



## **Board Packet**

Regular Open Meeting – November 25<sup>st</sup>, 2013 at 6:30pm

### **Board of Directors**

**Chairperson:** Carla Hloben – 2014

**Vice-Chairperson:** Tasha Schriewer – 2014

**Treasurer:** Kathy Hennessey– 2015

**Secretary:** Rebecca Cowley – 2016

**Director:** Diana Davis – 2016

**Director:** Julia Vessells– 2015

### **Administrative Staff**

**Chief:** Jamie Guinn

**Business Manager:** Jennifer Wilson

**[www.njcad.com](http://www.njcad.com)**

# NJCAD Board Meeting Attendance Sheet

*November 25<sup>th</sup>, 2013*

**PLEASE PRINT YOUR NAME**

**Board Members**

_____	_____
_____	_____
_____	_____

**Staff**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Guests / Vendors**

_____	_____
_____	_____
_____	_____
_____	_____

# Agenda

## Notice of open meeting & vote to close part of the meeting

**Monday, November 25<sup>th</sup>, 2013 at 6:30pm**

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

**Agenda Posted:** Friday, November 22<sup>nd</sup> 2013 at 12:00 p.m.

The tentative agenda of this meeting includes:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
  - a. Open Minutes – October 21<sup>st</sup>, 2013
7. **Public Forum - Public to address the Board of Directors**
8. **Local 2665 - Union Update**
10. **Chief's Report**
  - a. Communications
  - b. EMS Call Report and Statistics
  - c. Operations Reports:
    - i. Maintenance
    - ii. Education
    - iii. Scheduling
    - iv. Public Relations
11. **Old Business**
  - a. Holiday Party December 13<sup>th</sup>
12. **New Business**
  - a. Resolution for election
  - b. Lease payoff # 1000645009
  - c. 2012-2013 audit completed
13. **Business & Financial Reports**
  - a. Account Listings
    - i. Checking: **\$140,571.91**
    - ii. Investments: **\$498,000.00**
  - b. Balance Sheet
  - c. Current Budget
  - d. Lease Summary
  - e. Investments
  - f. Accounts Receivable Reports
  - g. Uncollectible Report for October- **\$24,864.51**
  - h. Approval of District Bills September **\$140,187.19**

**Executive Session** - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:

  - a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
  - b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

**Employee Related/Litigation**
14. **Return to Open Session - Report from Executive Session**
15. **Adjournment**

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the October 21, 2013

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:31 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Secretary Rebecca Cowley, Director Diana Davis and Treasurer Kathy Hennessey

Late Arrival:

Absent: Director Julia Vessells and Vice Chair Schriewer

**In Attendance:**

Staff: Jamie Guinn, Scott Nengel, Jessica Maddock, Shawn Plummer and Jeff Hutchinson

Guests: Counsel Bob Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Director Davis and Seconded by Secretary Cowley to approve the agenda as presented.

All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Secretary Cowley - Yea

5. **Approval of Minutes**

a. **Regular Meeting Open Minutes September 16, 2013**

Motion made by Secretary Cowley and Seconded by Director Davis to approve the Regular Open Minutes for September 16, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Secretary Cowley – Yea

b. **Executive Minutes September 16, 2013**

Motion made by Director Davis and Seconded by Secretary Cowley to approve the Executive Minutes for September 16, 2013.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Secretary Cowley – Yea

6. **Public Forum – Public to address the Board of Directors**

N/A

7. **Local 2665 – Union Update**

Shop Steward Maddock advised everything is going well with nothing to report at this time.

8. **Chief's Report**

a. Communications:

b. EMS Call Report and Statistics

c. Operations Reports

(i) Maintenance

(ii) Education

(iii) Scheduling

(iv) Public Relations

9. **Old Business**

N/A

10. **New Business**

N/A

11. **Business & Financial Reports**

a. Account Listings

(i) Checking: **\$258,913.84**

(ii) Investments: **\$498,000.00**

b. Balance Sheet

c. Investment Schedule

d. Current Budget

e. Lease Summary

f. Accounts Receivable Reports

g. Uncollectible Reports – **September 2013 \$18,210.91**

Motion made by Treasurer Hennessey and seconded by Director Davis to approve the Uncollectible Report for September 2013 All in favor, motion passed as written.

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Secretary Cowley – Yea

h. Approval of District Bills – Total **\$166,073.27**

Motion made by Secretary Cowley and Seconded by Treasurer Hennessey to approve the bills for September 2013 in the amount of **\$166,073.27** All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Secretary Cowley – Yea

12. **Motion to Adjourn**

Motion made by Treasurer Hennessey and Seconded by Director Davis to Adjourn at 7:09 pm

Motion passed as written.

Chairperson Hloben –Yea

Treasurer Hennessey – Yea

Director Davis -Yea

Secretary Cowley – Yea

(SEAL)

ATTEST \_\_\_\_\_

ATTEST \_\_\_\_\_

**North Jefferson County Ambulance District  
Dispatch Analysis Report  
10-01-2013 to 10-31-2013**

<b>Call Type</b>	<b>Count</b>
Abdominal Pain	9
Allergic Reaction	1
Assault/Non-Sexual	2
Assist Invalid	1
Cardiorespiratory Arrest	3
Chest Pain/Non-Traumatic	16
Choking Episode	1
Diabetic Complications/Symptoms	5
Difficulty Breathing	13
Fall/Greater than 10 feet	2
Fall/Less than 10 feet	19
Fire Standby	5
Heart Problems	2
Hemorrhage	7
Medical Alarm	6
Move Up	5
Overdose Possible	7
Psychiatric/Behavioral	24
Seizure/Convulsions	11
Sick Case	24
Stabbing/Gunshot	1
Stroke/CVA	6
Traffic Accident	43
Traumatic Injury	3
Unconscious/Person Down	2
Unconscious/Syncope/Weakness	8
Unknown	1

