



Board Packet

Regular Open Meeting – July 16th, 2018 at 6:15pm

Board of Directors

Chairperson: Carla Hloben – 2020

Vice-Chairperson: Diana Davis – 2019

Treasurer: Kathy Hennessey– 2021

Secretary: Rebecca Cowley – 2019

Director: Ken Kays – 2020

Director: Kurt Weffelmeyer– 2021

Administrative Staff

Chief: Jamie Guinn

Chief Financial Manager: Jennifer Wilson

Chief Medical Officer: Cordell Pratte

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Agenda

Notice of open meeting & vote to close part of the meeting

Monday July 16th, 2018 at 6:15pm

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

Agenda Posted: Friday July 13th, 2018 at 12:00 p.m.

The tentative agenda of this meeting includes

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Open Minutes June 18th, 2018
 - b. Executive Minutes N/A
7. **Public Forum - Public to address the Board of Directors**
8. **Local 2665 - Union Update**
10. **Chief's Report**
 - a. Communications
 - b. Training Report
11. **Old Business**
 - a. Work session information from 7/10/2018
 - b. FGM contract execution
12. **New Business**
 - a. N/A
13. **Business & Financial Reports**
 - a. Account Listings
 - i. Checking: **\$753,313.98**
 - ii. Investments: **\$2,726,000.00**
 - b. Balance Sheet
 - c. Current Budget
 - e. Uncollectible Report June **2018 \$35,101.12**
 - f. Approval of District Bills **June 2018 \$833,662.74 including 6/8/2018 and 6/27/2018 payrolls.**

Executive Session - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:

- a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
- b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

14. **Return to Open Session - Report from Executive Session**
15. **Adjournment**

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the June 18th, 2018

1. **Call to Order**

Chief Guinn called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

Director's Present: Vice Chair Davis, Director Kays, Director Weffelmeyer and Treasurer Hennessey,

Absent: Chairperson Hloben, Secretary Cowley

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CMO Pratte, Captain Ohara, Paramedics Molkenbur, Boehm, Torno and Phillips

Guests: Counsel Sweeney

3. **Pledge of Allegiance**

Chief Guinn led the Pledge of Allegiance

4. **Approval of Agenda**

Chief Guinn presented the agenda.

a. Approval of Agenda

Motion made by Director Kays and Seconded by Director Weffelmeyer to approve the agenda as presented.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Approval of Minutes

a. Open Minutes May 21st, 2018

Motion made by Director Weffelmeyer and Seconded by Director Kays to approve the Open Minutes May 21st, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

b. Executive Minutes N/A

Public Forum – Public to address the Board of Directors

N/A

5. **Local 2665 – Union Update**

Chief Guinn stated everything is going well as per the shop steward.

6. **Chief's Report**

- a. Communications:
- b. Training report
- c. Public relations Report

7. **Old Business**

- a. Resolution was presented and recorded authorizing the purchase of certain properties
- b. Chief Guinn and District Counsel advised the purchase of the property located at 3059 and 3101 Rock Creek Rd was completed and closed on Friday the 15th, 2018.
- c. Chief Guinn and District Counsel advised we have the contract from FGM Architects and it is being reviewed by legal. Much discussion occurred surrounding the process, Chief Guinn advised he would schedule a work session to further hold these discussions and clarify questions. Date TBA.

8. **New Business**

- a. Resolution Conflict of Interest was read allowed two times by Vice Chair Davis Motion on the floor by Director Weffelmeyer and Seconded by Vice Chair Davis to approve the presented Resolution Conflict of Interest.

