



## **Board Packet**

Regular Open Meeting – January 21<sup>st</sup>, 2013 at 6:00pm

### **Board of Directors**

**Chairperson:** Carla Hloben – 2014

**Appointed:** Rebecca Cowley – 2013

**Treasurer:** Julia Vessells – 2015

**Secretary:** Kathy Hennessey – 2015

**Director:** Diana Davis – 2013

**Director:** Tasha Schriewer– 2014

### **Administrative Staff**

**Chief:** Jamie Guinn

**Business Manager:** Jennifer Wilson

**[www.njcad.com](http://www.njcad.com)**

# NJCAD Board Meeting Attendance Sheet

*January 21<sup>st</sup>, 2013*

**PLEASE PRINT YOUR NAME**

**Board Members**

_____	_____
_____	_____
_____	_____

**Staff**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Guests / Vendors**

_____	_____
_____	_____
_____	_____
_____	_____

# Agenda

## Notice of open meeting & vote to close part of the meeting

**Monday, January 21, 2013 at 6:00pm**

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

**Agenda Posted:** Friday, January 18, 2013 at 12:00 p.m.

The tentative agenda of this meeting includes:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
  - a. Open Minutes – November 19, 2012
  - b. Closed Minutes – November 19, 2012
7. **Public Forum - Public to address the Board of Directors**
8. **Local 2665 - Union Update**
9. **Chief's Report**
  - a. Communications
  - b. EMS Call Report and Statistics
  - c. Operations Reports:
    - i. Maintenance
    - ii. Education
    - iii. Scheduling
    - iv. Public Relations
10. **Old Business**
  - a. Worker Compensation Update (Travelers)
  - b. Liability Insurance Update (MOPERM)
  - c. AFG Grant Update 2013
  - d. Drive Camera Update
11. **New Business**
  - a. Lease Stretchers Pay off as Budgeted Update
  - b. New Fulltime Position Filled
  - c. Candidate Filing Closed 1/15/2013
  - d. Modified Duty Policy
  - e. Resolution Suspending Election
12. **Business & Financial Reports**
  - a. Account Listings
    - i. Checking: **\$275,225.45**
    - ii. Investments: **\$497,972.12**
  - b. Balance Sheet
  - c. Current Budget
  - d. Lease Summary
  - e. Investments
  - f. Accounts Receivable Reports
  - g. Uncollectible Report for December - **\$12,071.47**  
January - **\$ 4,443.73**
  - h. Approval of District Bills November & December **\$1,102,901.55**
13. **Executive Session** - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:
  - a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
  - b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.
14. **Return to Open Session - Report from Executive Session**
15. **Adjournment**

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the Open Monthly Board Meeting

November 19<sup>th</sup>, 2012

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:19 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Carla Hloben, Secretary Kathy Hennessey, Director Diana Davis, and Director Rebecca Cowley

Late Arrival:

Absent: Treasurer Julia Vessells, Director Tasha Schriewer

**In Attendance:**

Staff: Business Manager Jennifer Wilson, Paramedic Shawn Plummer, Captain Norman Corley, Jennifer Coleman, Captain William O'Hara, Lieutenant Kathy Buss, Captain Laura Gunning and Legal Counsel Bob Sweeney.

Guests: Dan Brown

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda

Motion made by Secretary Hennessey and Seconded by Director Davis to approve the amended agenda. All in favor, motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Secretary Hennessey - Yea

Director Davis -Yea

Director Cowley - Yea

5. **Approval of Minutes**

a. Regular Meeting Open Minutes October 22<sup>nd</sup>, 2012

Motion made by Secretary Hennessey and Seconded by Director Davis to approve the Regular Meeting Open Minutes for October 22<sup>nd</sup>, 2012.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Secretary Hennessey-Yea

Director Davis-Yea

Director Cowley- Yea

b. Executive Minutes October 22<sup>nd</sup>, 2012

Upon motion made by Director Davis and seconded by Director Cowley to approve the Executive minutes for October 22<sup>nd</sup>, 2012.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Secretary Hennessey-Yea

Director Davis-Yea

Director Cowley -Yea

6. **Public Forum – Public to address the Board of Directors**

Nothing to report

7. **Local 2665 – Union Update**

Lieutenant Kathy Buss reported.

8. **Chief's Report**

- a. Communications
- b. EMS Call Report and Statistics
- c. Operations Reports
  - (i) Maintenance
  - (ii) Education
  - (iii) Scheduling
  - (iv) Public Relations

9. **Old Business**

N/A

10. **New Business**

- a. Missouri Employers Mutual Update
- b. Nomination /Vote for Vice-Chair

Motion by Chairperson Hloben and Seconded by Director Davis for Secretary Hennessey to assume Vice-Chairperson Position. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Secretary Hennessey-Yea
Director Davis-Yea	Director Cowley-Yea

Discussion was had surrounding Secretary Hennessey holding both Secretary and Vice-Chairperson seats and the decision was made for member Hennessey to hold both seats until a full board was present for further discussion.

- c. Approval As Presented Amended 2011-2012 budget

Motion by Vice-Chairperson Hennessey and Seconded by Director Cowley to approve the Amended 2011-2012 As Presented. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Secretary Hennessey-Yea
Director Davis-Yea	Director Cowley-Yea

- d. Approval 2011-2012 Pension Budget

Motion by Vice-Chairperson Hennessey and Seconded by Director Davis to approve the 2011-2012 Pension Budget. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Secretary Hennessey-Yea
Director Davis-Yea	Director Cowley-Yea

- e. Approval 2012-2013 Pension Budget

Motion by Director Davis and Seconded by Director Cowley to approve the 2012-2013 Pension Budget. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Secretary Hennessey-Yea
Director Davis-Yea	Director Cowley-Yea

- f. Presentation of Resolution 2012-11-19-001 Establishing Election

Motion by Vice Chairperson Hennessey and Seconded by Director Cowley to approve the Resolution Establishing Election All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Secretary Hennessey-Yea
Director Davis-Yea	Director Cowley-Yea

11. **Business & Financial Reports**

- a. Account Listings
  - (i) Checking: \$430,089.03
  - (ii) Investments:\$0
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Lease Summary
- f. Accounts Receivable Reports
- g. Uncollectible Reports – November 2012 **\$12,888.81**

Motion made by Vice-Chairperson Hennessey and seconded by Directed Davis to approve the Uncollectible Report for November 2012  
All in favor, motion passed as written.

Chairperson Hloben –Yea                      Secretary Hennessey-Yea  
Director Davis-Yea                              Director Cowley-Yea

- h. Approval of District Bills - **\$203,021.62**

Motion made by Vice-Chairperson Hennessey and seconded by Director Cowley to approve the bills for November 2012 in the amount of **\$203,021.62** All in favor, motion passed as written.  
Roll call vote;

Chairperson Hloben –Yea                      Secretary Hennessey-Yea  
Director Davis-Yea                              Director Cowley-Yea

12. **Motion to close open session**

Motion made by Vice-Chairperson Hennessey and Seconded by Director Davis motion passed as written.

Chairperson Hloben –Yea                      Secretary Hennessey-Yea  
Director Davis-Yea                              Director Cowley-Yea

**Motion to close Executive**

Motion made by Director Davis and Seconded by Director Cowley to close Executive at 7:08pm motion passed as written.

