,667.58	
06/21/2013		Ambulance Net Income	280.91	
06/24/2013		Ambulance Net Income	219.29	
06/24/2013		Ambulance Net Income	535.30	
06/25/2013		Ambulance Net Income	1,060.45	
06/25/2013		Ambulance Net Income	715.80	
06/25/2013		Ambulance Net Income	1,765.76	
06/25/2013		Ambulance Net Income	424.59	
06/25/2013		Ambulance Net Income	544.55	
06/25/2013		Ambulance Net Income	1,385.91	
06/27/2013		Ambulance Net Income	922.02	
06/27/2013		Ambulance Net Income	211.88	
06/27/2013		Ambulance Net Income	681.00	
06/28/2013		Ambulance Net Income	461.74	
06/28/2013		Ambulance Net Income	2,668.18	
06/30/2013		Ambulance Net Income	15.00	58,542.76
06/11/2013		Grant Revenue	1,767.00	
06/04/2013		Group Insurance	420.14	
06/11/2013		Group Insurance	315.86	736.00
06/28/2013		Investments	249,549.51	
06/28/2013		Investments	-249,000.00	549.51
06/03/2013		Petty Cash	85.00	
06/26/2013		Petty Cash	5.00	90.00
06/18/2013		Taxes, penalties & interest	27,500.78	
Total General Checking			<u>89,186.05</u>	
Total Checking/Savings			<u>89,186.05</u>	
Total Current Assets			<u>89,186.05</u>	
TOTAL ASSETS			<u><u>89,186.05</u></u>	
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY			<u><u> </u></u>	

Write Off's for 7.2013

Bad Debt at Collection (10/31/2011) \$ 12,678.92

Current Debt:

Deceased \$ 52.90

Financial Assistance \$ 792.75

Total Write Off's \$ 13,524.57

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
 June 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
A-1 Quality Carpet Cleaning Corporation				
6/4/2013	Bill Pay	A-1 Quality Carpet Cleaning Corpor...	Building Maintenance/Supplies	-855.00
Total A-1 Quality Carpet Cleaning Corporation				-855.00
ADP, Inc				
6/10/2013	EFT	ADP, Inc	Payroll Service	-1,700.69
Total ADP, Inc				-1,700.69
Ameren UE				
6/7/2013	Billpay	Ameren UE	Utilities	-504.64
Total Ameren UE				-504.64
At&t				
6/19/2013		At&t	Utilities	-152.89
Total At&t				-152.89
Bound Tree Medical LLC				
6/19/2013	Bill Pay	Bound Tree Medical LLC	Medical Supplies	-246.45
Total Bound Tree Medical LLC				-246.45
Broadway Truck Centers				
6/27/2013	Bill Pay	Broadway Truck Centers	Repair/Maintenance	-5,727.11
Total Broadway Truck Centers				-5,727.11
Charter Communications				
6/6/2013	Billpay	Charter Communications	Utilities	-85.31
Total Charter Communications				-85.31
Cintas Corporation				
6/4/2013	Bill Pay	Cintas Corporation	Building Maintenance/Supplies	-102.20
Total Cintas Corporation				-102.20
CK Power Corporation				
6/19/2013	Bill Pay	CK Power Corporation	Building Maintenance/Supplies	-890.00
Total CK Power Corporation				-890.00
Commerce Bank NA				
6/17/2013	EFT	Commerce Bank NA	Lease Payments	-10,681.58
Total Commerce Bank NA				-10,681.58
CPI Qualified Plan Consultants				
6/11/2013	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
6/28/2013	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
Total CPI Qualified Plan Consultants				-1,470.70
Datamax				
6/4/2013	Billpay	Datamax	Software/IT	-82.00
6/4/2013	Billpay	Datamax	-SPLIT-	-416.00
6/4/2013	BILLPAY	Datamax	Software/IT	-70.00
6/19/2013	BILLPAY	Datamax	-SPLIT-	-1,430.40
6/19/2013	Billpay	Datamax	Lease Payments	-244.98
6/19/2013	Bill Pay	Datamax	Software/IT	-133.75
6/26/2013	Billpay	Datamax	Software/IT	-300.00
6/26/2013	BILLPAY	Datamax	Software/IT	-70.00
Total Datamax				-2,747.13
Delta Dental				
6/4/2013	BILLPAY	Delta Dental	Group Insurance	-863.94
6/26/2013	BILLPAY	Delta Dental	Group Insurance	-863.94

