



Board Packet

Regular Open Meeting – January 19, 2015 at 6:30pm

Board of Directors

Chairperson: Carla Hloben – 2017

Vice-Chairperson: Tasha Schriewer – 2017

Treasurer: Kathy Hennessey– 2015

Secretary: Rebecca Cowley – 2016

Director: Diana Davis – 2016

Director: Julia Vessells– 2015

Administrative Staff

Chief: Jamie Guinn

Business Manager: Jennifer Wilson

www.njcad.com

Agenda

Notice of open meeting & vote to close part of the meeting

Monday January 19, 2015 at 6:30pm

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

Agenda Posted: Friday 16th, 2014 at 12:00 p.m.

The tentative agenda of this meeting includes:

1. **Call to Order**
 2. **Roll Call**
 3. **Pledge of Allegiance**
 4. **Approval of Agenda**
 5. **Approval of Minutes**
 - a. Open Minutes – December 22nd, 2014
 - b. Executive Minutes-December 22nd,2014
 7. **Public Forum - Public to address the Board of Directors**
 8. **Local 2665 - Union Update**
 10. **Chief's Report**
 - a. Communications
 - b. EMS Call Report and Statistics
 - c. Operations Reports:
 - i. Maintenance
 - ii. Education
 - ii. Public Relations
 11. **Old Business**
 - a. Stryker Power Loads
 - b. Health Insurance Update
 - c. NJCAD Future Plans Update
 12. **New Business**
 - a. Ordinance 2015-01-19
 - b. Resolution 2015-01-19-02 Relating To Federal Old-Age, Survivors, and Disability Insurance
 13. **Business & Financial Reports**
 - a. Account Listings
 - i. Checking: **\$1,040,425.83**
 - ii. Investments: **\$249,000.00**
 - b. Balance Sheet
 - c. Current Budget
 - e. Investments
 - f. Accounts Receivable Reports
 - g. Uncollectible Report for **January \$21,641.79**
 - h. Approval of District Bills **December \$285,074.79 including 12/12/2014 and 12/26/2014 payrolls.**
- Executive Session** - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:
- a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
 - b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.
- N/A**
14. **Return to Open Session - Report from Executive Session N/A**
 15. **Adjournment**

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the December 22nd, 2014

1. **Call to Order**

The regular monthly meeting of the North Jefferson County Ambulance District Board of Directors was called to order at 6:32 pm by Chairperson Hloben.

2. **Roll Call**

Director's Present: Chairperson Hloben, Secretary Cowley, Vice Chair Schriewer and Director Davis

Late Arrival:

Absent: Director Vessells, Treasurer Hennessey

In Attendance:

Staff: Chief Guinn, Bill O'Hara, Kathy Buss, John Rains, Shawn Plummer and Jeff Hutchinson

Guests: Counsel Bob Sweeney,

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda with no changes to be made.

Approval of Minutes

- a. Regular Meeting Open Minutes November 24th, 2014

Motion made by Secretary Cowley and Seconded by Director Davis to approve the Regular Open Minutes for November 24th, 2014.

Motion passed as written. Roll call vote;

Chairperson Hloben –Yea

Director Davis– Yea

Secretary Cowley- Yea

Vice Chair Schriewer -- Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Captain O'Hara reported everything is going well and they have nothing to report at this time

7. **Chief's Report**

- a. Communications: Chief Guinn advised of phone call to Director Hloben thanking one of crews for an awesome job and written communication from Rita Miller expressing her gratitude for our assistance on the toy drive.
- b. EMS Call Report and Statistics
- c. Operations Reports
- (i) Maintenance
 - (ii) Education
 - (iii) Public Relations

8. **Old Business**

9. **New Business**

- a. Stryker Power Load Systems vote to approve \$117,550.28 for the purchase, upgrade and installation for four systems to improve patient and personnel safety.
Motion made by Vice Chair Schriewer and Seconded by Secretary Cowley to approve the purchase of four power load systems at \$117,550.28
Motion passed as written. Roll call vote;

Chairperson Hloben –Yea
Vice Chair Schriewer -- Yea

Director Davis– Yea

Secretary Cowley- Yea

- b. Chief advised after much investigation of companies we will be switching IT companies to a Jefferson County based company Computer Business Consultants.
c. Chief advised the yearly audit has been completed and provided copies to all board members for review.

Recommendation per the accountant was as follows:

- **Segregation of Duties:**
Due to the size of the District, it is not feasible to have adequate segregation of duties over the recording of revenues, expenditures and payroll.
- **Credit Card Receipts:** Several credit card receipts were not attached to the District's card statements.
Recommended:
The District stress that all receipts from credit card purchases is given to the proper personnel in order to maintain a complete record of District expenses.
- **Numerous Credit Cards:**
The District currently has seven (7) credit cards outstanding.
Recommended:
The District reduce the outstanding credit cards to administration personnel (Chief and Business Manager) only. This will reduce the Districts exposure to potential fraud and to simplify the reconciliation of the receipts to the statements.
Chief Guinn advised he has already decreased the credit cards down to a select few to decrease the possibility of missing receipts and decrease the possibility of fraud per the accountant's recommendation.
- **Minutes Detail**
Currently, the District's minutes do not specifically state the approval of payroll expenditures.
Recommended:
The District specifically states the approval of the payroll expenditures in its minutes.
Chief Guinn advised beginning this meeting when approving monthly bills each payroll cycle date will be included in the vote and documented within the minutes.

10. **Business & Financial Report**

- a. Account Listings
 - (i) Checking **\$336,057.15**
 - (ii) Investments: **\$249,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **December \$18,917.16**

Motion made by Director Davis and seconded by Secretary Cowley to approve the Uncollectible Report for December 2014 All in favor, motion passed as written.