Motion passed as written: Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Business & Financial Report

- a. Account Listings
 - (i) Checking **\$1,163,012.69**
 - (ii) Investments: **\$2,974,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **May 2018 \$35,340.61**

Motion by Vice Chair Davis and Seconded by Treasurer Hennessey to approve the Uncollectible Report for May 2018 in the amount **\$35,340.61**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Approval of District Bills **May 2018 \$404,543.86 including 5/11/2018 and 5/25/2018 payrolls.**

Motion made by Director Weffelmeyer and Seconded by Director Kays to approval of District Bills **May 2018 \$404,543.86 including 5/11/2018 and 5/25/2018 payrolls.**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Motion to adjourn with no executive session at 6:33 pm by Vice Chair Davis and Seconded by Treasurer Hennessey

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

(SEAL)

ATTEST _____

ATTEST _____

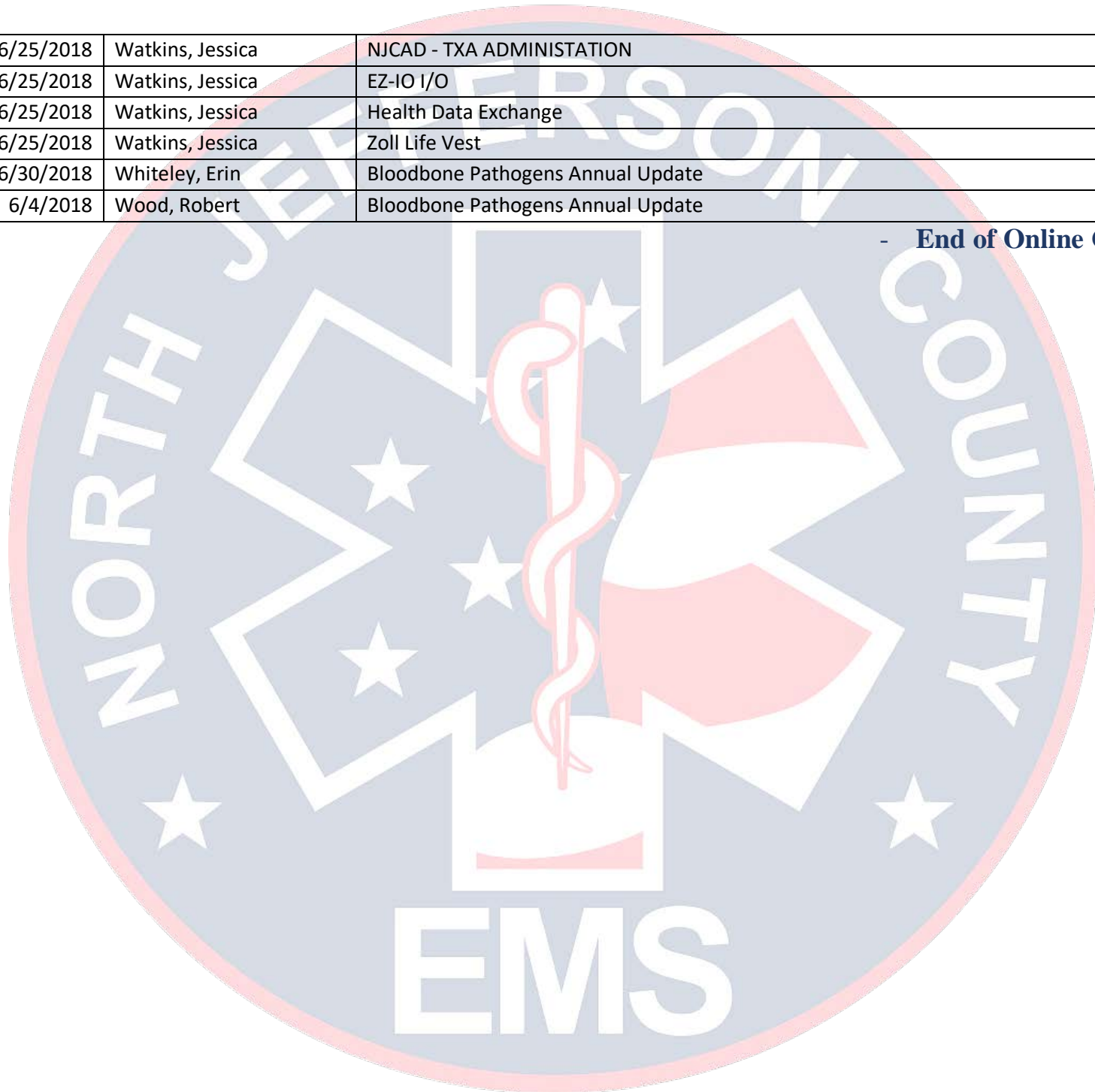
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June 2018 Training Completed – Online Hosted Courses