Chairperson Hloben –Yea                      Secretary Hennessey-Yea  
Director Davis-Yea                              Director Cowley-Yea

13. **Report of Executive Session**

Nothing to Report

14. **Adjournment**

Upon motion made by Director Davis and seconded by Director Cowley to adjourn. All in favor, motion passed as written. Meeting was adjourned at 7:08pm. Roll call vote;

Chairperson Hloben –Yea                      Secretary Hennessey-Yea  
Director Cowley-Yea                              Director Davis-Yea

(SEAL)

ATTEST \_\_\_\_\_

ATTEST \_\_\_\_\_

**North Jefferson County Ambulance District  
Call Volume Report 2012**

Unit ID

	January	February	March	April	May	June	July	August	September	October	November	December
6817	3	6	26	3	15	19	41	83	73	66	81	79
6827	62	63	79	55	89	101	68	33	79	103	92	78
6837	71	81	62	73	47	53	44	23	13	30	3	56
6847	58	76	47	71	101	56	70	58	48	37	56	24
6801	0	0	0	0	0	0	0	0	0	0	0	0
6800	0	0	1	1	1	0	2	1	1	0	4	1

**TOTALS**      **194**      **226**      **215**      **203**      **253**      **229**      **225**      **198**      **214**      **236**      **236**      **238**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>NEMESIS Transports</b>	120	135	118	121	153	134	139	124	137	140	127	147
<b>Non-Transport</b>	74	91	97	82	100	95	86	74	77	96	109	91
	<b>194</b>	<b>226</b>	<b>215</b>	<b>203</b>	<b>253</b>	<b>229</b>	<b>225</b>	<b>198</b>	<b>214</b>	<b>236</b>	<b>236</b>	<b>238</b>

**North Jefferson County Ambulance District  
Dispatch Analysis Report  
12-01-2012 to 12-31-2012**

Call Type	Count
Abdominal Pain	3
Allergic Reaction	1
Assault/Non-Sexual	8
Assist Invalid	2
Back Pain/NonTrauma/Neurologic	2
Burns	1
Cardiorespiratory Arrest	4
Chest Pain/Non-Traumatic	19
Choking Episode	2
Diabetic Complications/Symptoms	2
Difficulty Breathing	23
Fall/Greater than 10 feet	1
Fall/Less than 10 feet	16
Fire Standby	2
Fracture/Dislocation Suspected	1
Headache/Non-traumatic	1
Hemorrhage	4
Medical Alarm	1
Move Up	7
Near Drowning	2
Overdose Possible	3
Pregnancy Complications/Labor/Birth	1
Psych/Altered LOC/DTs	1
Psychiatric/Behavioral	13
Seizure/Convulsions	17
Sick Case	21
Stroke/CVA	6
Sudden Death	1
Syncope	6
Traffic Accident	49
Traumatic Injury	2
Unconscious/Person Down	4
Unconscious/Syncope/Weakness	7
Unknown	5



6800, Northwest Towing, 210.00

Notes	Maintenance Date
Two tow bills for loaner rigs	12/13/2012 12:00:00 AM

6802, Dobbs Tire and Auto, 82.30

Notes	Maintenance Date
Oil change and lube. Replaced two front tires	12/5/2012 12:00:00 AM

6817, Hill Top Equipment, 233.07

Notes	Maintenance Date
Oil change and lube. Safety inspection and added exhaust fluid.	12/13/2012 12:00:00 AM

6817, Purcell Tire , 112.35

Notes	Maintenance Date
Front end alignment of new rig	12/20/2012 12:00:00 AM

6817, The UPS store, 94.02

Notes	Maintenance Date
Shipping cost for inverter to Vanner	12/20/2012 12:00:00 AM

6827, Carquest, 12.35

Notes	Maintenance Date
Relay for loaner truck	12/27/2012 12:00:00 AM

6827, Foster Coach , 32.40

Notes	Maintenance Date
Bulbs for rear scene lights on 6827	12/27/2012 12:00:00 AM

6827, Franco supply, 32.80

Notes	Maintenance Date
Scene light bulbs	12/19/2012 12:00:00 AM

6837, Fast stop weigh scale, 10.00

Notes	Maintenance Date
Weighing of new ambulance	12/20/2012 12:00:00 AM

**Building maintenance and projects**

- Moved maintenance room to basement area and rearranged Oxygen storage and spare gear room.

**Vehicle Maintenance and Projects Please see Attached Maintenance Report**

- 6837 picked up from Foster Coach.
- Two inverters went bad and had to be replaced.
- 6847 went to Sunset Ford for Turbo and fuel pump / injectors.

6817, Foster Coach , 995.01

Notes	Maintenance Date
Replaced faulty inverter which was out of warranty	11/7/2012 12:00:00 AM

6827, Carquest, 17.93

Notes	Maintenance Date
Replaced exhaust hangers under rig.	11/1/2012 12:00:00 AM

6837, Foster Coach , 979.93

Notes	Maintenance Date
Replaced faulty inverter which was out of warranty	11/15/2012 12:00:00 AM

6847, Hill Top Equipment, 220.20

Notes	Maintenance Date
Added oil and coolant to rig and diagnosed oil leak.	11/7/2012 12:00:00 AM

6847, Sunset Ford , 45.82

Notes	Maintenance Date
Broken exhaust hanger which had to be welded.	11/29/2012 12:00:00 AM

**Building maintenance and projects**

- Began to assemble vinyl fence between duplex and tow yard.
- Put up Christmas lights around building for the holidays.

**Vehicle Maintenance and Projects Please see Attached Maintenance Report**

- 6837 scheduled for pick up first part of December.
- Loaner ambulance is broke down and will not be repaired, Foster will tow it back to them.
- Had floor drain in bay scoped and overflow tank drained.

**Classes Held Staff**

- Survival Flight Landing Zone Safety and Flight Physiology
- Mandatory state/NREMT update completed

**Classes Held Community**

- 3 Cpr and first aid classes done
- 1 Pals class

**Upcoming Classes Staff**

January Mandatory Skills review with Hipaa

**Student Ride a long's**

15 students for a total of 180 hours

**Other Items**

January starts 48 hour refresher class  
January required skills review with Hipaa  
CPR classes x2 for northwest school dist.

Yearend summary 2012 for Ceus 2,273 credits given in 2012, see attached summary

**Monthly Scheduling Fulltime**

- 1 PTO day
- 4.5 Vacation days covered with part time employee's
- 15.5 hours covered for new truck to be picked up

**Monthly Scheduling Part Time**

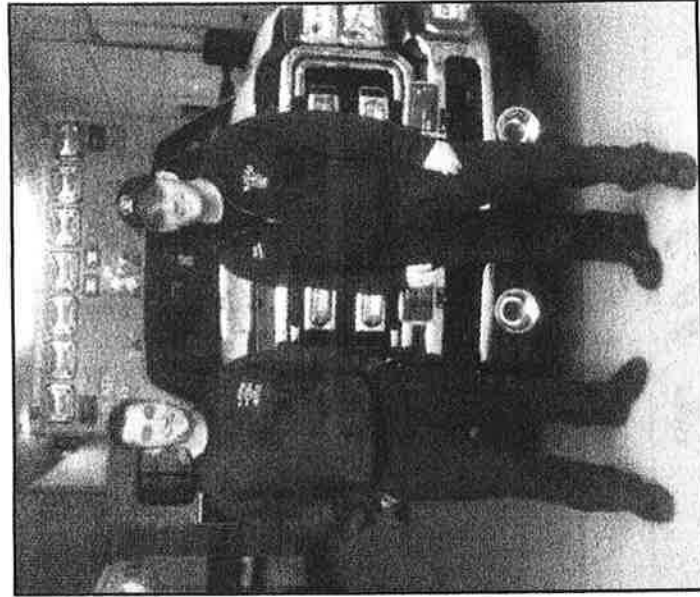
- 2 12-Shifts are being filled with current part time employee's
- 1 open 12 hour shifts

**Officer Relief**

- 19 days of officer relief
- 2 open shifts for Officer's Coverage

**Special Event Crew**

- No special event crews this month
- Tried to put 3<sup>rd</sup> crew on night shift on January 31- no coverage found



## NJCAD Hires Two New Full-Time Employees

North Jefferson County Ambulance District has completed its hiring process and would like to introduce its two newest full-time employees. Shawn and Mike are both paramedics that have been employed with the district previously as part-time employees. Between the two, they have many years of experience and bring to the district a great deal of knowledge and professionalism.

NJCAD is extremely excited to have them both as part of our team, and we wish them both a successful and long career.

## Jefferson Resource Board Award

CARF International announced that it has been accredited for a period of three years. CARF is an independent, no-fee accreditation organization that provides a comprehensive evaluation of an organization's performance. CARF is an international organization that provides a comprehensive evaluation of an organization's performance. CARF is an international organization that provides a comprehensive evaluation of an organization's performance.

The latest accreditation is for the Jefferson County Ambulance District. This accreditation decision is a reflection of the organization's commitment to excellence and shows the organization's dedication to providing the highest quality of care to its patients. This accreditation decision is a reflection of the organization's commitment to excellence and shows the organization's dedication to providing the highest quality of care to its patients.

The Three-Year Accreditation was awarded to the Jefferson County Ambulance District for its outstanding performance in providing emergency medical services. The accreditation is a testament to the organization's commitment to excellence and its dedication to providing the highest quality of care to its patients.