Chairperson Hloben –Yea	Director Davis– Yea	Secretary Cowley- Yea
Vice Chair Schriewer -- Yea		

- g. Approval of District Bills November 2014 – Total **\$202,308.52**

Motion made by Vice Chair Schriewer and Seconded by Secretary Cowley to approve the bills for November 2014 in the amount of **\$202,308.52 including payrolls for 11/14/2014 & 11/28/2014**. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Director Davis– Yea	Secretary Cowley- Yea
Vice Chair Schriewer -- Yea		

11. **Motion to close open and open Executive Session at 7:05pm**

12. **Motion to close executive and adjourn at 7:36 with nothing to report out**

Motion made by Secretary Cowley and Seconded by Director Davis to adjourn at 7:36 with nothing to report out. All in favor, motion passed as written. Roll call vote:

Chairperson Hloben –Yea	Director Davis– Yea	Secretary Cowley- Yea
Vice Chair Schriewer -- Yea		

(SEAL)

ATTEST _____

ATTEST _____

**North Jefferson County Ambulance District
Call Volume Report 2014**

Unit ID	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
6817	77	70	70	74	88	80	82	83	74	74	62	106	940
6827	0	18	7	0	11	4	32	3	17	18	9	0	119
6837	95	76	91	84	82	86	59	84	76	87	75	104	999
6847	52	22	64	51	52	52	67	45	24	41	48	53	571
6800	1	0	0	1	0	1	3	0	0	2	2	0	10
TOTALS	225	186	232	210	233	223	243	215	191	222	196	263	2639
<hr/>													
NEMESIS Transports	157	116	141	126	134	131	134	120	117	134	123	150	1583
Non-Transport	68	70	91	84	99	92	109	95	74	88	73	113	1056
TOTALS	225	186	232	210	233	223	243	215	191	222	196	263	2639
Transported	70%	62%	61%	60%	58%	59%	55%	56%	61%	60%	63%	57%	60%
Non-Transport	30%	38%	39%	40%	42%	41%	45%	44%	39%	40%	37%	43%	40%

North Jefferson County Ambulance District
 Call Volume Yearly Comparison
 2012-2014

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
2012	194	226	215	203	253	229	225	198	214	236	236	238	2667
2013	197	188	219	213	208	214	225	207	200	227	196	248	2542
2014	225	186	232	210	233	223	243	215	191	222	196	263	2639

Call Type Comparison 2013-2014

<u>December 2013 Top 5 Emergency Call Categories</u>		<u>December 2014 Top 5 Emergency Call Categories</u>	
Traffic Accident	40	Traffic Accident	60
Sick Case	32	Sick Case	40
Difficulty Breathing	25	Fall/Less than 10 ft	24
Chest Pain	19	Difficulty Breathing	23
Psychiatric/Behavior:	18	Psych/Behavioral	17

**North Jefferson County Ambulance District
Dispatch Analysis Report
12-01-2014 to 12-31-2014**

Call Type	Count
Abdominal Pain	8
Allergic Reaction	1
Assault/Non-Sexual	4
Assist Invalid	3
Burns	1
Cardiorespiratory Arrest	2
Chest Pain/Non-Traumatic	15
Choking Episode	2
Diabetic Complications/Symptoms	6
Difficulty Breathing	23
Dizziness/Vertigo	1
Fall/Greater than 10 feet	1
Fall/Less than 10 feet	24
Fire Standby	2
Heart Problems	3
Hemorrhage	3
Medical Alarm	4
Move Up	12
Overdose Possible	6
Pregnancy Complications/Labor/Birth	1
Psychiatric/Behavioral	17
Seizure/Convulsions	7
Sick Case	40
Stroke/CVA	1
Sudden Death	1
Traffic Accident	60
Traumatic Injury	3
Unconscious/Person Down	3
Unconscious/Syncope/Weakness	8
Unknown	1

263

North Jefferson County Ambulance District

Maintenance - December 2014

Building maintenance and projects

- Everything is up to date and no repairs scheduled at this time.

Medical Equipment Maintenance and Repairs

- Power load systems are ordered and will be delivered to Foster Coach for install.
- Upgrade kits for stretchers will be delivered and installed at NJCAD in January.

Yearly Fire Inspection/Extinguisher Inspection

- Up to date.

Vehicle Maintenance and Projects please see Attached OIQ Maintenance Report

- 6827 Remount is in progress and should be completed and ready for pick up late February / early March.
- All Rigs will go for D.O.T. inspections in March after 6827 returns and auto loaders have been installed.
- 6817 has been repaired and the invoice is in the attached maintenance report.

6817, John's Auto Body

Notes	Maintenance Date	Cost Total
Repair of damage from incident with 6414 on driver's side rear compartments.	12/10/2014 12:00:00 AM	1041.5300
		1041.5300

In House Classes Held

SSM EMS Jeopardy

Community Classes

CPR/First Aid Fenton Play and Learn

Upcoming Classes Staff

Skills Review

Crime Scene Safety

Children's Hospital

SSM

Student Ride a long's

7 days of student rides

Year End Statistics 2014

Internal Classes : 145 hours with 1,777 Ceu's Given

Outside Classes:

Survival Flight 18 hours

Cardinal Glennon 42 hours

SSM Medical Control 72 hours

HRFD 9 hours

Children's Hospital 3 hours

Air Evac 21 hours

Air Methods (arch) 9 hours

Total possible hours for each person 106 hours

Outside CPR Classes 2014:

BLS for HCP 4 classes for 26 Students

Heart saver CPR 7 classes for 109 Students

First aid and CPR 5 classes for 32 Students

Peds Cpr/First Aid 6 Classes for 34 Students

Total 22 outside classes and 201 Students Served

Student Ride Alongs

98 Students rides for a total of 1,176 hours

North Jefferson County Ambulance District

Public Relations –January 2015

Events attended:

- Dec 17th- Chamber Meeting @ Jilly's Steakhouse 11:30am-1pm.

Upcoming Events:

- Jan 29th - Crews will be having lunch with High Ridge Elementary. Band-aids and NJCAD holders were purchased to give to the children at school.

Additional Info: NJCAD is already preparing for **February** which is *Heart Health month*. We will support heart health by wearing our NEW specifically designed RED t-shirts during this month. Red bracelets were also ordered this year to promote heart health.