Date of Course	Employee	Course Title
6/13/2018	Belgeri, Steven	NJCAD - TXA ADMINISTRATION
6/6/2018	Boehm, Jonathan	Bloodbone Pathogens Annual Update
6/19/2018	Bryan, Christopher	Bloodbone Pathogens Annual Update
6/20/2018	DeAngelo, Michael	Bloodbone Pathogens Annual Update
6/7/2018	Exler, Stacy	Bloodbone Pathogens Annual Update
6/7/2018	Exler, Stacy	NJCAD - TXA ADMINISTRATION
6/10/2018	Gunning, Laura	Bloodbone Pathogens Annual Update
6/25/2018	Hauler, Frank	Bloodbone Pathogens Annual Update
6/5/2018	Hauler, Frank	NJCAD - TXA ADMINISTRATION
6/12/2018	Hutchings, Daniel	Bloodbone Pathogens Annual Update
6/30/2018	Jones, Jessica	Bloodbone Pathogens Annual Update
6/9/2018	Mantle, Gregory	NJCAD - TXA ADMINISTRATION
6/8/2018	Myers, Brandon	NJCAD - TXA ADMINISTRATION
6/8/2018	Myers, Brandon	Bloodbone Pathogens Annual Update
6/18/2018	Phillips, Adam	Bloodbone Pathogens Annual Update
6/18/2018	Phillips, Adam	Pedimate Car Seat
6/18/2018	Phillips, Adam	QA/PI Module In-Service
6/18/2018	Phillips, Adam	HIPAA 2018 Update
6/18/2018	Phillips, Adam	Bloodbone Pathogens Annual Update
6/18/2018	Phillips, Adam	Health Data Exchange
6/13/2018	Pratte, Ryan	NJCAD - TXA ADMINISTRATION
6/9/2018	Richards, Wesley	NJCAD - TXA ADMINISTRATION
6/19/2018	Scognamiglio, Edward	Bloodbone Pathogens Annual Update
6/19/2018	Scognamiglio, Edward	Mineral Area College Preceptor
6/19/2018	Scognamiglio, Edward	NJCAD - TXA ADMINISTRATION
6/22/2018	Torno, Matthew	Bloodbone Pathogens Annual Update
6/16/2018	Waddell, Allen	NJCAD - QA/PI – In Service
6/16/2018	Waddell, Allen	Bloodbone Pathogens Annual Update
6/25/2018	Watkins, Jessica	Broselow Ped...

6/25/2018	Watkins, Jessica	NJCAD - TXA ADMINISTRATION
6/25/2018	Watkins, Jessica	EZ-IO I/O
6/25/2018	Watkins, Jessica	Health Data Exchange
6/25/2018	Watkins, Jessica	Zoll Life Vest
6/30/2018	Whiteley, Erin	Bloodbone Pathogens Annual Update
6/4/2018	Wood, Robert	Bloodbone Pathogens Annual Update