**North Jefferson County Ambulance District  
Call Volume Report 2013**

Unit ID

	January	February	March	April	May	June	July	August	September	October	November	December
<b>6817</b>	63	63	69	87	74	85	84	83	71	74		
<b>6827</b>	36	10	16	3	2	12	36	47	29	4		
<b>6837</b>	66	62	92	86	82	86	89	54	57	103		
<b>6847</b>	32	52	41	35	48	26	15	21	42	46		
<b>6800</b>	0	1	1	2	2	5	1	2	1	0		
<b>TOTALS</b>	<b>197</b>	<b>188</b>	<b>219</b>	<b>213</b>	<b>208</b>	<b>214</b>	<b>225</b>	<b>207</b>	<b>200</b>	<b>227</b>		

<b>NEMESIS Transport:</b>	133	123	141	143	132	135	140	127	122	140		
<b>Non-Transport</b>	64	65	78	70	76	79	85	80	78	87		
	<b>197</b>	<b>188</b>	<b>219</b>	<b>213</b>	<b>208</b>	<b>214</b>	<b>225</b>	<b>207</b>	<b>200</b>	<b>227</b>		

North Jefferson County Ambulance District

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Maintenance - October 2013

**Building maintenance and projects**

- No major issues this month.
- Parts for vinyl fence finally in and will be finished in early November

**Medical Equipment Maintenance and Repairs**

- Yearly PM on all stretchers

**Vehicle Maintenance and Projects Please see Attached Car Care Maintenance Report**

- Batteries replaced in 6837.
- No other major vehicle issues.
- Normal maintenances scheduled for November.



**6802, Carquest**

Notes	Maintenance Date	Cost Total
	10/2/2013 12:00:00 AM	30.9700
	10/17/2013 12:00:00 AM	30.9700
		<b>61.9400</b>

**6837, Autozone**

Notes	Maintenance Date	Cost Total
	10/17/2013 12:00:00 AM	53.9900
		<b>53.9900</b>

**6837, Carquest**

Notes	Maintenance Date	Cost Total
	10/17/2013 12:00:00 AM	242.7400
		<b>242.7400</b>

### **Classes Held**

**In house Ceu class October was PALS Congrats to new instructors Jessica Maddock and Kathy Buss. They will be getting cards for the classes they taught St Anthony's class- Cancelled due to illness of video personnel**

**Air Evac did a class on Ventricular Assist Devices and Landing Zone Safety for each crew. They will issue Ceu's**

**Each crew also sent representatives to a Radiological class held at Rock Community Fire they will issue ceu's**

➤ **Classes Held Community**

**CPR for Northwest School District Nurses/ Health Aides**

### **Upcoming Classes Staff**

November will be cold emergencies

### **Student Ride a long's**

16 students for a total of 128 hours

All new hires have been released and may now ride as a regular crew member.

Welcome to Cordell Pratte who is back as a new medic and is doing his rides with an officer for 3 months.

### **Other Items**

**November CPR classes for a-z daycare**

North Jefferson County Ambulance District

Scheduling - November 2013

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**Monthly Scheduling Fulltime**

- 3.3 PTO days
- 11 Vacation days covered with part time employee's
- 2 days of Bereavement Leave
- 

**Monthly Scheduling Part Time**

- 0 Full Time shifts are being filled with current part time employee's
- 2 open 12 hour shifts

**Officer Relief**

- 23 days of officer relief
- 1 shift of Officer's coverage unfilled

**Special Event Crew**

- No special event crews this month

North Jefferson County Ambulance District

Public Relations –November 2013

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**Events attended:**

- Oct 25<sup>th</sup>- Trunk or Treat @ Murphy Elementary
- Oct 26<sup>th</sup>- DEA Drug Take Back Day at NJCAD
- Oct 26<sup>th</sup>- Halloween Fun night at High Ridge Fire House #1 @ 6pm
- Oct 31<sup>st</sup>- Halloween Night with the NJCAD crews
- Nov 13<sup>th</sup>- IAFF/MSCFF Public Relations PEP Class
- Nov 16<sup>th</sup>- St. Anthony's Church Food Drive 10am-3pm

**Upcoming Events:**

- Nov 26<sup>th</sup>- Feed My People Food Drive @ Shop N Save
- Nov 30<sup>th</sup>- Crews collecting for Toy Drive @ Dollar Tree
- Dec 1<sup>st</sup>- Crews collecting for Toy Drive @ Dollar Tree

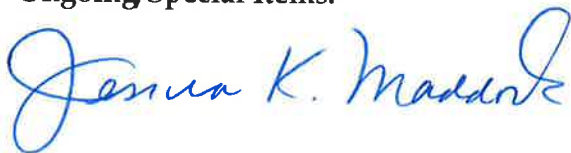
**Additional info:**

Drug Take Back Day was on Sat Oct 26<sup>th</sup>. We ended up collecting 1.5 big boxes of expired medications adding up to 24.4 lbs.

Halloween Night: As part of our annual Halloween festivities we posted 2 ambulances out in the district to hand out candy and glow stick necklaces to the trick or treaters. From 6pm-7pm we had one ambulance posted at Sugar Creek Estates and the other one was in Brennan Woods Subdivision. Every year the kids as well as the parents enjoy seeing our crews out in the area. This also gives the community an opportunity to tour our ambulances and ask questions.