CARF is an independent, no-fee accreditation organization that provides a comprehensive evaluation of an organization's performance. CARF is an international organization that provides a comprehensive evaluation of an organization's performance. CARF is an international organization that provides a comprehensive evaluation of an organization's performance.

To learn more about CARF accreditation, visit [www.carf.org](http://www.carf.org). For more information about the Jefferson County Ambulance District, visit [www.njcad.org](http://www.njcad.org).



**North Jefferson County Ambulance District**  
**Return to Modified Duty**

**DISTRIBUTION**

Uniform Operations Personnel

**PURPOSE**

The objective of this policy is to promote early recovery of work and non-work related illnesses/injuries, to improve employee morale, and to reduce Worker's compensation costs. This policy is not a guarantee of employment or a guarantee of forty (40) hours of employment per week. This policy will allow employees who have been injured on the job or employees who have been ill/injured and have been off work on personal medical leave to return to work and perform tasks, duties or activities that while essential to the organization, do not encompass the essential functions of their normal position. This return to work or modified duty would be temporary while the employee continues to regain their former physical condition while there is work or duties available, and/or until the employee is ready to return to their regular duties. Modified Duty will not be permanent or long-term and will exclude any injuries incurred while on secondary employment. This policy shall be implemented on a non-discriminatory, case-by-case basis at the sole discretion of the District.

**POLICY**

Definitions:

*Full-time Modified Duty* – The employee works a forty (40) hour work week but for a time period of no more than sixty (60) calendar days unless extended by the District at its sole discretion.

*Continuous Modified Duty* – If the District does not have continuous modified duty for the sixty (60) calendar days, the District will make a good faith effort to provide the employee continuous income in the event it becomes necessary to fluctuate a person between modified duty and Workers' Compensation.

*Part-time Modified Duty* - The employee works less than a forty (40) hour work week either because the employee is unable to work full-time due to his/her disability or the District does not have enough work for full-time modified duty. This duty will last no longer than ninety (90) calendar days unless extended by the District at its sole discretion.

*Occupational Disability* - Any documented disability or injury incurred while on duty or acting as an agent in accordance with District policy and procedure.

*Non-Occupational Disability* - Any illness, injury or temporary disability that is not subsequent to or a result of any work done for the District. Injuries incurred from any secondary employment are excluded from Non-Occupational Disabilities and will not be covered as such. For the purposes of this policy, Secondary Employment is defined as the employee having a formalized employee/employer relationship with a third party employer or any District employee who is self-employed as secondary employment.



**North Jefferson County Ambulance District  
Return to Modified Duty**

**PROCEDURE**

**OCCUPATIONAL AND NON-OCCUPATIONAL DISABILITIES**

1. Modified Duty is a temporary job assignment for an employee who cannot fulfill or perform regular duties. Employee shall notify his/her supervisor as soon as a physician releases him/her to such duty. It is the responsibility of the employee and the District to advise the treating physician of this policy. The employee is required to participate in modified duty for all work-related injuries and non-occupational disabilities if available, after the treating physician has given approval. Employee shall request modified duty in writing. Said writing shall include the reasons sufficient to approve the request and include a written release from the treating physician. The physician's release shall include any physical limitations, any work restrictions and the projected length of the disability. The written request shall be given to the employee's supervisor.
2. The District will make a determination to approve a modified duty assignment. Such determination will be made based on a case by case basis to include, but not limited to such things as type of modified duty assignments available, benefit to the District and the employee's prior work habits and abilities.
3. The employee will be notified as soon as possible by the District if he/she will or will not be assigned to modified duty and if so the start date of said duty.
4. The disabled employee should continue all therapy and recuperation plans as part of his/her 40-hour workweek. It is the employee's responsibility to provide medical updates from his/her physician to the Administration Office.
5. Before return to regular assignment, the employee must provide the Administration office with a written release from the treating physician indicating that the employee can perform the essential functions of the employee's position.
6. The District is under no obligation to provide modified duty assignments for employees who have occupational or non-occupational disabilities and may reassign the employee to sick leave as appropriate.

**GENERAL RULES**

1. Available activities are short term in nature. They do not include permanent functions, only short term projects such as data input, picking up equipment at hospitals, delivering items to the bases, filing, maps, training (if applicable) etc. There is no guarantee of temporary modified duty assignments being available.
2. Return to work/modified duty, whether occupational or non-occupational, shall not last longer than sixty (60) days unless approved by the District, at its sole discretion.
3. Employees assigned to modified duty shall wear the District uniform while at work.

**North Jefferson County Ambulance District  
Return to Modified Duty**

4. Employees shall be assigned tasks based on their limitations and qualifications.
5. An employee assigned to modified duty will receive his/her regular wage by converting to the 40-hour pay rate and the employee will agree that no further work comp wage or disability wage will be due. If the employee is not working a full 40-hour week, the worker's compensation or disability carrier will pay wages pro rata.
6. An employee assigned to modified duty will be considered "on-duty" and shall adhere to, and be subject to all District rules and policies.
7. Any employee who abuses or misuses this modified duty policy may be denied future modified duty.
8. Employees assigned to modified duty, whether occupational or non-occupational disability shall not be utilized for overtime. The District may change this procedure in times of disaster or as deemed necessary.
9. Employees working a 40-hour modified duty will not work recognized holidays.
10. Employees unable to work due to non-occupational disability shall utilize all required sick leave before a request for modified duty can be made. While working modified duty employees will accrue and utilize sick leave as outlined in the employee handbook.
11. In multiple cases of occupational or non-occupational disabilities, the first employee that is treated and released by his/her doctor will have priority. If employees are released for modified duty the same day, and only 1 position is available:
  - a. Management will choose the person who has specific skills or attributes needed for the position.
  - b. The employee with the greatest seniority may choose if both employees are qualified for the work available.
12. If an employee is eligible for Family Medical Leave Act "FMLA" leave (because the employee cannot perform the employee's duties) during the period of time in which he/she is performing modified duty, the time spent on modified duty will continue to count against the employee's 12 work week entitlement under FMLA. An employee who is eligible for leave may reject modified duty and continue to remain on a leave of absence for the time period the employee continues to have a serious health condition that prevents the employee from performing the employee's job, and as certified by a health care provider, until such time as the employee can perform the employee's job or the employee exhausts the employee's leave entitlement under District Policy whichever is sooner. The employee's rejection of modified duty and election to continue to remain on a leave of absence under may cause the employee to lose Workers Compensation temporary disability benefits.

This policy/procedure supersedes any previous policy or memorandum on this topic.

10:10 AM

01/04/13

**North Jefferson County Ambulance District**  
**Account Listing**  
**January 4, 2013**

<u>Account</u>	<u>Type</u>	<u>Balance Total</u>	<u>Description</u>
General Checking	Bank	275,225.45	Commerce Bank Checking
Investments	Bank	497,972.12	Commerce Bank Investment Account/Agency Discount Notes/CDs
Petty Cash	Bank	100.00	
Target	Credit Card	0.00	Target Credit Card
Sam's Club	Credit Card	0.00	Sam's Club Credit Card
Visa	Credit Card	0.00	Commerce Bank Visa

10:12 AM  
01/04/13  
Cash Basis

**North Jefferson County Ambulance District**  
**Balance Sheet**  
**As of December 31, 2012**

	<u>Dec 31, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
General Checking	268,548.54
Healthcare Fund	48,913.58
Investments	497,972.12
Petty Cash	100.00
<b>Total Checking/Savings</b>	<u>815,534.24</u>
<b>Total Current Assets</b>	<u>815,534.24</u>
<b>TOTAL ASSETS</b>	<b><u>815,534.24</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Fund Balance	523,114.67
Net Income	292,419.57
<b>Total Equity</b>	<u>815,534.24</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>815,534.24</u></b>

	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
Revenues	53,086.02	799,454.65				
Expenditures	(198,810.97)	(904,090.58)				
	\$ (145,724.95)	\$ (104,635.93)	-	-	-	-
	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>
Revenues						
Expenditures						
	-	-	-	-	-	-

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Year-to-Date	
Revenues	\$ 852,540.67
Expenditures	\$ (1,102,901.55)
Net	\$ (250,360.88)