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total Delta Dental				-1,727.88
DNT Inc				
6/26/2013	Billpay	DNT Inc	Subscriptions/Services	-40.00
Total DNT Inc				-40.00
Dobbs Tire and Auto Centers				
6/4/2013	Bill Pay	Dobbs Tire and Auto Centers	Repair/Maintenance	-315.61
Total Dobbs Tire and Auto Centers				-315.61
EMS Technology Solutions, LLC				
6/19/2013	BILLPAY	EMS Technology Solutions, LLC	Subscriptions/Services	-160.00
Total EMS Technology Solutions, LLC				-160.00
Financial Forms Supplies, Inc.				
6/27/2013	Bill Pay	Financial Forms Supplies, Inc.	Administrative Supplies	-288.07
Total Financial Forms Supplies, Inc.				-288.07
Foremost Fitness Group				
6/4/2013	Bill Pay	Foremost Fitness Group	Grant Allocation	-29,793.81
Total Foremost Fitness Group				-29,793.81
Hilltop Equipment Inc.				
6/4/2013	Bill Pay	Hilltop Equipment Inc.	Repair/Maintenance	-438.99
Total Hilltop Equipment Inc.				-438.99
Humana Claims Office				
6/6/2013	18679	Humana Claims Office	Ambulance Net Income	-268.69
Total Humana Claims Office				-268.69
IESI Missouri				
6/3/2013	BILLPAY	IESI Missouri	Utilities	-243.43
6/26/2013	BILLPAY	IESI Missouri	Utilities	-244.50
Total IESI Missouri				-487.93
Intuit Payment Solutions				
6/3/2013	EFT	Intuit Payment Solutions	Banking Fees	-0.68
6/3/2013	EFT	Intuit Payment Solutions	Banking Fees	-13.13
6/7/2013	EFT	Intuit Payment Solutions	Banking Fees	-0.85
6/7/2013	EFT	Intuit Payment Solutions	Banking Fees	-5.11
6/10/2013	EFT	Intuit Payment Solutions	Banking Fees	-0.55
6/10/2013	EFT	Intuit Payment Solutions	Banking Fees	-1.87
6/12/2013	EFT	Intuit Payment Solutions	Banking Fees	-3.10
6/20/2013	EFT	Intuit Payment Solutions	Banking Fees	-2.60
6/24/2013	EFT	Intuit Payment Solutions	Banking Fees	-1.69
Total Intuit Payment Solutions				-29.58
Johnny on the Spot # 347				
6/4/2013	Bill Pay	Johnny on the Spot # 347	Building Maintenance/Supplies	-300.00
Total Johnny on the Spot # 347				-300.00
Kathy A. Buss				
6/26/2013	Bill Pay	Kathy A. Buss	Education Allowance	-225.00
Total Kathy A. Buss				-225.00
MCA Management Company DBA				
6/19/2013	BILLPAY	MCA Management Company DBA	Ambulance Net Income	-1,168.25
Total MCA Management Company DBA				-1,168.25
Missouri Natural Gas Company				