**Press Releases/Articles:**

**Ongoing/Special Items:**



Lt. Jessica Maddock

11:07 AM

11/01/13

# North Jefferson County Ambulance District

## Account Listing

November 1, 2013

<u>Account</u>	<u>Type</u>	<u>Balance Total</u>	<u>Description</u>
Grant Fund	Bank	6,293.50	
General Checking	Bank	140,571.91	Commerce Bank Checking
Healthcare Fund	Bank	476.30	
Capital Market Investments	Bank	498,000.00	Commerce Bank Investment Account/Agency Discount Notes/CDs
Petty Cash	Bank	100.00	
Target	Credit Card	159.38	Target Credit Card
Sam's Club	Credit Card	0.00	Sam's Club Credit Card
Visa	Credit Card	0.00	Commerce Bank Visa

11:05 AM  
11/01/13  
Cash Basis

**North Jefferson County Ambulance District**  
**Balance Sheet**  
As of October 31, 2013

	<u>Oct 31, 13</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Grant Fund	6,293.50
General Checking	191,634.61
Healthcare Fund	1,339.86
Capital Market Investments	498,000.00
Petty Cash	100.00
<b>Total Checking/Savings</b>	<u>697,367.97</u>
<b>Total Current Assets</b>	<u>697,367.97</u>
<b>TOTAL ASSETS</b>	<u><b>697,367.97</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
Target	159.38
Visa	-36.83
<b>Total Credit Cards</b>	<u>122.55</u>
<b>Other Current Liabilities</b>	
Due to Pension fund	-4.12
<b>Total Other Current Liabilities</b>	<u>-4.12</u>
<b>Total Current Liabilities</b>	<u>118.43</u>
<b>Total Liabilities</b>	118.43
<b>Equity</b>	
Opening Bal Equity	12,781.08
Fund Balance	523,114.67
Net Income	161,353.79
<b>Total Equity</b>	<u>697,249.54</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>697,367.97</b></u>

11:07 AM  
 11/01/13  
 Cash Basis

North Jefferson County Ambulance District  
**Budget**  
 November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Beginning Fund Balance	0	500,000	-500,000	0%
<b>INCOME</b>				
Ambulance Net Income	659,877	525,000	134,877	126%
Education Revenue	2,820	3,000	-180	94%
Grant Revenue	26,851	56,642	-29,791	47%
Interest Revenue	1,411	1,200	211	118%
Sale of Assets/Inventory	4,240	500	3,740	848%
Taxes, penalties & interest	1,668,173	1,620,609	47,564	103%
<b>MISC INCOME</b>	0			
<b>Total INCOME</b>	<u>2,363,372</u>	<u>2,206,951</u>	<u>156,421</u>	<u>107%</u>
<b>Total Income</b>	<u>2,363,372</u>	<u>2,706,951</u>	<u>-343,579</u>	<u>87%</u>
<b>Gross Profit</b>	2,363,372	2,706,951	-343,579	87%
<b>Expense</b>				
IPN Fees	0			
Grant Allocation	42,575	62,935	-20,360	68%
Miscellaneous Expense	-926			
<b>GENERAL DISTRICT OPERATIONS</b>				
Accounting Services	8,775	8,250	525	106%
Administrative Supplies	5,696	7,247	-1,552	79%
Banking Fees	2,032	1,940	92	105%
Board Director Reimbursement	176	3,600	-3,424	5%
Building Equipment	5,308	2,000	3,308	265%
Building Maintenance/Supplies	28,601	25,000	3,601	114%
Capital Purchases	15,045	165,566	-150,521	9%
Communications/Data	16,074	17,278	-1,204	93%
Computer Equipment/Hardware	1,065	21,500	-20,435	5%
Election of Board Director(s)	12,020	29,000	-16,980	41%
Insurance Premium	23,976	23,676	300	101%
Lease Payments	175,455	142,206	33,249	123%
Legal Fees	19,841	12,750	7,091	156%
Meal Service	2,548	2,000	548	127%
Public Education	1,000			
Public Relations	1,630	2,500	-870	65%
Software/IT	40,801	37,690	3,111	108%
Subscriptions/Services	5,552	5,064	488	110%
Training/Education	14,251	24,818	-10,567	57%
Utilities	18,540	14,035	4,505	132%
<b>Total GENERAL DISTRICT OPERATI...</b>	<u>398,385</u>	<u>546,120</u>	<u>-147,735</u>	<u>73%</u>
<b>AMBULANCE OPERATIONS</b>				
Ambulance Equipment	1,939	2,400	-461	81%
Ambulance Supplies	916	1,000	-84	92%
Medical Equipment	308	500	-192	62%
Medical Equipment PM/Repair	4,516	5,000	-484	90%
Medical Supplies	35,763	41,480	-5,717	86%
<b>VEHICLE</b>				
Fuel	29,235	35,045	-5,810	83%
Insurance Premium	-44			
New Purchase	104,003	104,003	0	100%
Repair/Maintenance	29,914	50,000	-20,086	60%
<b>Total VEHICLE</b>	<u>163,108</u>	<u>189,048</u>	<u>-25,939</u>	<u>86%</u>
<b>Total AMBULANCE OPERATIONS</b>	<u>206,551</u>	<u>239,428</u>	<u>-32,877</u>	<u>86%</u>
<b>EMPLOYEE EXPENSES</b>				
Education Allowance	1,117	7,500	-6,383	15%
Employee Appreciation	3,664	5,000	-1,336	73%
Employee Screenings	1,983	8,000	-6,017	25%
Group Insurance	157,700	171,920	-14,220	92%
HRA	2,145			
Miscellaneous Benefits	0	900	-900	0%
Personal Protective Equipment	0	5,000	-5,000	0%
Uniform Allowance	9,370	14,760	-5,390	63%