North Jefferson County Ambulance District  
Budget  
November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Beginning Fund Balance	0	500,000	-500,000	0%
<b>INCOME</b>				
Ambulance Net Income	106,356	525,000	-418,644	20%
Education Revenue	725	3,000	-2,275	24%
Interest Revenue	0	1,200	-1,200	0%
Taxes, penalties & interest	685,262	1,620,609	-935,348	42%
<b>Total INCOME</b>	<b>792,343</b>	<b>2,149,809</b>	<b>-1,357,466</b>	<b>37%</b>
<b>Total Income</b>	<b>792,343</b>	<b>2,649,809</b>	<b>-1,857,466</b>	<b>30%</b>
<b>Gross Profit</b>	<b>792,343</b>	<b>2,649,809</b>	<b>-1,857,466</b>	<b>30%</b>
<b>Expense</b>				
IPN Fees	2			
Grant Allocation	0	6,293	-6,293	0%
<b>GENERAL DISTRICT OPERATIONS</b>				
Banking Fees	495	1,940	-1,445	25%
Board Director Reimbursement	0	3,600	-3,600	0%
Accounting Services	4,900	8,250	-3,350	59%
Administrative Supplies	1,185	7,247	-6,063	16%
Building Equipment	0	2,000	-2,000	0%
Building Maintenance/Supplies	4,226	25,000	-20,774	17%
Capital Purchases	0	182,204	-182,204	0%
Communications/Data	218	17,278	-17,060	1%
Computer Equipment/Hardware	788	21,500	-20,712	4%
Election of Board Director(s)	0	29,000	-29,000	0%
Insurance Premium	0	40,000	-40,000	0%
Lease Payments	24,502	142,206	-117,704	17%
Legal Fees	3,168	12,750	-9,583	25%
Meal Service	268	2,000	-1,732	13%
Public Relations	702	2,500	-1,798	28%
Software/IT	5,967	37,690	-31,723	16%
Subscriptions/Services	973	5,064	-4,091	19%
Training/Education	73	24,818	-24,745	0%
Utilities	4,205	14,035	-9,830	30%
<b>Total GENERAL DISTRICT OPERATI...</b>	<b>51,670</b>	<b>579,082</b>	<b>-527,412</b>	<b>9%</b>
<b>AMBULANCE OPERATIONS</b>				
Ambulance Equipment	0	2,400	-2,400	0%
Ambulance Supplies	111	1,000	-889	11%
Medical Equipment	-92	500	-592	-18%
Medical Equipment PM/Repair	1,940	5,000	-3,060	39%
Medical Supplies	5,135	41,480	-36,345	12%
<b>VEHICLE</b>				
Fuel	5,329	35,045	-29,716	15%
New Purchase	104,003	110,000	-5,997	95%
Repair/Maintenance	3,393	50,000	-46,607	7%
<b>Total VEHICLE</b>	<b>112,725</b>	<b>195,045</b>	<b>-82,320</b>	<b>58%</b>
<b>Total AMBULANCE OPERATIONS</b>	<b>119,818</b>	<b>245,425</b>	<b>-125,606</b>	<b>49%</b>
<b>EMPLOYEE EXPENSES</b>				
Education Allowance	68	7,500	-7,432	1%
Employee Appreciation	1,378	5,000	-3,622	28%
Group Insurance	17,698	171,920	-154,222	10%
Health/Background Screenings	57	8,000	-7,944	1%
HRA	180			
Miscellaneous Benefits	0	900	-900	0%
Personal Protective Equipment	0	5,000	-5,000	0%
Uniform Allowance	1,406	14,760	-13,354	10%
<b>WAGES</b>				
Wages	201,790	1,068,779	-866,989	19%
Longevity Benefit	17,400	19,100	-1,700	91%
Payroll Service	3,838	25,510	-21,672	15%
Payroll Taxes	21,029	95,000	-73,971	22%

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Cash Basis

North Jefferson County Ambulance District  
**Budget**  
November 2012 through October 2013

	<u>Nov '12 - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Total WAGES</b>	244,057	1,208,389	-964,332	20%
<b>Workers Compensation</b>	56,914	97,541	-40,627	58%
<b>Total EMPLOYEE EXPENSES</b>	321,757	1,519,010	-1,197,253	21%
<b>Ending Fund Balance</b>	0	300,000	-300,000	0%
<b>Total Expense</b>	493,246	2,649,810	-2,156,563	19%
<b>Net Ordinary Income</b>	299,096	-0	299,097	-63,637,549%
<b>Net Income</b>	<u>299,096</u>	<u>-0</u>	<u>299,097</u>	<u>-63,637,549%</u>

North Jefferson County Ambulance District  
**Budget**  
 November 2012 through October 2013

	Nov '12 - Oct 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Beginning Fund Balance	0	500,000	-500,000	0%
<b>INCOME</b>	792,343	2,149,809	-1,357,466	37%
<b>Total Income</b>	792,343	2,649,809	-1,857,466	30%
<b>Gross Profit</b>	792,343	2,649,809	-1,857,466	30%
<b>Expense</b>				
IPN Fees	2			
Grant Allocation	0	6,293	-6,293	0%
GENERAL DISTRICT OPERATIO...	51,670	579,082	-527,412	9%
AMBULANCE OPERATIONS	119,818	245,425	-125,606	49%
EMPLOYEE EXPENSES	321,757	1,519,010	-1,197,253	21%
Ending Fund Balance	0	300,000	-300,000	0%
<b>Total Expense</b>	493,246	2,649,810	-2,156,563	19%
<b>Net Ordinary Income</b>	299,096	-0	299,097	-63,637,549%
<b>Net Income</b>	<b>299,096</b>	<b>-0</b>	<b>299,097</b>	<b>-63,637,549%</b>



# Lease Summary Report

## Commenced

### NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645009	Real Estate	12/17/09	60	Monthly	\$10,681.58	12/17/14
1000645010	(3) Stryker Power Pro Ambulance	04/04/11	20	Quarterly	\$2,584.94	04/04/16

## Terminated

### NORTH JEFFERSON COUNTY AMBULAN

Contract Number	Equipment Description	Commence Date*	Base Term**	Periodicity	Rent Payment Amount (excluding tax)	Current Expiration Date
1000645001	BASE LEASE ON STATION HOUSES	07/01/04	7	Various	\$105,125.27	07/01/11
1000645002	Ambulance, Ford 2006 Medtec Ambul	12/19/05	20	Quarterly	\$6,717.76	01/11/11
1000645003	2006 AMBULANCE	03/24/06	21	Various	\$5,817.69	
1000645004	ambulance	06/26/06	21	Various	\$6,311.90	07/26/11
1000645005	PICKUP TRUCK	08/31/06	12	Quarterly	\$2,940.75	10/01/09
1000645006	Ambulance	09/20/07	20	Quarterly	\$7,562.01	09/20/12
1000645007	New 2007 Ambulance,	10/24/08	20	Quarterly	\$8,302.24	09/01/13
1000645008	Real Estate	02/17/09	60	Monthly	\$3,286.58	02/17/14

\* Commence Date represents the actual commencement date of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the effective date of such Amendment to such Lease Schedule, if applicable.

\*\* Base Term represents the original base term of the Lease Schedule or, in the case of an Amendment that is not represented above by its own line item, the remaining term as of the effective date of such Amendment to the Lease Schedule.

Investment Schedule

2012-2013FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	<u>Interest at Maturity</u>
12/28/2012	\$ 249,000	3/28/2013	0.35	\$ 214.89
12/31/2012	\$ 249,000	6/28/2012	0.45	\$ 549.51
1/1/2012	\$ 125,000			
1/1/2012	\$ 125,000			
1/1/2012	\$ 125,000			
2/1/2012	\$ 125,000			
2/1/2012	\$ 125,000			
2/1/2012	\$ 125,000			
	<b>\$ 1,248,000</b>			\$ 764.40

2011-2012FY Investments

<u>Settlement Date</u>	<u>Amount</u>	<u>Mature Date</u>	<u>Yield</u>	
2/13/2012	\$ 249,000	4/30/2012	0.20%	
2/17/2012	\$ 150,000	5/17/2012	0.20%	
1/9/2012	\$ 249,000	7/6/2012	0.40%	
1/18/2012	\$ 125,000	9/19/2012	0.40%	
1/11/2012	\$ 125,000	10/11/2012	0.50%	
	<b>\$ 898,000</b>			\$ 709

2010-2011FY Investments

\$ 100,000	7/31/2011
\$ 100,000	8/30/2011
\$ 100,000	9/30/2011
\$ 200,000	10/31/2011
<b>\$ 500,000</b>	