Press Releases/Articles: NJCAD Kicks off *Heart Health Month*

Ongoing/Special Items: Hope everyone had a Merry Christmas and a safe and Happy New Year!



Lt, Jessica Maddock

North Jefferson County Ambulance District

Account Listing

January 2, 2015

<u>Account</u>	<u>Type</u>	<u>Balance Total</u>	<u>Description</u>
Grant Fund	Bank	4,458.85	
General Checking	Bank	1,040,425.83	Commerce Bank Checking
Healthcare Fund *35392	Bank	16,743.68	
Capital Market Investments	Bank	249,000.00	Commerce Bank Investment Account/Agency Discount Notes/CDs
Petty Cash	Bank	100.00	
Target	Credit Card	0.00	Target Credit Card
Sam's Club	Credit Card	0.00	Sam's Club Credit Card
Visa	Credit Card	0.00	Commerce Bank Visa

12:06 PM
01/02/15
Cash Basis

North Jefferson County Ambulance District
Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
Grant Fund	4,458.85
General Checking	1,042,813.62
Healthcare Fund *35392	17,362.54
Capital Market Investments	249,000.00
Petty Cash	100.00
Total Checking/Savings	<u>1,313,735.01</u>
Total Current Assets	<u>1,313,735.01</u>
TOTAL ASSETS	<u>1,313,735.01</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	786,959.31
Net Income	526,775.70
Total Equity	<u>1,313,735.01</u>
TOTAL LIABILITIES & EQUITY	<u>1,313,735.01</u>

North Jefferson County Ambulance District
Budget
 November 2014 through October 2015

	Nov '14 - Oct 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0	665,250	-665,250	0%
REVENUES	960,678	2,397,550	-1,436,872	40%
OTHER FUNDING SOURCES	0	1,200	-1,200	0%
Total Income	<u>960,678</u>	<u>3,064,000</u>	<u>-2,103,322</u>	<u>31%</u>
Gross Profit	960,678	3,064,000	-2,103,322	31%
Expense				
GENERAL DISTRICT OPERATIO...	133,906	462,113	-328,207	29%
BUILDING/GROUNDS	14,550	56,663	-42,113	26%
EMS OPERATIONS	7,960	51,150	-43,190	16%
PERSONNEL WAGES & BENEFI...	268,269	1,765,986	-1,497,717	15%
PUBLIC RELATIONS	1,390	13,700	-12,310	10%
VEHICLE OPERATIONS	16,613	74,138	-57,525	22%
Ending Fund Balance	0	515,250	-515,250	0%
Reserve Operating Funds	0	125,000	-125,000	0%
Miscellaneous	0			
Total Expense	<u>442,687</u>	<u>3,064,000</u>	<u>-2,621,312</u>	<u>14%</u>
Net Ordinary Income	517,991	0	517,990	112,606,685%
Other Income/Expense				
Other Income				
other income	5,778			
Total Other Income	<u>5,778</u>			
Net Other Income	5,778	0	5,778	100%
Net Income	<u>523,769</u>	<u>0</u>	<u>523,769</u>	<u>113,862,837%</u>

North Jefferson County Ambulance District
Budget
November 2014 through October 2015

	Nov '14 - Oct 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0	665,250	-665,250	0%
REVENUES				
Ambulance Net Income	105,202	625,000	-519,798	17%
Education and Training Fees	250	3,300	-3,050	8%
Interest Income	0	1,500	-1,500	0%
Sale of Bicycle Helmets	0	50	-50	0%
Taxes-Real & Property	759,512	1,671,987	-912,475	45%
Taxes-Sales	95,713	95,713	0	100%
Total REVENUES	960,678	2,397,550	-1,436,872	40%
OTHER FUNDING SOURCES				
Grant Funding	0	0	0	0%
Proceeds from Insurance	0	0	0	0%
Proceeds from Sale of Assets	0	1,200	-1,200	0%
Total OTHER FUNDING SOURCES	0	1,200	-1,200	0%
Total Income	960,678	3,064,000	-2,103,322	31%
Gross Profit	960,678	3,064,000	-2,103,322	31%
Expense				
GENERAL DISTRICT OPERATIONS				
Administrative Costs				
Equipment	0	500	-500	0%
Licensing/Professional Fees	0	0	0	0%
Phone System Maint/Programming	0	500	-500	0%
Postage	300	3,126	-2,826	10%
Service Agreements	290	4,500	-4,210	6%
Supplies	495	2,500	-2,005	20%
Administrative Costs - Other	181			
Total Administrative Costs	1,266	11,126	-9,860	11%
Capital Purchases	97,704	326,047	-228,343	30%
Communications/Data	1,019			
Computer/IT				
Equipment Replacement/New	0	2,000	-2,000	0%
IT Maintenance/Support	7,513	44,814	-37,301	17%
Total Computer/IT	7,513	46,814	-39,301	16%
Election of Board Director(s)	0	18,000	-18,000	0%
Employer Liability Insurance	12,788	10,987	1,801	116%
Grant Allocation	0	0	0	0%
Lease Payments	0	0	0	0%
Professional Services				
Accounting Services	6,120	10,275	-4,155	60%
Banking Fees	343	1,590	-1,247	22%
Consulting Agreements	300	300	0	100%
Legal Services	3,028	12,750	-9,723	24%
Payroll/HR Services	3,556	22,635	-19,079	16%
Total Professional Services	13,347	47,550	-34,203	28%
Subscriptions/Memberships	270	1,589	-1,319	17%
Total GENERAL DISTRICT OPERATI...	133,906	462,113	-328,207	29%
BUILDING/GROUNDS				
Equipment	499	3,000	-2,501	17%
Insurance Premium	5,143	4,983	160	103%
Materials & Supplies	1,109	3,000	-1,891	37%
Maintenance & Repairs	2,538	16,890	-14,352	15%
New Projects	0	3,610	-3,610	0%
Utilities				
Cable/TV	0	1,620	-1,620	0%
Electric	1,344	8,520	-7,176	16%
Internet/Analog/Land Lines	2,413	7,980	-5,567	30%
Natural Gas	170	2,160	-1,990	8%
Sewer	165	1,000	-835	17%