11:07 AM  
 11/01/13  
 Cash Basis

North Jefferson County Ambulance District  
**Budget**  
 November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
<b>WAGES</b>				
Wages	1,109,958	1,068,779	41,179	104%
Longevity Benefit	17,400	19,100	-1,700	91%
Payroll Service	21,351	25,510	-4,159	84%
Payroll Taxes	88,248	95,000	-6,752	93%
<b>Total WAGES</b>	1,236,957	1,208,389	28,568	102%
Workers Compensation	142,434	137,000	5,434	104%
<b>EMPLOYEE EXPENSES - Other</b>	62			
<b>Total EMPLOYEE EXPENSES</b>	1,555,434	1,558,469	-3,035	100%
<b>Ending Fund Balance</b>	0	300,000	-300,000	0%
<b>Total Expense</b>	2,202,018	2,706,952	-504,934	81%
<b>Net Ordinary Income</b>	161,354	-0	161,354	-34,330,594%
<b>Net Income</b>	<b>161,354</b>	<b>-0</b>	<b>161,354</b>	<b>-34,330,594%</b>



11:07 AM  
 11/01/13  
 Cash Basis

North Jefferson County Ambulance District  
**Budget**  
 November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Beginning Fund Balance	0	500,000	-500,000	0%
<b>INCOME</b>	2,363,372	2,206,951	156,421	107%
<b>Total Income</b>	2,363,372	2,706,951	-343,579	87%
<b>Gross Profit</b>	2,363,372	2,706,951	-343,579	87%
<b>Expense</b>				
IPN Fees	0			
Grant Allocation	42,575	62,935	-20,360	68%
Miscellaneous Expense	-926			
GENERAL DISTRICT OPERATIO...	398,385	546,120	-147,735	73%
AMBULANCE OPERATIONS	206,551	239,428	-32,877	86%
EMPLOYEE EXPENSES	1,555,434	1,558,469	-3,035	100%
Ending Fund Balance	0	300,000	-300,000	0%
<b>Total Expense</b>	2,202,018	2,706,952	-504,934	81%
<b>Net Ordinary Income</b>	161,354	-0	161,354	-34,330,594%
<b>Net Income</b>	<b>161,354</b>	<b>-0</b>	<b>161,354</b>	<b>-34,330,594%</b>

11:26 AM  
11/01/13  
Cash Basis

**North Jefferson County Ambulance District-Pension**  
**Balance Sheet**  
As of October 31, 2013

	<u>Oct 31, 13</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Cash in bank	75,302.99
Investments	1,243,318.31
<b>Total Checking/Savings</b>	<u>1,318,621.30</u>
<b>Total Current Assets</b>	<u>1,318,621.30</u>
<b>TOTAL ASSETS</b>	<u><b>1,318,621.30</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Fund Balance	1,307,522.47
Net Income	11,098.83
<b>Total Equity</b>	<u>1,318,621.30</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>1,318,621.30</b></u>

11:25 AM  
11/01/13  
Accrual Basis

**North Jefferson County Ambulance District-Pension**  
**Profit & Loss Budget vs. Actual**  
November 2012 through October 2013

	<u>Nov '12 - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>Taxes, penalties &amp; interest</b>	11,598.83	165,175.09	-153,576.26
<b>Total Income</b>	<u>11,598.83</u>	<u>165,175.09</u>	<u>-153,576.26</u>
<b>Expense</b>			
<b>Administrative Fees</b>	500.00	500.00	0.00
<b>Benefits paid</b>	0.00	164,675.09	-164,675.09
<b>Total Expense</b>	<u>500.00</u>	<u>165,175.09</u>	<u>-164,675.09</u>
<b>Net Income</b>	<u><b>11,098.83</b></u>	<u><b>0.00</b></u>	<u><b>11,098.83</b></u>

# Lease Summary Report

## Commenced

### NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645009	Real Estate	12/17/09	60	Monthly	\$10,681.58	12/17/14

## Terminated

### NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645001	BASE LEASE ON STATION HOUSES	07/01/04	7	Various	\$105,125.27	07/01/11
1000645002	Ambulance, Ford 2006 Medtec Ambul	12/19/05	20	Quarterly	\$6,717.76	01/11/11
1000645003	2006 AMBULANCE	03/24/06	21	Various	\$5,817.69	
1000645004	ambulance	06/26/06	21	Various	\$6,311.90	07/26/11
1000645005	PICKUP TRUCK	08/31/06	12	Quarterly	\$2,940.75	10/01/09
1000645006	Ambulance	09/20/07	20	Quarterly	\$7,562.01	09/20/12
1000645007	New 2007 Ambulance,	10/24/08	20	Quarterly	\$8,302.24	09/01/13
1000645008	Real Estate	02/17/09	60	Monthly	\$3,286.58	02/17/14
1000645010	(3) Stryker Power Pro Ambulance	04/04/11	20	Quarterly	\$2,584.94	04/04/16

\* Commence Date represents the actual commencement date of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the effective date of such Amendment to such Lease Schedule, if applicable.

\*\* Base Term represents the original base term of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the remaining term as of the effective date of such Amendment to the Lease Schedule.