2010 2011	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	131	121	10	\$85,674.00	\$52,178.00	60.9%	\$22,263.00	26.0%	86.9%	\$11,233.00	\$0.00	\$0.00	0.0%	\$36,956.06
Dec	132	105	27	\$83,356.00	\$48,937.00	58.7%	\$20,712.00	24.8%	83.6%	\$13,707.00	\$0.00	\$0.00	0.0%	\$53,242.26
Jan	132	113	13	\$79,631.00	\$45,324.00	56.9%	\$21,709.00	27.3%	84.2%	\$12,353.00	\$0.00	\$245.00	0.3%	\$35,692.82
Feb	116	101	15	\$73,242.00	\$39,956.00	54.6%	\$19,408.00	26.5%	81.1%	\$12,790.00	\$0.00	\$1,088.00	1.5%	\$21,354.59
Mar	129	113	16	\$83,978.00	\$44,346.00	52.8%	\$21,305.00	25.4%	78.2%	\$14,751.00	\$0.00	\$3,576.00	4.3%	\$48,598.39
Apr	139	117	22	\$90,778.00	\$50,461.00	55.6%	\$22,515.00	24.8%	80.4%	\$12,174.00	\$0.00	\$5,628.00	6.2%	\$39,227.45
May	130	103	27	\$81,881.00	\$45,175.00	55.2%	\$22,715.00	27.7%	82.9%	\$1,012.00	\$4,458.00	\$8,521.00	10.4%	\$48,128.34
Jun	118	86	32	\$71,935.00	\$39,898.00	55.5%	\$18,023.00	25.1%	80.5%	\$1,390.00	\$4,750.00	\$7,874.00	10.9%	\$64,266.26
Jul	148	120	28	\$95,153.00	\$53,466.00	56.2%	\$22,764.00	23.9%	80.1%	\$1,386.00	\$413.00	\$17,124.00	18.0%	\$62,222.99
Aug	143	123	20	\$89,894.00	\$48,054.00	53.5%	\$24,205.00	26.9%	80.4%	\$1,205.00	\$449.00	\$15,981.00	17.8%	\$58,745.80
Sep	148	128	20	\$96,379.00	\$51,165.00	53.1%	\$26,940.00	28.0%	81.0%	\$700.00	\$1,266.00	\$16,308.00	16.9%	\$47,777.94
Oct	127	107	20	\$80,698.00	\$46,703.00	57.9%	\$20,081.00	24.9%	82.8%	\$1,129.00	\$3,097.00	\$9,688.00	12.0%	\$53,247.69
Averages	133	111	21	\$84,383	\$47,139	55.9%	\$21,887	25.9%	81.8%	8.28%	1.43%			\$47,455
<b>Totals</b>	<b>1593</b>	<b>1337</b>	<b>250</b>	<b>\$1,012,599.00</b>	<b>\$565,663.00</b>	<b>55.9%</b>	<b>\$262,640.00</b>	<b>25.9%</b>	<b>81.8%</b>	<b>\$83,830.00</b>	<b>\$14,433.00</b>	<b>\$86,033.00</b>	<b>8.5%</b>	<b>\$569,460.59</b>

2011 2012	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	104	89	15	\$86,930.00	\$45,166.00	52.0%	\$29,339.00	33.8%	85.7%	\$1,533.00	\$3,809.00	\$7,083.00	8.1%	\$33,083.89
Dec	125	110	15	\$106,102.00	\$48,326.00	45.5%	\$37,097.00	35.0%	80.5%	\$1,720.00	\$2,363.00	\$16,596.00	15.6%	\$48,575.10
Jan	120	101	19	\$99,658.00	\$44,806.00	45.0%	\$31,045.00	31.2%	76.1%	\$3,317.00	\$648.00	\$19,842.00	19.9%	\$37,875.79
Feb	135	105	30	\$112,055.00	\$55,070.00	49.1%	\$33,807.00	30.2%	79.3%	\$0.00	\$761.00	\$22,417.00	20.0%	\$54,976.87
Mar	118	91	27	\$98,475.00	\$44,456.00	45.1%	\$34,531.00	35.1%	80.2%	\$1,076.00	\$0.00	\$18,412.00	18.7%	\$53,554.50
Apr	121	97	24	\$99,810.00	\$48,043.00	48.1%	\$35,174.00	35.2%	83.4%	\$1,143.00	\$2,213.00	\$13,237.00	13.3%	\$45,867.78
May	153	118	35	\$127,438.00	\$57,318.00	45.0%	\$40,704.00	31.9%	76.9%	\$1,933.00	\$176.00	\$27,307.00	21.4%	\$41,869.86
Jun	134	87	47	\$108,996.00	\$48,358.00	44.4%	\$35,249.00	32.3%	76.7%	\$0.00	\$187.00	\$25,202.00	23.1%	\$44,981.00
Jul	139	109	30	\$115,008.00	\$48,005.00	41.7%	\$37,483.00	32.6%	74.3%	\$0.00	\$0.00	\$29,520.00	25.7%	\$85,336.44
Aug	125	94	31	\$101,424.00	\$39,675.00	39.1%	\$27,851.00	27.5%	66.6%	\$0.00	\$0.00	\$33,898.00	33.4%	\$46,387.67
Sep	137	100	37	\$111,321.00	\$44,631.00	40.1%	\$30,323.00	27.2%	67.3%	\$0.00	\$0.00	\$36,367.00	32.7%	\$47,470.30
Oct	140	114	26	\$115,598.00	\$46,480.00	40.2%	\$29,565.00	25.6%	65.8%	\$0.00	\$0.00	\$39,553.00	34.2%	\$59,432.45
Averages	129	101	28	\$106,901	\$47,528	44.6%	\$33,514	31.5%	76.1%	0.84%	0.79%			\$49,951
<b>Totals</b>	<b>1551</b>	<b>1215</b>	<b>336</b>	<b>\$1,282,815.00</b>	<b>\$570,334.00</b>	<b>44.6%</b>	<b>\$402,168.00</b>	<b>31.5%</b>	<b>76.1%</b>	<b>\$10,722.00</b>	<b>\$10,157.00</b>	<b>\$289,434.00</b>	<b>22.6%</b>	<b>\$599,411.65</b>

2012 2013	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	127	91	36	\$104,612.00	\$36,161.00	34.6%	\$27,648.00	26.4%	61.0%	\$0.00	\$0.00	\$40,803.00	39.0%	\$47,185.68
Dec	147	128	19	\$122,406.00	\$14,399.00	11.8%	\$12,119.00	9.9%	21.7%	\$0.00	\$0.00	\$95,888.00	78.3%	\$53,554.10
Jan	0													
Feb	0													
Mar	0													
Apr	0													
May	0													
Jun	0													
Jul	0													
Aug	0													
Sep	0													
Oct	0													
Averages	23	110	28	\$113,509	\$25,280	23.2%	\$19,884	18.2%	41.3%					\$50,370
<b>Totals</b>	<b>274</b>	<b>219</b>	<b>55</b>	<b>\$227,018.00</b>	<b>\$50,560.00</b>	<b>23.2%</b>	<b>\$39,767.00</b>	<b>18.2%</b>	<b>41.3%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$136,691.00</b>	<b>60.2%</b>	<b>\$100,739.78</b>

Write Off's for 12.2012

Bad Debt at Collection (4/30/2011)      \$ 12,071.47

Total      \$ 12,071.47

Write Off's for 1.2013	
Current Accounts	\$ 183.99
Bad Debt at Collection (5/31/2011)	<u>\$ 4,259.74</u>
Total	<b>\$ 4,443.73</b>

01/04/13

**North Jefferson County Ambulance District**  
**Payment Listing Pending Board Approval**  
 November through December 2012