North Jefferson County Ambulance District
Budget
November 2014 through October 2015

	Nov '14 - Oct 15	Budget	\$ Over Budget	% of Budget
Trash Removal	281	3,120	-2,839	9%
Water	251	780	-529	32%
Utilities - Other	637			
Total Utilities	5,261	25,180	-19,919	21%
Total BUILDING/GROUNDS	14,550	56,663	-42,113	26%
EMS OPERATIONS				
Cellular Phone Service/Equipmen	558	3,000	-2,442	19%
Disposable Supplies/Meds/Return	6,629	39,800	-33,171	17%
Medical Equipment	0	0	0	0%
Maintenance & Repairs	219	6,000	-5,781	4%
Materials & Supplies	203	350	-147	58%
Personal Protective Equipment	315	2,000	-1,685	16%
Radio Maintenance/Equipment	36	0	36	100%
Total EMS OPERATIONS	7,960	51,150	-43,190	16%
PERSONNEL WAGES & BENEFITS				
Benefit Administration	1,014	900	114	113%
Fitness/Wellness				
Equipment	0	1,000	-1,000	0%
Materials & Supplies	0	1,000	-1,000	0%
Professional Services	0	6,000	-6,000	0%
Screenings	250	3,000	-2,750	8%
Total Fitness/Wellness	250	11,000	-10,750	2%
Group Insurance				
Dental	2,200	11,822	-9,622	19%
Disability	4,107	17,794	-13,687	23%
Medical	19,701	150,000	-130,299	13%
Pharmacy	6,055	28,638	-22,583	21%
Vision	197	2,449	-2,253	8%
Group Insurance - Other	5,778			
Total Group Insurance	38,038	210,703	-172,665	18%
Professional Health				
Medical Claims >1000	0	2,000	-2,000	0%
Immunizations/Drug Testing	0	4,000	-4,000	0%
Total Professional Health	0	6,000	-6,000	0%
Recruitment/Procurement	0	5,000	-5,000	0%
Training & Education				
Classes /Trainings/Conferences	5,133	17,922	-12,789	29%
Education Allowance	0	9,500	-9,500	0%
Equipment	0	800	-800	0%
Materials & Supplies	7	450	-443	2%
Meal Service	194	0	194	100%
Travel	648	5,257	-4,610	12%
Total Training & Education	5,982	33,929	-27,948	18%
Wages & Benefits				
Board Director Reimbursement	0	3,000	-3,000	0%
Duty Pay	750	6,240	-5,490	12%
FICA Tax	23,324	95,570	-72,246	24%
Holiday Pay	500	4,500	-4,000	11%
Longevity	19,600	19,600	0	100%
Trainings/Meetings	0	23,971	-23,971	0%
Teaching Overtime	0	4,008	-4,008	0%
Uniform Allowance	500	12,600	-12,100	4%
Wages (FT)	152,820	988,701	-835,881	15%
Wages (PT)	25,492	203,264	-177,773	13%
Workers Compensation	0	137,000	-137,000	0%
Total Wages & Benefits	222,986	1,498,454	-1,275,468	15%
Total PERSONNEL WAGES & BENE...	268,269	1,765,986	-1,497,717	15%
PUBLIC RELATIONS				
Education/Training	0	500	-500	0%

12:07 PM
 01/02/15
 Cash Basis

North Jefferson County Ambulance District
Budget
 November 2014 through October 2015

	Nov '14 - Oct 15	Budget	\$ Over Budget	% of Budget
Community Outreach	11	5,800	-5,789	0%
Materials & Supplies	1,200	3,800	-2,600	32%
Staff Appreciation/Recognition	178	3,600	-3,422	5%
Total PUBLIC RELATIONS	1,390	13,700	-12,310	10%
VEHICLE OPERATIONS				
Equipment	0	6,000	-6,000	0%
Fuel	3,988	30,000	-26,012	13%
Insurance Premium	7,503	7,838	-335	96%
Maintenance & Repairs	5,122	30,000	-24,878	17%
Materials & Supplies	0	300	-300	0%
Total VEHICLE OPERATIONS	16,613	74,138	-57,525	22%
Ending Fund Balance	0	515,250	-515,250	0%
Reserve Operating Funds	0	125,000	-125,000	0%
Miscellaneous	0			
Total Expense	442,687	3,064,000	-2,621,312	14%
Net Ordinary Income	517,991	0	517,990	112,606,685%
Other Income/Expense				
Other Income				
other income	5,778			
Total Other Income	5,778			
Net Other Income	5,778	0	5,778	100%
Net Income	523,769	0	523,769	113,862,837%

12:13 PM
01/02/15
Cash Basis

North Jefferson County Ambulance District-Pension
Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash in bank	163,743.73
Investments	1,786,571.64
Total Checking/Savings	<u>1,950,315.37</u>
Total Current Assets	<u>1,950,315.37</u>
TOTAL ASSETS	<u>1,950,315.37</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	1,873,624.97
Net Income	76,690.40
Total Equity	<u>1,950,315.37</u>
TOTAL LIABILITIES & EQUITY	<u>1,950,315.37</u>

12:15 PM

North Jefferson County Ambulance District-Pension Current Budget

01/02/15

November 1, 2014 through January 2, 2015

Accrual Basis

	<u>Nov 1, '14 - Jan 2, 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Interest Revenue	0.00	0.00	0.00	0.0%
Investment Earnings	0.00	0.00	0.00	0.0%
Taxes, penalties & interest	76,690.40	168,825.91	-92,135.51	45.4%
Total Income	<u>76,690.40</u>	<u>168,825.91</u>	<u>-92,135.51</u>	<u>45.4%</u>
Expense				
Administrative Fees	0.00	500.00	-500.00	0.0%
Benefits paid	0.00	0.00	0.00	0.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Total Expense	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>0.0%</u>
Net Income	<u>76,690.40</u>	<u>168,325.91</u>	<u>-91,635.51</u>	<u>45.6%</u>