Investment Schedule

2012-2013FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	<u>Interest at Maturity</u>
12/28/2012	\$ 249,000	3/28/2013	0.35	\$ 214.89
12/31/2012	\$ 249,000	6/28/2013	0.45	\$ 549.51
2/22/2012	\$ 249,000	8/22/2013	0.25	\$ 308.69
3/27/2012	\$ 249,000	9/25/2013	0.35	\$ 310.40
6/28/2013	\$ 249,000	12/30/2013	0.30	\$ 378.62
8/28/2013	\$ 249,000	2/28/2014	0.25	\$ 313.81
	<b>\$ 1,494,000</b>			<b>\$ 1,383.49</b>

2011-2012FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	
2/13/2012	\$ 249,000	4/30/2012	0.20%	
2/17/2012	\$ 150,000	5/17/2012	0.20%	
1/9/2012	\$ 249,000	7/6/2012	0.40%	
1/18/2012	\$ 125,000	9/19/2012	0.40%	
1/11/2012	\$ 125,000	10/11/2012	0.50%	
	<b>\$ 898,000</b>			<b>\$ 709</b>

2010-2011FY Investments

\$ 100,000	7/31/2011
\$ 100,000	8/30/2011
\$ 100,000	9/30/2011
\$ 200,000	10/31/2011
<b>\$ 500,000</b>	

2010 2011	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	131	121	10	\$85,674.00	\$52,178.00	60.9%	\$22,263.00	26.0%	86.9%	\$11,233.00	\$0.00	\$0.00	0.0%	\$36,956.06
Dec	132	105	27	\$83,356.00	\$48,937.00	58.7%	\$20,712.00	24.8%	83.6%	\$13,707.00	\$0.00	\$0.00	0.0%	\$53,242.26
Jan	132	113	13	\$79,631.00	\$45,597.00	57.3%	\$21,709.00	27.3%	84.5%	\$12,353.00	\$0.00	-\$28.00	0.0%	\$35,692.82
Feb	116	101	15	\$73,242.00	\$40,006.00	54.6%	\$19,408.00	26.5%	81.1%	\$13,373.00	\$0.00	\$455.00	0.6%	\$21,354.59
Mar	129	113	16	\$83,978.00	\$44,696.00	53.2%	\$21,305.00	25.4%	78.6%	\$17,977.00	\$0.00	\$0.00	0.0%	\$48,598.39
Apr	139	117	22	\$90,778.00	\$50,641.00	55.8%	\$22,515.00	24.8%	80.6%	\$17,651.00	\$0.00	-\$29.00	0.0%	\$39,227.45
May	130	103	27	\$81,881.00	\$45,175.00	55.2%	\$22,715.00	27.7%	82.9%	\$13,991.00	\$0.00	\$0.00	0.0%	\$48,128.34
Jun	118	86	32	\$71,935.00	\$39,978.00	55.6%	\$18,023.00	25.1%	80.6%	\$13,933.00	\$0.00	\$1.00	0.0%	\$64,266.26
Jul	148	120	28	\$95,153.00	\$53,606.00	56.3%	\$22,764.00	23.9%	80.3%	\$18,783.00	\$0.00	\$0.00	0.0%	\$62,222.99
Aug	143	123	20	\$89,894.00	\$48,337.00	53.8%	\$24,205.00	26.9%	80.7%	\$17,351.00	\$0.00	\$1.00	0.0%	\$58,745.80
Sep	148	128	20	\$96,379.00	\$51,365.00	53.3%	\$26,940.00	28.0%	81.2%	\$18,074.00	\$0.00	\$0.00	0.0%	\$47,777.94
Oct	127	107	20	\$80,698.00	\$46,809.00	58.0%	\$20,081.00	24.9%	82.9%	\$13,808.00	\$0.00	\$0.00	0.0%	\$53,247.69
Averages	133	111	21	\$84,383	\$47,277	56.1%	\$21,887	25.9%	82.0%	18.00%				\$47,455
<b>Totals</b>	<b>1593</b>	<b>1337</b>	<b>250</b>	<b>\$1,012,599.00</b>	<b>\$567,325.00</b>	<b>56.1%</b>	<b>\$262,640.00</b>	<b>25.9%</b>	<b>82.0%</b>	<b>\$182,234.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>0.0%</b>	<b>\$569,460.59</b>

2011 2012	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	104	89	15	\$86,930.00	\$45,166.00	52.0%	\$29,339.00	33.8%	85.7%	\$12,425.00	\$0.00	\$0.00	0.0%	\$33,083.89
Dec	125	110	15	\$106,102.00	\$48,842.00	46.0%	\$37,097.00	35.0%	81.0%	\$20,163.00	\$0.00	\$0.00	0.0%	\$48,575.10
Jan	120	101	19	\$99,658.00	\$46,565.00	46.7%	\$31,238.00	31.3%	78.1%	\$21,412.00	\$0.00	\$443.00	0.4%	\$37,875.79
Feb	135	105	30	\$111,333.00	\$55,930.00	50.2%	\$33,897.00	30.4%	80.7%	\$55.00	\$110.00	\$21,341.00	19.2%	\$54,976.87
Mar	118	91	27	\$98,475.00	\$45,084.00	45.8%	\$35,238.00	35.8%	81.6%	\$1,076.00	\$0.00	\$17,077.00	17.3%	\$53,554.50
Apr	121	97	24	\$99,810.00	\$49,492.00	49.6%	\$35,620.00	35.7%	85.3%	\$1,293.00	\$1,453.00	\$11,952.00	12.0%	\$45,867.78
May	153	118	35	\$127,519.00	\$59,780.00	46.9%	\$41,037.00	32.2%	79.1%	\$1,933.00	\$176.00	\$24,593.00	19.3%	\$41,869.86
Jun	134	87	47	\$108,996.00	\$51,425.00	47.2%	\$35,731.00	32.8%	80.0%	\$0.00	\$187.00	\$21,653.00	19.9%	\$44,981.00
Jul	139	109	30	\$115,008.00	\$52,064.00	45.3%	\$43,137.00	37.5%	82.8%	\$0.00	\$0.00	\$19,807.00	17.2%	\$85,336.44
Aug	125	94	31	\$101,639.00	\$45,348.00	44.6%	\$33,635.00	33.1%	77.7%	\$740.00	\$0.00	\$21,916.00	21.6%	\$46,387.67
Sep	137	100	37	\$111,398.00	\$52,159.00	46.8%	\$32,821.00	29.5%	76.3%	\$227.00	\$580.00	\$25,611.00	23.0%	\$47,470.30
Oct	140	114	26	\$115,653.00	\$54,406.00	47.0%	\$32,912.00	28.5%	75.5%	\$1,044.00	\$0.00	\$27,291.00	23.6%	\$59,432.45
Averages	129	101	28	\$106,877	\$50,522	47.3%	\$35,142	33.0%	80.3%	4.71%	0.20%			\$49,951
<b>Totals</b>	<b>1551</b>	<b>1215</b>	<b>336</b>	<b>\$1,282,521.00</b>	<b>\$606,261.00</b>	<b>47.3%</b>	<b>\$421,702.00</b>	<b>33.0%</b>	<b>80.3%</b>	<b>\$60,368.00</b>	<b>\$2,506.00</b>	<b>\$191,684.00</b>	<b>14.9%</b>	<b>\$599,411.65</b>