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
<b>ADP, Inc</b>				
11/9/2012	EFT	ADP, Inc	Payroll Service	-19.80
11/13/2012	EFT	ADP, Inc	Payroll Service	-2,090.05
12/10/2012	EFT	ADP, Inc	Payroll Service	-1,728.53
Total ADP, Inc				-3,838.38
<b>Ameren UE</b>				
11/5/2012	Billpay	Ameren UE	Utilities	-446.44
12/6/2012	Billpay	Ameren UE	Utilities	-490.88
Total Ameren UE				-937.32
<b>Anthem</b>				
12/13/2012	Bill Pay	Anthem	Group Insurance	-259.21
Total Anthem				-259.21
<b>Assurant Health</b>				
11/29/2012	Bill Pay	Assurant Health	Group Insurance	-5,149.73
Total Assurant Health				-5,149.73
<b>At&amp;t</b>				
11/19/2012	EFT	At&t	Utilities	-142.94
12/20/2012	EFT	At&t	Communications/Data	-143.24
Total At&t				-286.18
<b>Beishir Lock &amp; Security</b>				
11/29/2012	Bill Pay	Beishir Lock & Security	Building Maintenance/Supplies	-80.00
Total Beishir Lock & Security				-80.00
<b>Bemes, Inc.</b>				
12/19/2012	Bill Pay	Bemes, Inc.	Medical Supplies	-80.49
Total Bemes, Inc.				-80.49
<b>Bound Tree Medical LLC</b>				
12/19/2012	Bill Pay	Bound Tree Medical LLC	Medical Supplies	-1,907.59
Total Bound Tree Medical LLC				-1,907.59
<b>Butler Supply Inc.</b>				
11/1/2012	Bill Pay	Butler Supply Inc.	Building Maintenance/Supplies	-55.47
12/19/2012	Bill Pay	Butler Supply Inc.	Building Maintenance/Supplies	-84.03
Total Butler Supply Inc.				-139.50
<b>Carquest Auto Parts/High Ridge</b>				
11/1/2012	Bill Pay	Carquest Auto Parts/High Ridge	Repair/Maintenance	-17.93
12/27/2012	Bill Pay	Carquest Auto Parts/High Ridge	Repair/Maintenance	-12.35
Total Carquest Auto Parts/High Ridge				-30.28
<b>CDW-G Government, Inc.</b>				
12/19/2012	Bill Pay	CDW-G Government, Inc.	-SPLIT-	-707.96
Total CDW-G Government, Inc.				-707.96
<b>Charter Communications</b>				
11/2/2012	Billpay	Charter Communications	Communications/Data	-467.41
11/9/2012	Billpay	Charter Communications	Utilities	-80.28
12/12/2012	Billpay	Charter Communications	Utilities	-80.28
12/12/2012	Billpay	Charter Communications	Communications/Data	-467.41
Total Charter Communications				-1,095.38
<b>Cintas Corporation</b>				
11/15/2012	Billpay	Cintas Corporation	Building Maintenance/Supplies	-102.20
12/19/2012	Billpay	Cintas Corporation	Building Maintenance/Supplies	-127.75



01/04/13

**North Jefferson County Ambulance District**  
**Payment Listing Pending Board Approval**  
 November through December 2012

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total Cintas Corporation				-229.95
<b>Commerce Bank</b>				
11/5/2012	EFT	Commerce Bank	Banking Fees	-126.64
11/16/2012	EFT	Commerce Bank	Banking Fees	-182.76
12/24/2012	EFT	Commerce Bank	Banking Fees	-1.52
Total Commerce Bank				-310.92
<b>Commerce Bank N.A.</b>				
11/13/2012	TRANS	Commerce Bank N.A.	Administrative Supplies	-15.89
Total Commerce Bank N.A.				-15.89
<b>Commerce Bank NA</b>				
11/17/2012	EFT	Commerce Bank NA	Lease Payments	-10,681.58
12/4/2012		Commerce Bank NA	Lease Payments	-63.87
12/17/2012	EFT	Commerce Bank NA	Lease Payments	-10,681.58
Total Commerce Bank NA				-21,427.03
<b>Communications Technologies, Inc.</b>				
11/1/2012	Bill Pay	Communications Technologies, Inc.	Building Maintenance/Supplies	-268.60
Total Communications Technologies, Inc.				-268.60
<b>CPI Qualified Plan Consultants</b>				
11/2/2012	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
11/16/2012	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
11/30/2012	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
12/14/2012	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
12/28/2012	EFT/PA...	CPI Qualified Plan Consultants	Wages	-735.35
Total CPI Qualified Plan Consultants				-3,676.75
<b>Datamax</b>				
11/9/2012	Billpay	Datamax	Software/IT	-82.00
11/15/2012	BILLPAY	Datamax	-SPLIT-	-1,404.50
11/15/2012	Billpay	Datamax	Lease Payments	-244.98
11/15/2012	Billpay	Datamax	Software/IT	-54.23
11/29/2012	BILLPAY	Datamax	Software/IT	-70.00
11/29/2012	Billpay	Datamax	Software/IT	-300.00
12/5/2012	Billpay	Datamax	Software/IT	-91.00
12/5/2012	Billpay	Datamax	Software/IT	-82.00
12/5/2012	Bill Pay	Datamax	Software/IT	-1,563.96
12/13/2012	BILLPAY	Datamax	-SPLIT-	-1,404.50
12/19/2012	Billpay	Datamax	Lease Payments	-244.98
12/27/2012	BILLPAY	Datamax	Software/IT	-70.00
Total Datamax				-5,612.15
<b>Delta Dental</b>				
11/1/2012	BILLPAY	Delta Dental	Group Insurance	-1,083.77
11/29/2012	BILLPAY	Delta Dental	Group Insurance	-833.00
12/27/2012	BILLPAY	Delta Dental	Group Insurance	-833.00
Total Delta Dental				-2,749.77
<b>DNT Inc</b>				
11/29/2012	Billpay	DNT Inc	Subscriptions/Services	-40.00
12/19/2012	Billpay	DNT Inc	Subscriptions/Services	-40.00
Total DNT Inc				-80.00
<b>Dobbs Tire and Auto Centers</b>				
12/5/2012	Bill Pay	Dobbs Tire and Auto Centers	Repair/Maintenance	-82.30
Total Dobbs Tire and Auto Centers				-82.30

01/04/13

**North Jefferson County Ambulance District**  
**Payment Listing Pending Board Approval**  
 November through December 2012

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
<b>EMS Legal Services</b>				
12/19/2012	Bill Pay	EMS Legal Services	Legal Fees	-750.00
Total EMS Legal Services				-750.00
<b>EMS Technology Solutions, LLC</b>				
11/15/2012	BILLPAY	EMS Technology Solutions, LLC	Subscriptions/Services	-160.00
12/19/2012	BILLPAY	EMS Technology Solutions, LLC	Subscriptions/Services	-160.00
Total EMS Technology Solutions, LLC				-320.00
<b>Foster Coach Sales, Inc.</b>				
11/7/2012	Bill Pay	Foster Coach Sales, Inc.	Repair/Maintenance	-995.01
11/15/2012	Bill Pay	Foster Coach Sales, Inc.	Repair/Maintenance	-979.93
12/6/2012	TRANS	Foster Coach Sales, Inc.	New Purchase	-104,003.00
12/27/2012	Bill Pay	Foster Coach Sales, Inc.	Repair/Maintenance	-32.40
Total Foster Coach Sales, Inc.				-106,010.34
<b>Franco Fire Equipment</b>				
12/19/2012	Bill Pay	Franco Fire Equipment	Repair/Maintenance	-32.80
Total Franco Fire Equipment				-32.80
<b>Hilltop Equipment Inc.</b>				
11/1/2012	Bill Pay	Hilltop Equipment Inc.	Repair/Maintenance	-144.09
11/7/2012	Bill Pay	Hilltop Equipment Inc.	Repair/Maintenance	-220.20
12/5/2012	Bill Pay	Hilltop Equipment Inc.	Repair/Maintenance	-170.65
12/13/2012	Bill Pay	Hilltop Equipment Inc.	Repair/Maintenance	-233.07
Total Hilltop Equipment Inc.				-768.01
<b>IESI Missouri</b>				
11/29/2012	BILLPAY	IESI Missouri	Utilities	-221.92
12/27/2012	BILLPAY	IESI Missouri	Utilities	-222.26
Total IESI Missouri				-444.18
<b>King Daddy Fish Catering</b>				
12/27/2012	Bill Pay	King Daddy Fish Catering	Employee Appreciation	-412.50
Total King Daddy Fish Catering				-412.50
<b>Liberty National</b>				
11/16/2012	EFT/PA...	Liberty National	Wages	-162.04
12/28/2012	EFT/PA...	Liberty National	Wages	-162.04
Total Liberty National				-324.08
<b>MCA Management Company DBA</b>				
11/15/2012	BILLPAY	MCA Management Company DBA	Ambulance Net Income	-89.72
12/19/2012	BILLPAY	MCA Management Company DBA	Ambulance Net Income	-577.50
Total MCA Management Company DBA				-667.22
<b>Medicare/WPS</b>				
11/30/2012	TRANS	Medicare/WPS	Subscriptions/Services	-523.00
Total Medicare/WPS				-523.00
<b>Mike Hanning Plumbing</b>				
12/27/2012	Bill Pay	Mike Hanning Plumbing	Building Maintenance/Supplies	-600.00
Total Mike Hanning Plumbing				-600.00
<b>Missouri Employers Mutual Insurance</b>				
11/29/2012	TRANS	Missouri Employers Mutual Insurance	Workers Compensation	-6,363.00
12/28/2012	TRANS	Missouri Employers Mutual Insurance	Workers Compensation	-10,551.00
Total Missouri Employers Mutual Insurance				-16,914.00
<b>Missouri Natural Gas Company</b>				