STATEMENT OF ACCOUNT WITH:

COMMERCE BANK
CAPITAL MARKETS GROUP
8000 FORSYTH BLVD., STE. 1200
ST. LOUIS, MO 63105-1797

Investment Account
No. 108000340

NORTH JEFFERSON CO AMBULANCE
ATTN INT. CHIEF JAMIE GUINN
2820 HORRELL LANE
HIGH RIDGE, MO 63049-2300

STATEMENT OF ACCOUNT WITH:

COMMERCE BANK
 CAPITAL MARKETS GROUP
 8000 FORSYTH BLVD., STE. 1200
 ST. LOUIS, MO 63105-1797

Investment Account
 No. 108000340

Stmt As Of Page
 12/31/14* 1

NORTH JEFFERSON CO AMBULANCE
 ATTN INT. CHIEF JAMIE GUINN
 2820 HORRELL LANE
 HIGH RIDGE, MO 63049-2300

Sales Representative
 **Public Svcs Divisi

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___ Custody Holdings for Currency USD _____				
Acquired Cusip	Par/Shares Pd down Value	Description Rate, Maturity	Receipt	Cost/Market Value
08/06/14 2546713V0	249,000.00	DISCOVER BANK AT MATURITY 0.500, 08/06/2015	108035734	249,000.00 248,992.78
Total USD Par		249,000.00	Total Cost	249,000.00
Total USD Orig Face		249,000.00		
			Total Market	248,992.78

2011 2012	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	104	89	15	\$86,958.00	\$45,194.00	52.0%	\$29,339.00	33.7%	85.7%	\$12,425.00	\$0.00	\$0.00	0.0%	\$33,083.89
Dec	125	110	15	\$106,102.00	\$48,842.00	46.0%	\$37,097.00	35.0%	81.0%	\$20,163.00	\$0.00	\$0.00	0.0%	\$48,575.10
Jan	120	101	19	\$99,658.00	\$46,840.00	47.0%	\$31,238.00	31.3%	78.3%	\$21,412.00	\$0.00	\$168.00	0.2%	\$37,875.79
Feb	135	105	30	\$111,333.00	\$56,106.00	50.4%	\$33,897.00	30.4%	80.8%	\$21,330.00	\$0.00	\$0.00	0.0%	\$54,976.87
Mar	118	91	27	\$98,475.00	\$45,094.00	45.8%	\$35,237.00	35.8%	81.6%	\$17,282.00	\$0.00	\$862.00	0.9%	\$53,554.50
Apr	121	97	24	\$99,810.00	\$50,435.00	50.5%	\$35,620.00	35.7%	86.2%	\$13,755.00	\$0.00	\$0.00	0.0%	\$45,867.78
May	153	118	35	\$127,600.00	\$60,366.00	47.3%	\$41,037.00	32.2%	79.5%	\$25,430.00	\$0.00	\$767.00	0.6%	\$41,869.86
Jun	134	87	47	\$108,996.00	\$51,615.00	47.4%	\$35,731.00	32.8%	80.1%	\$21,135.00	\$0.00	\$515.00	0.5%	\$44,981.00
Jul	139	109	30	\$115,008.00	\$52,799.00	45.9%	\$43,137.00	37.5%	83.4%	\$18,448.00	\$0.00	\$624.00	0.5%	\$85,336.44
Aug	125	94	31	\$101,639.00	\$45,455.00	44.7%	\$33,635.00	33.1%	77.8%	\$22,549.00	\$0.00	\$0.00	0.0%	\$46,387.67
Sep	137	100	37	\$111,477.00	\$52,633.00	47.2%	\$32,821.00	29.4%	76.7%	\$26,023.00	\$0.00	\$0.00	0.0%	\$47,470.30
Oct	140	114	26	\$115,709.00	\$55,056.00	47.6%	\$32,912.00	28.4%	76.0%	\$27,244.00	\$497.00	\$0.00	0.0%	\$59,432.45
Averages	129	101	28	\$106,897	\$50,870	47.7%	\$35,142	32.9%	80.6%	19.27%	0.04%			\$49,951
Totals	1551	1215	336	\$1,282,765.00	\$610,435.00	47.7%	\$421,701.00	32.9%	80.6%	\$247,196.00	\$497.00	\$2,936.00	0.2%	\$599,411.65