2012 2013	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	127	91	36	\$103,645.00	\$53,883.00	52.0%	\$30,504.00	29.4%	81.4%	\$350.00	\$0.00	\$18,908.00	18.2%	\$47,185.68
Dec	147	128	19	\$122,660.00	\$60,501.00	49.3%	\$41,321.00	33.7%	83.0%	\$533.00	\$0.00	\$20,305.00	16.6%	\$53,554.10
Jan	133	108	25	\$109,945.00	\$52,923.00	48.1%	\$38,262.00	34.8%	82.9%	\$0.00	\$0.00	\$18,760.00	17.1%	\$57,593.96
Feb	123	93	30	\$102,643.00	\$54,042.00	52.7%	\$31,565.00	30.8%	83.4%	\$2,044.00	\$0.00	\$14,992.00	14.6%	\$39,054.04
Mar	141	102	39	\$113,644.00	\$54,499.00	48.0%	\$40,072.00	35.3%	83.2%	\$914.00	\$0.00	\$18,159.00	16.0%	\$53,253.11
Apr	143	100	43	\$114,519.00	\$55,237.00	48.2%	\$40,304.00	35.2%	83.4%	\$89.00	\$0.00	\$18,889.00	16.5%	\$45,481.86
May	144	99	45	\$107,967.00	\$53,316.00	49.4%	\$31,343.00	29.0%	78.4%	\$0.00	\$0.00	\$23,308.00	21.6%	\$90,172.33
Jun	135	91	44	\$109,661.00	\$49,348.00	45.0%	\$31,825.00	29.0%	74.0%	\$3,742.00	\$0.00	\$24,746.00	22.6%	\$60,149.37
Jul	146	106	40	\$115,876.00	\$53,051.00	45.8%	\$36,281.00	31.3%	77.1%	\$1,886.00	\$0.00	\$24,658.00	21.3%	\$60,612.34
Aug	127	101	26	\$105,665.00	\$43,454.00	41.1%	\$31,053.00	29.4%	70.5%	\$99.00	\$0.00	\$31,059.00	29.4%	\$59,501.76
Sep	122	88	34	\$101,646.00	\$42,146.00	41.5%	\$28,152.00	27.7%	69.2%	\$0.00	\$0.00	\$31,348.00	30.8%	\$50,319.66
Oct	140	100	40	\$113,985.00	\$9,319.00	8.2%	\$8,697.00	7.6%	15.8%	\$0.00	\$0.00	\$95,969.00	84.2%	
Averages	136	101	35	\$110,155	\$48,477	44.1%	\$32,448	29.4%	73.5%	0.73%				\$56,080
<b>Totals</b>	<b>1628</b>	<b>1207</b>	<b>421</b>	<b>\$1,321,856.00</b>	<b>\$581,719.00</b>	<b>44.1%</b>	<b>\$389,379.00</b>	<b>29.4%</b>	<b>73.5%</b>	<b>\$9,657.00</b>	<b>\$0.00</b>	<b>\$341,101.00</b>	<b>25.8%</b>	<b>\$616,878.21</b>



	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
<b>Revenues</b>	53,086.02	799,454.65	310,463.73	464,850.45	112,261.04	70,259.19
<b>Expenditures</b>	(198,810.97)	(904,090.58)	(206,313.09)	(216,937.37)	(183,548.15)	(155,042.06)
	<u>\$ (145,724.95)</u>	<u>\$ (104,635.93)</u>	<u>\$ 104,150.64</u>	<u>\$ 247,913.08</u>	<u>\$ (71,287.11)</u>	<u>\$ (84,782.87)</u>
	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>
<b>Revenues</b>	135,633.47	89,186.05	86,401.96	86,401.96	308,786.77	327,706.31
<b>Expenditures</b>	(189,142.73)	(185,802.51)	(164,904.85)	(143,933.73)	(166,073.27)	(140,187.19)
	<u>\$ (53,509.26)</u>	<u>\$ (96,616.46)</u>	<u>\$ (78,502.89)</u>	<u>\$ (57,531.77)</u>	<u>\$ 142,713.50</u>	<u>\$ 187,519.12</u>