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
 June 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
6/3/2013	BILLPAY	Missouri Natural Gas Company	Utilities	-61.53
Total Missouri Natural Gas Company				-61.53
MOPERM				
6/4/2013	Bill Pay	MOPERM	Insurance Premium	-300.00
Total MOPERM				-300.00
MSW Marketing				
6/19/2013	Bill Pay	MSW Marketing	Training/Education	-1,000.00
Total MSW Marketing				-1,000.00
NJCAD Pension Transfer				
6/18/2013	TRANS	NJCAD Pension Transfer	Taxes, penalties & interest	-2,496.85
Total NJCAD Pension Transfer				-2,496.85
Northeast Public Sewer District				
6/1/2013	Billpay	Northeast Public Sewer District	Utilities	-25.85
6/4/2013	BILLPAY	Northeast Public Sewer District	Utilities	-64.51
6/25/2013	Billpay	Northeast Public Sewer District	Utilities	-25.85
6/26/2013	BILLPAY	Northeast Public Sewer District	Utilities	-61.68
Total Northeast Public Sewer District				-177.89
Orthopedic Associates, LLC				
6/4/2013	Bill Pay	Orthopedic Associates, LLC	Health/Background Screenings	-94.00
Total Orthopedic Associates, LLC				-94.00
OzArc Gas Equipment & Supply, Inc.				
6/4/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-63.08
6/19/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-24.70
6/26/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-63.08
Total OzArc Gas Equipment & Supply, Inc.				-150.86
Payroll				
6/14/2013	TRANS	Payroll	-SPLIT-	-32,199.10
6/14/2013	TRANS	Payroll	-SPLIT-	-13,861.30
6/28/2013	TRANS	Payroll	-SPLIT-	-36,207.64
6/28/2013	TRANS	Payroll	-SPLIT-	-13,552.94
Total Payroll				-95,820.98
Pitney Bowes-Purchase Power				
6/3/2013	Billpay	Pitney Bowes-Purchase Power	Administrative Supplies	-200.00
6/26/2013	Billpay	Pitney Bowes-Purchase Power	Administrative Supplies	-200.00
Total Pitney Bowes-Purchase Power				-400.00
Pitney Bowes-Rental				
6/3/2013	Bill Pay	Pitney Bowes-Rental	Administrative Supplies	-62.28
6/26/2013	Bill Pay	Pitney Bowes-Rental	Administrative Supplies	-62.28
Total Pitney Bowes-Rental				-124.56
Public Water Supply District #2				
6/19/2013	BILLPAY	Public Water Supply District #2	Utilities	-49.50
Total Public Water Supply District #2				-49.50
Robert K. Sweeney				
6/19/2013	Bill Pay	Robert K. Sweeney	Legal Fees	-1,120.00
Total Robert K. Sweeney				-1,120.00
Rock Community Fire Protection District				
6/14/2013	Bill Pay	Rock Community Fire Protection Di...	Training/Education	-80.00

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
 June 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total Rock Community Fire Protection District				-80.00
St. Anthony's Emergency Department				
6/19/2013	BILLPAY	St. Anthony's Emergency Department	Medical Supplies	-458.45
Total St. Anthony's Emergency Department				-458.45
TASC-FSA				
6/14/2013	EFT/PA...	TASC-FSA	Wages	-492.28
6/28/2013	EFT/PA...	TASC-FSA	Wages	-492.28
Total TASC-FSA				-984.56
The Lincoln National Life Insurance Co.				
6/4/2013	EFT	The Lincoln National Life Insurance...	Group Insurance	-1,267.61
Total The Lincoln National Life Insurance Co.				-1,267.61
The Work Center LLC				
6/26/2013	Bill Pay	The Work Center LLC	Health/Background Screenings	-875.00
Total The Work Center LLC				-875.00
Travelers-Workers Comensation Plan				
6/4/2013	Bill Pay	Travelers-Workers Comensation Plan	Workers Compensation	-10,380.47
Total Travelers-Workers Comensation Plan				-10,380.47
Verizon Wireless				
6/6/2013	Billpay	Verizon Wireless	Communications/Data	-160.06
6/6/2013	Billpay	Verizon Wireless	Communications/Data	-170.83
Total Verizon Wireless				-330.89
Vidacare Corporation				
6/19/2013	Bill Pay	Vidacare Corporation	Medical Supplies	-527.19
Total Vidacare Corporation				-527.19
Visa/Commerce Bank				
6/3/2013	EFT	Visa/Commerce Bank	Visa	-1,956.71
6/20/2013	EFT	Visa/Commerce Bank	Visa	-3,071.32
Total Visa/Commerce Bank				-5,028.03
WirelessUSA Inc				
6/4/2013	BILLPAY	WirelessUSA Inc	Communications/Data	-36.00
Total WirelessUSA Inc				-36.00
Wright Express				
6/6/2013	EFT	Wright Express	Fuel	-2,609.01
Total Wright Express				-2,609.01
Scott, Kimberly				
6/18/2013	18682	Scott, Kimberly	Wages	-548.06
Total Scott, Kimberly				-548.06
Emily K. Rice				
6/6/2013	18678	Emily K. Rice	Ambulance Net Income	-149.25
Total Emily K. Rice				-149.25
United Healthcare				
6/27/2013	18683	United Healthcare	Ambulance Net Income	-40.09
Total United Healthcare				-40.09
WPS Medicare Part B-Refund				
6/6/2013	18680	WPS Medicare Part B-Refund	Ambulance Net Income	-73.36

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
June 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total WPS Medicare Part B-Refund				-73.36
No name				
6/10/2013			Banking Fees	-110.61
6/17/2013	ACH		Ambulance Net Income	-100.00
6/30/2013	CCADJ		IPN Fees	-0.25
Total no name				<u>-210.86</u>
TOTAL				<u>-185,802.51</u>