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11/1/2012	BILLPAY	Missouri Natural Gas Company	Utilities	-70.14
12/5/2012	BILLPAY	Missouri Natural Gas Company	Utilities	-174.80
Total Missouri Natural Gas Company				-244.94
<b>NJCAD Pension Transfer</b>				
11/15/2012	TRAN	NJCAD Pension Transfer	Taxes, penalties & interest	-554.49
12/13/2012	TRAN	NJCAD Pension Transfer	Taxes, penalties & interest	-4,562.11
12/19/2012	TRAN	NJCAD Pension Transfer	Taxes, penalties & interest	-63,149.66
Total NJCAD Pension Transfer				-68,266.26
<b>Northeast Public Sewer District</b>				
11/15/2012	Billpay	Northeast Public Sewer District	Utilities	-25.85
11/29/2012	BILLPAY	Northeast Public Sewer District	Utilities	-64.15
11/29/2012	Billpay	Northeast Public Sewer District	Utilities	-62.56
12/13/2012	Billpay	Northeast Public Sewer District	Utilities	-25.85
12/27/2012	Billpay	Northeast Public Sewer District	Utilities	-100.77
12/27/2012	BILLPAY	Northeast Public Sewer District	Utilities	-66.98
Total Northeast Public Sewer District				-346.16
<b>Northwest Printing Service, Inc.</b>				
12/13/2012	Bill Pay	Northwest Printing Service, Inc.	Administrative Supplies	-395.35
Total Northwest Printing Service, Inc.				-395.35
<b>Northwest Towing</b>				
12/13/2012	Bill Pay	Northwest Towing	Repair/Maintenance	-210.00
Total Northwest Towing				-210.00
<b>Orthopedic Associates, LLC</b>				
11/29/2012	Bill Pay	Orthopedic Associates, LLC	Health/Background Screenings	-94.00
Total Orthopedic Associates, LLC				-94.00
<b>OzArc Gas Equipment &amp; Supply, Inc.</b>				
11/1/2012	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Medical Supplies	-41.11
11/12/2012	BILLPAY	OzArc Gas Equipment & Supply, Inc.	-SPLIT-	-136.92
12/19/2012	BILLPAY	OzArc Gas Equipment & Supply, Inc.	-SPLIT-	-119.96
Total OzArc Gas Equipment & Supply, Inc.				-297.99
<b>Payroll</b>				
11/2/2012	TRANS	Payroll	-SPLIT-	-49,007.27
11/2/2012	TRANS	Payroll	-SPLIT-	-14,236.21
11/16/2012	TRANS	Payroll	Wages	-30,019.82
11/16/2012	TRANS	Payroll	-SPLIT-	-10,989.04
11/30/2012	TRANS	Payroll	Wages	-30,972.96
11/30/2012	TRANS	Payroll	-SPLIT-	-11,507.46
12/14/2012	TRANS	Payroll	Wages	-31,976.41
12/14/2012	TRANS	Payroll	-SPLIT-	-12,176.39
12/28/2012	TRANS	Payroll	Wages	-31,704.69
12/28/2012	TRANS	Payroll	-SPLIT-	-11,823.59
Total Payroll				-234,413.84
<b>Pitney Bowes-Purchase Power</b>				
11/29/2012	Billpay	Pitney Bowes-Purchase Power	Administrative Supplies	-200.00
11/29/2012	Billpay	Pitney Bowes-Purchase Power	Administrative Supplies	-62.28
12/27/2012	Billpay	Pitney Bowes-Purchase Power	Administrative Supplies	-200.00
12/27/2012	Billpay	Pitney Bowes-Purchase Power	Administrative Supplies	-62.28
Total Pitney Bowes-Purchase Power				-524.56
<b>Positive Promotions, Inc.</b>				
11/29/2012	Bill Pay	Positive Promotions, Inc.	Public Relations	-708.99

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Total Positive Promotions, Inc.				-708.99
<b>Public Water Supply District #2</b>				
11/13/2012	BILLPAY	Public Water Supply District #2	Utilities	-61.00
12/13/2012	BILLPAY	Public Water Supply District #2	Utilities	-67.04
Total Public Water Supply District #2				-128.04
<b>Purcell Tire &amp; Rubber Company</b>				
12/20/2012	Bill Pay	Purcell Tire & Rubber Company	Repair/Maintenance	-112.35
Total Purcell Tire & Rubber Company				-112.35
<b>Robert K. Sweeney</b>				
11/29/2012	Bill Pay	Robert K. Sweeney	Legal Fees	-1,278.75
12/19/2012	Bill Pay	Robert K. Sweeney	Legal Fees	-1,138.75
Total Robert K. Sweeney				-2,417.50
<b>Sam's Club</b>				
11/13/2012	Bill Pay	Sam's Club	Sam's Club	-262.13
12/19/2012	Bill Pay	Sam's Club	Sam's Club	-151.46
Total Sam's Club				-413.59
<b>Spinner &amp; Kummer, P.C.</b>				
12/5/2012	BILLPAY	Spinner & Kummer, P.C.	Accounting Services	-4,900.00
Total Spinner & Kummer, P.C.				-4,900.00
<b>St. Anthony's Emergency Department</b>				
11/7/2012	BILLPAY	St. Anthony's Emergency Department	Medical Supplies	-487.67
11/29/2012	BILLPAY	St. Anthony's Emergency Department	Medical Supplies	-976.76
Total St. Anthony's Emergency Department				-1,464.43
<b>St. Louis Area Map Inc.</b>				
12/19/2012	Bill Pay	St. Louis Area Map Inc.	Medical Supplies	-163.10
Total St. Louis Area Map Inc.				-163.10
<b>Sunset Ford</b>				
11/29/2012	Bill Pay	Sunset Ford	Repair/Maintenance	-45.82
Total Sunset Ford				-45.82
<b>Target Bank</b>				
12/31/2012	Bill Pay	Target Bank	Target	-53.20
Total Target Bank				-53.20
<b>TASC-FSA</b>				
11/2/2012	EFT/PA...	TASC-FSA	Wages	-709.37
11/16/2012	EFT/PA...	TASC-FSA	Wages	-709.37
11/30/2012	EFT/PA...	TASC-FSA	Wages	-701.62
12/13/2012	Bill Pay	TASC-FSA	Wages	-929.60
12/14/2012	EFT/PA...	TASC-FSA	Wages	-701.62
12/28/2012	EFT	TASC-FSA	Wages	-702.18
Total TASC-FSA				-4,453.76
<b>TASC-HRA</b>				
11/5/2012	EFT	TASC-HRA	HRA	-90.00
12/10/2012		TASC-HRA	HRA	-90.00
Total TASC-HRA				-180.00
<b>The Lincoln National Life Insurance Co.</b>				
11/2/2012	EFT	The Lincoln National Life Insurance...	Group Insurance	-1,208.86
12/3/2012	EFT	The Lincoln National Life Insurance...	Group Insurance	-1,297.94