- **End of Online Courses** -



June 2018 Training Completed – Classroom Hosted Courses

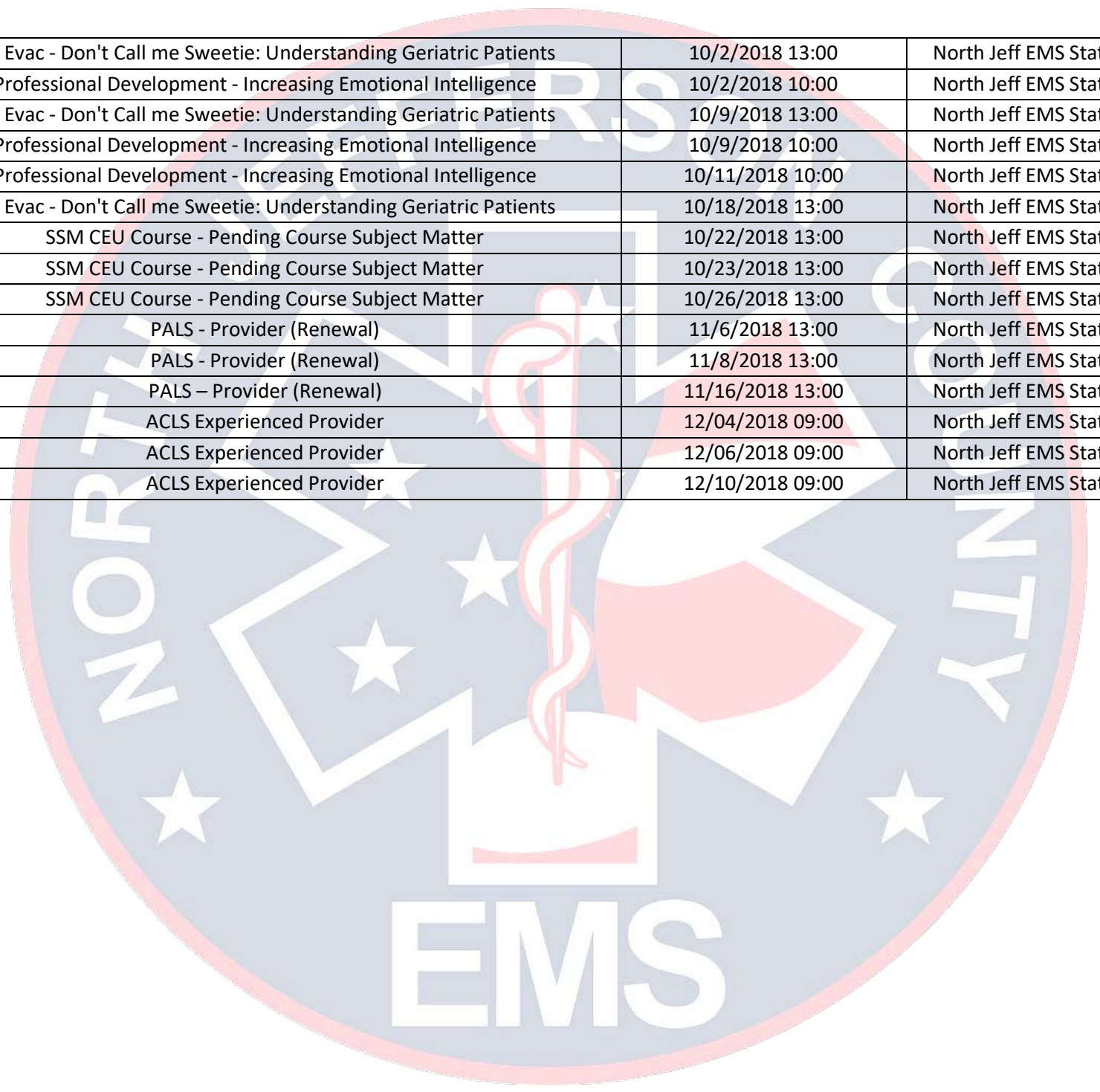
Date of Course	Employee	Course Title
6/12/2018 13:00	Boehm, Jonathan	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/21/2018 13:00	Bogert, Kristen	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/21/2018 13:00	Bryan, Christopher	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/5/2018 8:00	Buss, Kathy	NAAC - Certified Documentation Specialist (CEUs: C: 8.00 / E: 0.00) (Topic CEUs: C: 480 / E: 0)
6/21/2018 13:00	Buss, Kathy	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/12/2018 13:00	Cobb, Jacob	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/6/2018 8:00	Coleman, Jennifer	NAAC - ABC-360 HIPAA & Legal Compliance Conference (CEUs: C: 16.00 / E: 0.00) (Topic CEUs: C: 960 / E: 0)
6/5/2018 8:00	DeAngelo, Michael	NAAC - Certified Documentation Specialist (CEUs: C: 8.00 / E: 0.00) (Topic CEUs: C: 480 / E: 0)
6/6/2018 8:00	Guinn, Jamie	NAAC - ABC-360 HIPAA & Legal Compliance Conference (CEUs: C: 16.00 / E: 0.00) (Topic CEUs: C: 960 / E: 0)
6/21/2018 13:00	Gunning, Laura	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/21/2018 13:00	Hutchings, Daniel	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/12/2018 13:00	Jones, Jessica	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/6/2018 8:00	Molkenbur, John	NAAC - ABC-360 HIPAA & Legal Compliance Conference (CEUs: C: 16.00 / E: 0.00) (Topic CEUs: C: 960 / E: 0)
6/5/2018 8:00	O'Hara, William	NAAC - Certified Documentation Specialist (CEUs: C: 8.00 / E: 0.00) (Topic CEUs: C: 480 / E: 0)
6/12/2018 13:00	O'Hara, William	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/6/2018 8:00	Pratte, Ryan	NAAC - ABC-360 HIPAA & Legal Compliance Conference (CEUs: C: 16.00 / E: 0.00) (Topic CEUs: C: 960 / E: 0)
6/5/2018 8:00	Pratte, Ryan	NAAC - Certified Documentation Specialist (CEUs: C: 8.00 / E: 0.00) (Topic CEUs: C: 480 / E: 0)
6/12/2018 13:00	Pratte, Ryan	SSM - Unforeseen Birth (Topic CEUs: C: 120 / E: 0)
6/11/2018 8:00	Pratte, Ryan	STARRS - Ambulance Strike Team & Medical Task Leader Course (Topic CEUs: C: 960 / E: 0)
6/6/2018 8:00	Scott, Kimberly	NAAC - ABC-360 HIPAA & Legal Compliance Conference (CEUs: C: 16.00 / E: 0.00) (Topic CEUs: C: 960 / E: 0)
6/1/2018	Torno, Christopher	EMS Dynamic Documentation (CEUs: C: 7.00 / E: 0.00)
6/6/2018 8:00	Wilson, Jennifer	NAAC - ABC-360 HIPAA & Legal Compliance Conference (CEUs: C: 16.00 / E: 0.00) (Topic CEUs: C: 960 / E: 0)