Average Charge per Call \$827.06
Average Collected per Call \$393.58

2012 2013	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov	127	91	36	\$103,672.00	\$54,781.00	52.8%	\$30,950.00	29.9%	82.7%	\$17,309.00	\$0.00	\$632.00	0.6%	\$47,185.68
Dec	147	128	19	\$122,660.00	\$60,884.00	49.6%	\$41,321.00	33.7%	83.3%	\$20,455.00	\$0.00	\$0.00	0.0%	\$53,554.10
Jan	133	108	25	\$109,970.00	\$54,913.00	49.9%	\$39,163.00	35.6%	85.5%	\$15,344.00	\$0.00	\$550.00	0.5%	\$57,593.96
Feb	123	93	30	\$102,735.00	\$55,071.00	53.6%	\$32,073.00	31.2%	84.8%	\$15,246.00	\$0.00	\$345.00	0.3%	\$39,054.04
Mar	141	102	39	\$113,670.00	\$57,558.00	50.6%	\$40,072.00	35.3%	85.9%	\$15,822.00	\$0.00	\$218.00	0.2%	\$53,253.11
Apr	143	100	43	\$114,581.00	\$57,157.00	49.9%	\$40,097.00	35.0%	84.9%	\$179.00	\$15,678.00	\$1,470.00	1.3%	\$45,481.86
May	144	99	45	\$107,997.00	\$55,088.00	51.0%	\$32,168.00	29.8%	80.8%	\$2,325.00	\$18,467.00	-\$51.00	0.0%	\$90,172.33
Jun	135	91	44	\$109,741.00	\$51,515.00	46.9%	\$32,904.00	30.0%	76.9%	\$4,470.00	\$20,852.00	\$0.00	0.0%	\$60,149.37
Jul	146	106	40	\$115,960.00	\$56,816.00	49.0%	\$38,543.00	33.2%	82.2%	\$1,886.00	\$18,793.00	-\$78.00	-0.1%	\$60,612.34
Aug	127	101	26	\$105,665.00	\$50,219.00	47.5%	\$35,861.00	33.9%	81.5%	\$1,003.00	\$17,881.00	\$701.00	0.7%	\$59,501.76
Sep	122	88	34	\$101,812.00	\$51,628.00	50.7%	\$33,128.00	32.5%	83.2%	\$1,465.00	\$15,591.00	\$0.00	0.0%	\$50,319.66
Oct	140	100	40	\$114,045.00	\$51,610.00	45.3%	\$31,586.00	27.7%	73.0%	\$1,908.00	\$28,941.00	\$0.00	0.0%	\$60,474.14
Averages	136	101	35	\$110,209	\$54,770	49.7%	\$35,656	32.3%	82.1%	7.37%	10.30%			\$56,446
Totals	1628	1207	421	\$1,322,508.00	\$657,240.00	49.7%	\$427,866.00	32.3%	82.1%	\$97,412.00	\$136,203.00	\$3,787.00	0.3%	\$677,352.35

Average Charge per Call \$812.35
Average Collected per Call \$403.71

2014	2015	Total Billed Calls	ALS	BLS	Billed \$	Paid \$	Collection %	Contractual Allowance	C/A %	Collection Rate	Write Off \$	A/R at Collection	Balance	Balance Due %	Monthly Income Posted
Nov		123	91	32	\$99,131.00	\$41,650.00	42.0%	\$30,387.00	30.7%	72.7%	\$0.00	\$0.00	\$27,094.00	27.3%	\$46,272.63
Dec		150	116	34	\$122,534.00	\$21,750.00	17.8%	\$18,084.00	14.8%	32.5%	\$0.00	\$0.00	\$82,700.00	67.5%	\$60,936.40
Jan															
Feb															
Mar															
Apr															
May															
Jun															
Jul															
Aug															
Sep															
Oct															
Averages		137	104	33	\$110,833	\$31,700	29.9%	\$24,236	22.7%	52.6%					\$53,605
Totals		273	207	66	\$221,665.00	\$63,400.00	29.9%	\$48,471.00	22.7%	52.6%	\$0.00	\$0.00	\$109,794.00	49.5%	\$107,209.03

Average Charge per Call \$811.96
Average Collected per Call \$232.23

Write Off's for January 2015

Bad Debt Collection (4/30/2013)	\$18,311.84
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Current Debt Accounts:

Bankruptcy	\$ -
Courtesy Call	\$ -
Deceased	\$ 2,423.25
Financial Assistance	\$ 906.70
Small Balance	\$ -
Subtotal:	\$ 3,329.95

Grand Total:	\$21,641.79
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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
December 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
ADP, Inc				
12/10/2014	EFT	ADP, Inc	Payroll/HR Services	-1,777.85
Total ADP, Inc				-1,777.85
AlwaysCare Benefits, Inc				
12/17/2014	BILLPAY	AlwaysCare Benefits, Inc	Vision	-196.63
Total AlwaysCare Benefits, Inc				-196.63
Ameren UE				
12/8/2014	Billpay	Ameren UE	Electric	-656.30
Total Ameren UE				-656.30
At&t				
12/18/2014		At&t	Internet/Analog/Land Lines	-187.76
Total At&t				-187.76
Bemes, Inc.				
12/10/2014	Bill Pay	Bemes, Inc.	Maintenance & Repairs	-71.50
12/31/2014	Bill Pay	Bemes, Inc.	-SPLIT-	-147.27
Total Bemes, Inc.				-218.77
Benz Press Werks				
12/10/2014	Bill Pay	Benz Press Werks	Supplies	-138.59
Total Benz Press Werks				-138.59
Bound Tree Medical LLC				
12/10/2014	Bill pay	Bound Tree Medical LLC	-SPLIT-	-1,769.40
Total Bound Tree Medical LLC				-1,769.40
Butler Supply Inc.				
12/10/2014	Bill Pay	Butler Supply Inc.	Materials & Supplies	-151.73
12/31/2014	Bill Pay	Butler Supply Inc.	-SPLIT-	-213.41
Total Butler Supply Inc.				-365.14
Cardinal Door Inc.				
12/10/2014	Bill Pay	Cardinal Door Inc.	Maintenance & Repairs	-1,026.01
Total Cardinal Door Inc.				-1,026.01
Charter Communications				
12/12/2014	Billpay	Charter Communications	Internet/Analog/Land Lines	-1,018.68
Total Charter Communications				-1,018.68
CPI Qualified Plan Consultants				
12/12/2014	EFT/PA...	CPI Qualified Plan Consultants	Wages (FT)	-935.35
12/26/2014	EFT/PA...	CPI Qualified Plan Consultants	Wages (FT)	-935.35
Total CPI Qualified Plan Consultants				-1,870.70
Datamax				
12/10/2014	BILLPAY	Datamax	-SPLIT-	-1,443.35
12/10/2014	Bill Pay	Datamax	IT Maintenance/Support	-99.00
12/15/2014	BILLPAY	Datamax	IT Maintenance/Support	-85.00
12/31/2014	Billpay	Datamax	-SPLIT-	-426.00
Total Datamax				-2,053.35
Delta Dental				
12/31/2014	BILLPAY	Delta Dental	Dental	-967.47
Total Delta Dental				-967.47
DNT Inc				
12/17/2014	Billpay	DNT Inc	Service Agreements	-40.00