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<b>Year-to-Date</b>	
<b>Revenues</b>	\$ 2,844,491.60
<b>Expenditures</b>	\$ (2,854,786.50)
<b>Net</b>	\$ (10,294.90)

## Write Off's for 11.2013

**Bad Debt at Collection (2/28/2012)** \$ 21,450.81

**Current Debt:**

**Bankruptcy** \$ 51.30

**Deceased** \$ 1,057.50

**Financial Hardship** \$ 2,304.90

**TOTAL :** \$ 24,864.51

11/01/13

**North Jefferson County Ambulance District**  
**Payment Listing Pending Board Approval**  
**October 2013**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
<b>Jefferson Co 911 Dispatch</b>				
10/30/2013	Bill Pay	Jefferson Co 911 Dispatch	Communications/Data	-3,398.20
Total Jefferson Co 911 Dispatch				-3,398.20
<b>A-1 Quality Carpet Cleaning Corporation</b>				
10/9/2013	Bill Pay	A-1 Quality Carpet Cleaning Corpor...	Building Maintenance/Supplies	-855.00
Total A-1 Quality Carpet Cleaning Corporation				-855.00
<b>ADP, Inc</b>				
10/15/2013	EFT	ADP, Inc	Payroll Service	-1,815.68
Total ADP, Inc				-1,815.68
<b>Ameren UE</b>				
10/7/2013	Billpay	Ameren UE	Utilities	-1,139.14
Total Ameren UE				-1,139.14
<b>Assurant Health</b>				
10/31/2013	Bill Pay	Assurant Health	Group Insurance	-5,298.02
Total Assurant Health				-5,298.02
<b>At&amp;t</b>				
10/17/2013	EFT	At&t	Communications/Data	-162.26
Total At&t				-162.26
<b>Bemes, Inc.</b>				
10/30/2013	Bill Pay	Bemes, Inc.	Medical Supplies	-105.00
Total Bemes, Inc.				-105.00
<b>Butler Supply Inc.</b>				
10/2/2013	Bill Pay	Butler Supply Inc.	Building Maintenance/Supplies	-82.02
Total Butler Supply Inc.				-82.02
<b>Carquest Auto Parts/High Ridge</b>				
10/2/2013	Bill Pay	Carquest Auto Parts/High Ridge	Repair/Maintenance	-30.97
Total Carquest Auto Parts/High Ridge				-30.97
<b>Charter Communications</b>				
10/10/2013	Billpay	Charter Communications	Communications/Data	-1,024.30
10/30/2013	Billpay	Charter Communications	Utilities	-85.31
Total Charter Communications				-1,109.61
<b>Commerce Bank NA</b>				
10/17/2013	EFT	Commerce Bank NA	Lease Payments	-10,681.58
Total Commerce Bank NA				-10,681.58
<b>CPI Qualified Plan Consultants</b>				
10/4/2013	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
10/18/2013	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
Total CPI Qualified Plan Consultants				-1,470.70
<b>Datamax</b>				
10/2/2013	Billpay	Datamax	Software/IT	-422.00
10/2/2013	BILLPAY	Datamax	Software/IT	-82.00
10/2/2013	Billpay	Datamax	Software/IT	-82.00
10/2/2013	Bill Pay	Datamax	Software/IT	-218.40
10/2/2013	Billpay	Datamax	Software/IT	-77.00
10/9/2013	BILLPAY	Datamax	-SPLIT-	-1,430.40
10/22/2013	Billpay	Datamax	Software/IT	-422.00
10/30/2013	BILLPAY	Datamax	Software/IT	-77.00
10/30/2013	Billpay	Datamax	Software/IT	-90.00

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**North Jefferson County Ambulance District**  
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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total Datamax				-2,900.80
<b>Delta Dental</b>				
10/30/2013	BILLPAY	Delta Dental	Group Insurance	-863.94
Total Delta Dental				-863.94
<b>DNT Inc</b>				
10/16/2013	Billpay	DNT Inc	Subscriptions/Services	-40.00
Total DNT Inc				-40.00
<b>EMS Technology Solutions, LLC</b>				
10/16/2013	BILLPAY	EMS Technology Solutions, LLC	Subscriptions/Services	-160.00
Total EMS Technology Solutions, LLC				-160.00
<b>IESI Missouri</b>				
10/18/2013	BILLPAY	IESI Missouri	Utilities	-261.11
Total IESI Missouri				-261.11
<b>Intuit Payment Solutions</b>				
10/3/2013	EFT	Intuit Payment Solutions	Banking Fees	-17.26
10/7/2013	EFT	Intuit Payment Solutions	Banking Fees	-5.04
10/15/2013	EFT	Intuit Payment Solutions	Banking Fees	-3.34
10/22/2013	EFT	Intuit Payment Solutions	Banking Fees	-0.61
10/22/2013	EFT	Intuit Payment Solutions	Banking Fees	-6.77
10/23/2013	EFT	Intuit Payment Solutions	Banking Fees	-0.42
10/25/2013	EFT	Intuit Payment Solutions	Banking Fees	-2.54
10/31/2013	EFT	Intuit Payment Solutions	Banking Fees	-4.23
Total Intuit Payment Solutions				-40.21
<b>MCA Management Company DBA</b>				
10/16/2013	BILLPAY	MCA Management Company DBA	Ambulance Net Income	-485.57
Total MCA Management Company DBA				-485.57
<b>Missouri Natural Gas Company</b>				
10/7/2013	BILLPAY	Missouri Natural Gas Company	Utilities	-46.31
Total Missouri Natural Gas Company				-46.31
<b>MSW Marketing</b>				
10/16/2013	Bill Pay	MSW Marketing	Public Education	-1,000.00
Total MSW Marketing				-1,000.00
<b>NJCAD Pension Transfer</b>				
10/8/2013	TRANS	NJCAD Pension Transfer	Taxes, penalties & interest	-494.87
Total NJCAD Pension Transfer				-494.87
<b>Northeast Public Sewer District</b>				
10/25/2013	Billpay	Northeast Public Sewer District	Utilities	-25.85
10/30/2013	BILLPAY	Northeast Public Sewer District	Utilities	-58.85
Total Northeast Public Sewer District				-84.70
<b>Orthopedic Associates, LLC</b>				
10/22/2013	Bill Pay	Orthopedic Associates, LLC	Employee Screenings	-65.00
10/30/2013	Bill Pay	Orthopedic Associates, LLC	Employee Screenings	-65.00
Total Orthopedic Associates, LLC				-130.00
<b>OzArc Gas Equipment &amp; Supply, Inc.</b>				
10/16/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-24.00
10/30/2013	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-74.94
Total OzArc Gas Equipment & Supply, Inc.				-98.94