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Total The Lincoln National Life Insurance Co.				-2,506.80
<b>Travelers-Workers Comensation Plan</b>				
12/14/2012	18665	Travelers-Workers Comensation Plan	Workers Compensation	-40,000.00
Total Travelers-Workers Comensation Plan				-40,000.00
<b>Verizon Wireless</b>				
11/13/2012	Billpay	Verizon Wireless	Utilities	-199.21
11/13/2012	Billpay	Verizon Wireless	Utilities	-160.04
12/3/2012	Billpay	Verizon Wireless	Utilities	-160.04
12/3/2012	Billpay	Verizon Wireless	Utilities	-198.01
12/31/2012	Billpay	Verizon Wireless	Utilities	-160.14
12/31/2012	Billpay	Verizon Wireless	Utilities	-186.35
Total Verizon Wireless				-1,063.79
<b>Vidacare Corporation</b>				
11/1/2012	Bill Pay	Vidacare Corporation	Medical Supplies	-121.70
12/5/2012	Bill Pay	Vidacare Corporation	Medical Supplies	-526.73
12/27/2012	Bill Pay	Vidacare Corporation	Medical Supplies	-121.73
Total Vidacare Corporation				-770.16
<b>Visa/Commerce Bank</b>				
11/25/2012	EFT	Visa/Commerce Bank	Visa	-3,394.28
12/20/2012	EFT	Visa/Commerce Bank	Visa	-2,149.57
Total Visa/Commerce Bank				-5,543.85
<b>WirelessUSA Inc</b>				
12/5/2012	BILLPAY	WirelessUSA Inc	Communications/Data	-36.00
12/27/2012	BILLPAY	WirelessUSA Inc	Communications/Data	-36.00
Total WirelessUSA Inc				-72.00
<b>WPS Medicare</b>				
12/4/2012	18663	WPS Medicare	Ambulance Net Income	0.00
Total WPS Medicare				0.00
<b>Wright Express</b>				
11/6/2012	EFT	Wright Express	Fuel	-3,008.30
12/6/2012	EFT	Wright Express	Fuel	-2,320.41
Total Wright Express				-5,328.71
<b>Zoll Medical Corporation</b>				
12/13/2012	Bill Pay	Zoll Medical Corporation	Medical Supplies	-396.40
12/27/2012	Bill Pay	Zoll Medical Corporation	Medical Equipment PM/Repair	-1,940.41
Total Zoll Medical Corporation				-2,336.81
<b>Anthem-Refund</b>				
11/5/2012	18662	Anthem-Refund	Ambulance Net Income	-465.36
Total Anthem-Refund				-465.36
<b>Heck, Molly R.</b>				
12/6/2012	18664	Heck, Molly R.	Ambulance Net Income	-44.81
Total Heck, Molly R.				-44.81
<b>No name</b>				
11/3/2012			Banking Fees	-72.32
12/3/2012			Banking Fees	-81.47
12/10/2012	EFT		Subscriptions/Services	-0.08
12/18/2012	DEBIT		Ambulance Net Income	-50.00
12/21/2012	TRANS		Healthcare Fund	-50,000.00
12/28/2012	TRANS		Investments	-249,000.00

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
12/31/2012	TRANS		Investments	-249,000.00
Total no name				-548,203.87
<b>TOTAL</b>				<b><u><u>-1,102,901.55</u></u></b>

**North Jefferson County Ambulance District  
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	<u>Date</u>	<u>Split</u>	<u>Paid Amount</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
<b>General Checking</b>			
	11/01/2012	Ambulance Net Income	1,286.55
	11/02/2012	Ambulance Net Income	288.91
	11/02/2012	Ambulance Net Income	847.79
	11/03/2012	Ambulance Net Income	151.69
	11/03/2012	Ambulance Net Income	304.29
	11/06/2012	Ambulance Net Income	2,177.26
	11/06/2012	Ambulance Net Income	3,051.24
	11/06/2012	Ambulance Net Income	473.61
	11/06/2012	Ambulance Net Income	643.52
	11/07/2012	Ambulance Net Income	386.08
	11/07/2012	Ambulance Net Income	436.10
	11/08/2012	Ambulance Net Income	1,857.10
	11/08/2012	Ambulance Net Income	1,985.03
	11/08/2012	Ambulance Net Income	1,438.08
	11/08/2012	Ambulance Net Income	193.66
	11/08/2012	Ambulance Net Income	20.00
	11/13/2012	Ambulance Net Income	3,846.38
	11/13/2012	Ambulance Net Income	2,163.60
	11/13/2012	Ambulance Net Income	736.18
	11/13/2012	Ambulance Net Income	80.17
	11/14/2012	Ambulance Net Income	755.16
	11/14/2012	Ambulance Net Income	1,363.24
	11/15/2012	Ambulance Net Income	832.50
	11/15/2012	Ambulance Net Income	512.64
	11/16/2012	Ambulance Net Income	1,819.79
	11/17/2012	Ambulance Net Income	794.26
	11/19/2012	Ambulance Net Income	2,088.30
	11/20/2012	Ambulance Net Income	903.48
	11/21/2012	Ambulance Net Income	1,921.46
	11/23/2012	Ambulance Net Income	828.75
	11/24/2012	Ambulance Net Income	438.17
	11/24/2012	Ambulance Net Income	1,117.51
	11/27/2012	Ambulance Net Income	814.50
	11/27/2012	Ambulance Net Income	275.47
	11/27/2012	Ambulance Net Income	1,076.45
	11/27/2012	Ambulance Net Income	3,301.08
	11/28/2012	Ambulance Net Income	222.79
	11/28/2012	Ambulance Net Income	1,313.05
	11/28/2012	Ambulance Net Income	660.60
	11/29/2012	Ambulance Net Income	1,078.14
	11/29/2012	Ambulance Net Income	515.79
	11/29/2012	Ambulance Net Income	643.20

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Date	Split	Paid Amount	
11/29/2012	Ambulance Net Income	79.63	
12/03/2012	Ambulance Net Income	504.99	
12/05/2012	Ambulance Net Income	700.10	
12/06/2012	Ambulance Net Income	2,158.72	
12/06/2012	Ambulance Net Income	2,419.44	
12/06/2012	Ambulance Net Income	2,059.89	
12/06/2012	Ambulance Net Income	517.65	
12/07/2012	Ambulance Net Income	5.00	
12/10/2012	Ambulance Net Income	1,342.75	
12/10/2012	Ambulance Net Income	1,391.85	
12/11/2012	Ambulance Net Income	3,551.73	
12/11/2012	Ambulance Net Income	20.00	
12/12/2012	Ambulance Net Income	3,022.13	
12/12/2012	Ambulance Net Income	92.84	
12/13/2012	Ambulance Net Income	547.20	
12/13/2012	Ambulance Net Income	1,301.52	
12/14/2012	Ambulance Net Income	2,586.17	
12/17/2012	Ambulance Net Income	964.70	
12/18/2012	Ambulance Net Income	3,556.80	
12/18/2012	Ambulance Net Income	3,520.04	
12/18/2012	Ambulance Net Income	522.11	
12/18/2012	Ambulance Net Income	389.06	
12/19/2012	Ambulance Net Income	31.50	
12/19/2012	Ambulance Net Income	886.09	
12/20/2012	Ambulance Net Income	1,810.86	
12/20/2012	Ambulance Net Income	363.51	
12/20/2012	Ambulance Net Income	623.40	
12/20/2012	Ambulance Net Income	302.88	
12/21/2012	Ambulance Net Income	1,066.02	
12/21/2012	Ambulance Net Income	90.00	
12/24/2012	Ambulance Net Income	3,027.83	
12/24/2012	Ambulance Net Income	94.39	
12/25/2012	Ambulance Net Income	4,099.15	
12/25/2012	Ambulance Net Income	1.00	
12/27/2012	Ambulance Net Income	3,317.71	
12/27/2012	Ambulance Net Income	1,142.83	
12/28/2012	Ambulance Net Income	742.47	
12/31/2012	Ambulance Net Income	2,630.91	97,128.44
12/31/2012	COBRA Payment	129.08	
12/03/2012	Education Income	249.50	
12/17/2012	Education Income	249.50	
12/19/2012	Education Income	40.00	
12/20/2012	Education Income	185.00	724.00
11/13/2012	Flu Shots	49.00	
11/15/2012	Payroll Taxes	1,149.83	
12/19/2012	Petty Cash	32.00	



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	11/14/2012	Taxes, penalties & interest	6,163.99
	12/12/2012	Taxes, penalties & interest	50,340.54
	12/19/2012	Taxes, penalties & interest	696,823.79
			<u>753,328.32</u>
Total General Checking			<u>852,540.67</u>
Total Checking/Savings			<u>852,540.67</u>
Total Current Assets			<u>852,540.67</u>
<b>TOTAL ASSETS</b>			<b><u><u>852,540.67</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<u><u>                    </u></u>