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
December 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total DNT Inc				-40.00
EMS Legal Services				
12/17/2014	Bill Pay	EMS Legal Services	Legal Services	-750.00
Total EMS Legal Services				-750.00
EMS Technology Solutions, LLC				
12/10/2014	BILLPAY	EMS Technology Solutions, LLC	IT Maintenance/Support	-160.00
Total EMS Technology Solutions, LLC				-160.00
Foster Coach Sales, Inc.				
12/10/2014	Bill Pay	Foster Coach Sales, Inc.	Capital Purchases	-51,490.00
Total Foster Coach Sales, Inc.				-51,490.00
IESI Missouri				
12/29/2014	BILLPAY	IESI Missouri	Utilities	-283.93
Total IESI Missouri				-283.93
Johns Auto Body & Paint. Inc.				
12/10/2014	Bill Pay	Johns Auto Body & Paint. Inc.	Maintenance & Repairs	-1,041.53
Total Johns Auto Body & Paint. Inc.				-1,041.53
Laclede Gas Company				
12/8/2014	BILLPAY	Laclede Gas Company	Natural Gas	-169.93
12/29/2014	BILLPAY	Laclede Gas Company	Utilities	-251.50
Total Laclede Gas Company				-421.43
MCA Management Company DBA				
12/17/2014	BILLPAY	MCA Management Company DBA	Ambulance Net Income	-331.38
Total MCA Management Company DBA				-331.38
Medicare/WPS				
12/22/2014	18724	Medicare/WPS	Ambulance Net Income	-314.78
Total Medicare/WPS				-314.78
MOPERM				
12/10/2014	Bill Pay	MOPERM	-SPLIT-	-17,755.00
12/10/2014	Bill Pay	MOPERM	Insurance Premium	-5,143.00
Total MOPERM				-22,898.00
NJCAD Pension Transfer				
12/10/2014		NJCAD Pension Transfer	Taxes-Real & Property	-4,884.22
12/18/2014	TRANS	NJCAD Pension Transfer	Taxes-Real & Property	-71,356.96
Total NJCAD Pension Transfer				-76,241.18
Northeast Public Sewer District				
12/8/2014	BILLPAY	Northeast Public Sewer District	Sewer	-31.73
12/29/2014	Billpay	Northeast Public Sewer District	Utilities	-31.73
12/29/2014	BILLPAY	Northeast Public Sewer District	Utilities	-70.26
Total Northeast Public Sewer District				-133.72
OzArc Gas Equipment & Supply, Inc.				
12/10/2014	BILLPAY	OzArc Gas Equipment & Supply, Inc.	-SPLIT-	-122.61
12/31/2014	BILLPAY	OzArc Gas Equipment & Supply, Inc.	Disposable Supplies/Meds/Return	-69.00
Total OzArc Gas Equipment & Supply, Inc.				-191.61
Page, Wolfberg & Wirth LLC				
12/17/2014	Bill Pay	Page, Wolfberg & Wirth LLC	Classes /Trainings/Conferences	-3,940.00
Total Page, Wolfberg & Wirth LLC				-3,940.00

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
 December 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Payroll				
12/12/2014	TRANS	Payroll	-SPLIT-	-32,682.32
12/12/2014	TRANS	Payroll	-SPLIT-	-14,530.30
12/26/2014	TRANS	Payroll	-SPLIT-	-34,659.93
12/26/2014	TRANS	Payroll	-SPLIT-	-15,366.92
Total Payroll				-97,239.47
Pitney Bowes-Purchase Power				
12/29/2014	Billpay	Pitney Bowes-Purchase Power	Administrative Costs	-181.44
Total Pitney Bowes-Purchase Power				-181.44
Positive Promotions, Inc.				
12/10/2014	Bill Pay	Positive Promotions, Inc.	Materials & Supplies	-149.00
Total Positive Promotions, Inc.				-149.00
Public Water Supply District #2				
12/8/2014	BILLPAY	Public Water Supply District #2	Water	-58.44
Total Public Water Supply District #2				-58.44
Robert K. Sweeney				
12/10/2014	Bill Pay	Robert K. Sweeney	Legal Services	-1,663.75
Total Robert K. Sweeney				-1,663.75
Sam's Club				
12/15/2014	Bill Pay	Sam's Club	Sam's Club	-377.26
Total Sam's Club				-377.26
Spinner & Kummer, P.C.				
12/10/2014	BILLPAY	Spinner & Kummer, P.C.	Accounting Services	-310.00
12/31/2014	BILLPAY	Spinner & Kummer, P.C.	Accounting Services	-5,500.00
Total Spinner & Kummer, P.C.				-5,810.00
St. Louis Area Map Inc.				
12/10/2014	Bill Pay	St. Louis Area Map Inc.	Materials & Supplies	-164.10
Total St. Louis Area Map Inc.				-164.10
TASC-FSA				
12/10/2014	Bill Pay	TASC-FSA	Benefit Administration	-1,013.60
12/12/2014	EFT/PA...	TASC-FSA	Wages (FT)	-496.12
12/26/2014	EFT/PA...	TASC-FSA	Wages (FT)	-497.00
Total TASC-FSA				-2,006.72
The Lincoln National Life Insurance Co.				
12/1/2014	EFT	The Lincoln National Life Insurance...	Disability	-1,369.05
Total The Lincoln National Life Insurance Co.				-1,369.05
The Work Center LLC				
12/31/2014	Bill Pay	The Work Center LLC	Screenings	-250.00
Total The Work Center LLC				-250.00
Transfirst				
12/10/2014	EFT	Transfirst	-SPLIT-	-25.90
Total Transfirst				-25.90
TriTech Emergency Medical Systems Inc.				
12/15/2014	EFT	TriTech Emergency Medical Syste...	IT Maintenance/Support	-1,054.37
Total TriTech Emergency Medical Systems Inc.				-1,054.37
TriZetto Provider Solutions				
12/17/2014	Bill Pay	TriZetto Provider Solutions	Service Agreements	-106.25