11/01/13

**North Jefferson County Ambulance District  
Payment Listing Pending Board Approval  
October 2013**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
<b>Payroll</b>				
10/4/2013	TRANS	Payroll	Wages	-33,019.12
10/4/2013	TRANS	Payroll	-SPLIT-	-13,716.73
10/18/2013	TRANS	Payroll	-SPLIT-	-34,080.98
10/18/2013	TRANS	Payroll	-SPLIT-	-13,863.76
Total Payroll				-94,680.59
<b>Pitney Bowes-Purchase Power</b>				
10/18/2013	Billpay	Pitney Bowes-Purchase Power	Administrative Supplies	-200.00
Total Pitney Bowes-Purchase Power				-200.00
<b>Pitney Bowes-Rental</b>				
10/25/2013	Bill Pay	Pitney Bowes-Rental	Administrative Supplies	-62.28
Total Pitney Bowes-Rental				-62.28
<b>Public Water Supply District #2</b>				
10/7/2013	BILLPAY	Public Water Supply District #2	Utilities	-44.60
Total Public Water Supply District #2				-44.60
<b>Robert K. Sweeney</b>				
10/16/2013	Bill Pay	Robert K. Sweeney	Legal Fees	-1,400.00
Total Robert K. Sweeney				-1,400.00
<b>Sam's Club</b>				
10/17/2013	Bill Pay	Sam's Club	Sam's Club	-239.56
Total Sam's Club				-239.56
<b>Spinner &amp; Kummer, P.C.</b>				
10/22/2013	Bill Pay	Spinner & Kummer, P.C.	Accounting Services	-280.00
10/30/2013	Bill Pay	Spinner & Kummer, P.C.	Accounting Services	-140.00
Total Spinner & Kummer, P.C.				-420.00
<b>St. Anthony's Emergency Department</b>				
10/2/2013	BILLPAY	St. Anthony's Emergency Department	Medical Supplies	-211.32
Total St. Anthony's Emergency Department				-211.32
<b>Stiern Laser, Inc.</b>				
10/16/2013	Bill Pay	Stiern Laser, Inc.	Public Relations	-204.00
Total Stiern Laser, Inc.				-204.00
<b>TASC-FSA</b>				
10/4/2013	EFT/PA...	TASC-FSA	Wages	-492.28
10/18/2013	EFT/PA...	TASC-FSA	Wages	-492.28
Total TASC-FSA				-984.56
<b>The Ecchic Group</b>				
10/9/2013	Bill Pay	The Ecchic Group	Group Insurance	-80.00
Total The Ecchic Group				-80.00
<b>The Lincoln National Life Insurance Co.</b>				
10/2/2013	EFT	The Lincoln National Life Insurance...	Group Insurance	-1,269.53
Total The Lincoln National Life Insurance Co.				-1,269.53
<b>Verizon Wireless</b>				
10/7/2013	Billpay	Verizon Wireless	Utilities	-160.04
10/7/2013	Billpay	Verizon Wireless	Utilities	-337.51
Total Verizon Wireless				-497.55
<b>Visa/Commerce Bank</b>				
10/10/2013	EFT	Visa/Commerce Bank	Visa	-3,255.87

11/01/13

**North Jefferson County Ambulance District  
Payment Listing Pending Board Approval  
October 2013**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
10/23/2013		Visa/Commerce Bank	Visa	-932.93
Total Visa/Commerce Bank				-4,188.80
<b>Wallach Septic</b>				
10/9/2013	Bill Pay	Wallach Septic	Building Maintenance/Supplies	-150.00
Total Wallach Septic				-150.00
<b>WirelessUSA Inc</b>				
10/30/2013	BILLPAY	WirelessUSA Inc	Communications/Data	-36.00
Total WirelessUSA Inc				-36.00
<b>Wright Express</b>				
10/8/2013	EFT	Wright Express	Fuel	-2,435.84
Total Wright Express				-2,435.84
<b>Ann Finley</b>				
10/7/2013	18692	Ann Finley	Ambulance Net Income	-61.61
Total Ann Finley				-61.61
<b>Anthem-Refund</b>				
10/7/2013	18693	Anthem-Refund	Ambulance Net Income	-25.20
Total Anthem-Refund				-25.20
<b>No name</b>				
10/1/2013	ERROR		Ambulance Net Income	-105.00
10/10/2013			Banking Fees	-136.12
Total no name				-241.12
<b>TOTAL</b>				<b>-140,187.19</b>