

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the July 16<sup>th</sup>, 2018

1. **Call to Order**

Chairperson Hloben called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

**Director's Present:** Chairperson Hloben, Secretary Cowley, Vice Chair Davis, Director Kays, Director Weffelmeyer and Treasurer Hennessey,

**Absent:** N/A

**Late Arrival:** N/A

**In Attendance:**

Staff: Chief Guinn, CFM Wilson, CMO Pratte, Captain Buss, Boehm

Guests: Counsel Allison Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda.

a. Approval of Agenda

Motion made by Secretary Cowley and Seconded by Director Kays to approve the agenda with adding approval of work session minutes under approval of minutes.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Chairperson Hloben--Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Secretary Cowley--Yea

**Approval of Minutes**

a. Open Minutes June 18<sup>th</sup>, 2018

Motion made by Secretary Cowley and Seconded by Treasurer Hennessey to approve the Open Minutes June 18<sup>th</sup>, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Chairperson Hloben--Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Secretary Cowley--Yea

b. Work Session Minutes July 10<sup>th</sup>, 2018

Motion made by Secretary Cowley and Seconded by Director Kays to approve the Work Session Minutes July 10<sup>th</sup>, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Chairperson Hloben--Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Secretary Cowley--Yea

**Public Forum – Public to address the Board of Directors**

N/A

5. **Local 2665 – Union Update**

Chief Guinn stated everything is going well as per the shop steward.

6. **Chief's Report**

- a. Communications:
- b. Training report
- c. Public relations Report

7. **Old Business**

- a. Chief Guinn and Director Weffelmeyer advised the outcome and conversation of the work session held on July 10<sup>th</sup> 2018
- b. Presentation by FGM Architects and vote to approve Chief Guinn to sign the contract and move forward as the sole point of contact for the project and to move forward with the process as planned for the building of a new location.

Motion made by Secretary Cowley and Seconded by Chairperson Hloben to approve as above.

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea	Vice Chair Davis---Yea	Chairperson Hloben--Yea
Director Kays --Yea	Treasurer Hennessey—Yea	Secretary Cowley--Yea

8. **New Business**

- a. N/A

**Business & Financial Report**

- a. Account Listings
  - (i) Checking **\$753,313,98**
  - (ii) Investments: **\$2,726,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. **Uncollectible Reports – June 2018 \$35,101.12**

Motion by Secretary Cowley and Seconded by Treasurer Hennessey to approve the Uncollectible Report for June 2018 in the amount **\$35,101.12**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea	Vice Chair Davis---Yea	Chairperson Hloben--Yea
Director Kays --Yea	Treasurer Hennessey—Yea	Secretary Cowley--Yea

Approval of District Bills **June 2018 \$833,662.74 including 6/8//2018 and 6/27/2018 payrolls.**

Motion made by Director Weffelmeyer and Seconded by Secretary Cowley to approval of District Bills **June 2018 \$833,662.74 including 6/8/2018 and 6/27/2018 payrolls.**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea	Vice Chair Davis---Yea	Chairperson Hloben--Yea
Director Kays --Yea	Treasurer Hennessey—Yea	Secretary Cowley--Yea

Motion to close open and open executive at 7:08 pm

Motion by Vice Chair Davis and Seconded by Secretary Cowley to close open and open executive at 7:08 pm.

Motion Passed as written: Roll call vote:

Director Weffelmeyer—Yea	Vice Chair Davis--Yea	Chairperson Hloben--Yea
Director Kays --Yea	Treasurer Hennessey—Yea	Secretary Cowley--Yea

Motion to close executive and adjourn with nothing to report from executive at 7:19 pm by Vice Chair Davis and Seconded by Secretary Cowley

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea	Vice Chair Davis--Yea	Chairperson Hloben--Yea
Director Kays --Yea	Treasurer Hennessey—Yea	Secretary Cowley--Yea

(SEAL)

ATTEST

Carla Hloben

ATTEST

Diana F. Davis

ORIGINAL