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North Jefferson County Ambulance District
Payment Listing Pending Board Approval
December 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Total TriZetto Provider Solutions				-106.25
Verizon Wireless				
12/6/2014	Billpay	Verizon Wireless	Cellular Phone Service/Equipmen	-239.50
Total Verizon Wireless				-239.50
Visa/Commerce Bank				
12/26/2014	Bill pay	Visa/Commerce Bank	Visa	-1,731.20
Total Visa/Commerce Bank				-1,731.20
Wright Express				
12/8/2014	EFT	Wright Express	Fuel	-1,882.82
Total Wright Express				-1,882.82
INTELIUS-INTELIUS.COM				
12/8/2014		INTELIUS-INTELIUS.COM	Banking Fees	-1.10
Total INTELIUS-INTELIUS.COM				-1.10
MO HealthNet Division				
12/22/2014	18725	MO HealthNet Division	Ambulance Net Income	-192.52
Total MO HealthNet Division				-192.52
No name				
12/10/2014			Banking Fees	-87.69
Total no name				-87.69
TOTAL				-285,074.79

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North Jefferson County Ambulance District
Deposits for Board Approval
December 2014

Date	Split	Paid Amount
ASSETS		
Current Assets		
Checking/Savings		
General Checking		
12/1/2014	Healthcare Fund *35392	-15,000.00
12/1/2014	Due From Pension Fund	500.00
12/2/2014	Ambulance Net Income	1,268.31
12/2/2014	Ambulance Net Income	93.57
12/2/2014	Ambulance Net Income	875.74
12/2/2014	Ambulance Net Income	492.90
12/3/2014	Ambulance Net Income	352.22
12/3/2014	Ambulance Net Income	454.39
12/3/2014	Ambulance Net Income	887.25
12/3/2014	Ambulance Net Income	368.60
12/4/2014	Ambulance Net Income	240.39
12/4/2014	Ambulance Net Income	823.98
12/4/2014	Ambulance Net Income	638.40
12/4/2014	Ambulance Net Income	726.84
12/5/2014	Ambulance Net Income	93.72
12/5/2014	Ambulance Net Income	25.00
12/6/2014	Ambulance Net Income	632.47
12/6/2014	Ambulance Net Income	977.68
12/8/2014	Ambulance Net Income	434.26
12/8/2014	Ambulance Net Income	6,114.77
12/8/2014	Ambulance Net Income	1,357.57
12/8/2014	Ambulance Net Income	25.00
12/9/2014	Ambulance Net Income	1,889.19
12/9/2014	Ambulance Net Income	657.75
12/9/2014	Ambulance Net Income	257.65
12/9/2014	Ambulance Net Income	786.75
12/9/2014	Ambulance Net Income	323.45
12/9/2014	Medical	34.46
12/10/2014	Ambulance Net Income	694.57
12/10/2014	Ambulance Net Income	2,461.39
12/10/2014	Taxes-Real & Property	53,255.63
12/11/2014	Ambulance Net Income	95.15
12/11/2014	Ambulance Net Income	3,437.30
12/11/2014	Ambulance Net Income	545.40
12/11/2014	Ambulance Net Income	620.76
12/11/2014	Ambulance Net Income	864.75
12/11/2014	-SPLIT-	159.01
12/11/2014	Taxes-Sales	79,066.50
12/13/2014	Ambulance Net Income	576.94
12/13/2014	Ambulance Net Income	2,172.67
12/13/2014	Ambulance Net Income	94.00
12/13/2014	Ambulance Net Income	501.07
12/15/2014	Ambulance Net Income	375.23
12/16/2014	-SPLIT-	307.16
12/16/2014	Ambulance Net Income	1,185.45
12/16/2014	Ambulance Net Income	93.57
12/16/2014	Ambulance Net Income	487.28
12/16/2014	Ambulance Net Income	471.85
12/18/2014	-SPLIT-	701.80
12/18/2014	Taxes-Real & Property	778,048.82
12/18/2014	Ambulance Net Income	2,548.63
12/18/2014	Ambulance Net Income	1,099.96
12/18/2014	Ambulance Net Income	260.41
12/18/2014	Ambulance Net Income	885.18
12/18/2014	Ambulance Net Income	169.72
12/18/2014	Ambulance Net Income	75.71

01/02/15

**North Jefferson County Ambulance District
Deposits for Board Approval
December 2014**

<u>Date</u>	<u>Split</u>	<u>Paid Amount</u>
12/18/2014	Ambulance Net Income	80.73
12/19/2014	Ambulance Net Income	477.31
12/20/2014	Ambulance Net Income	470.45
12/20/2014	Ambulance Net Income	221.57
12/22/2014	Ambulance Net Income	2,435.90
12/22/2014	Ambulance Net Income	2,152.80
12/23/2014	-SPLIT-	1,576.67
12/23/2014	Ambulance Net Income	370.19
12/23/2014	Ambulance Net Income	91.28
12/23/2014	Ambulance Net Income	1,350.61
12/23/2014	Ambulance Net Income	322.03
12/24/2014	Ambulance Net Income	530.78
12/24/2014	Ambulance Net Income	204.77
12/24/2014	Ambulance Net Income	94.58
12/25/2014	Ambulance Net Income	640.80
12/25/2014	Ambulance Net Income	2,037.94
12/25/2014	Ambulance Net Income	623.89
12/25/2014	Ambulance Net Income	247.90
12/26/2014	Ambulance Net Income	84.12
12/27/2014	Ambulance Net Income	1,057.41
12/27/2014	Ambulance Net Income	95.29
12/30/2014	Ambulance Net Income	2,512.42
12/30/2014	Ambulance Net Income	93.43
12/30/2014	Ambulance Net Income	1,504.58
12/30/2014	Ambulance Net Income	226.14
	Total General Checking	<u>957,091.81</u>
	Total Checking/Savings	<u>957,091.81</u>
	Total Current Assets	<u>957,091.81</u>
	TOTAL ASSETS	<u>957,091.81</u>
	LIABILITIES & EQUITY	
	TOTAL LIABILITIES & EQUITY	<u> </u>