- End of Classroom Hosted Courses -

Upcoming Courses:

Course Name	Date / Time of Course	Venue
Emergency Vehicle Operations - Annual Renewal	7/12/2018 8:00	North Jeff EMS Station # 1
Emergency Vehicle Operations - Annual Renewal	7/13/2018 8:00	North Jeff EMS Station # 1
SSM - Care of the Newly Born	7/20/2018 13:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	7/23/2018 13:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	7/26/2018 13:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	7/27/2018 13:00	North Jeff EMS Station # 1
Air Evac - Traumatic Cardiac Arrest	8/1/2018 13:00	North Jeff EMS Station # 1
Professional Development - Stress Management	8/9/2018 10:00	North Jeff EMS Station # 1
Professional Development - Stress Management	8/13/2018 10:00	North Jeff EMS Station # 1
Air Evac - Traumatic Cardiac Arrest	8/14/2018 13:00	North Jeff EMS Station # 1
Professional Development - Stress Management	8/16/2018 10:00	North Jeff EMS Station # 1
International Trauma Life Support - Provider	8/20/2018 9:00	North Jeff EMS Station # 1
International Trauma Life Support - Provider	8/22/2018 9:00	North Jeff EMS Station # 1
Air Evac - Traumatic Cardiac Arrest	8/23/2018 13:00	North Jeff EMS Station # 1
International Trauma Life Support - Provider	8/24/2018 9:00	North Jeff EMS Station # 1
International Trauma Life Support - Provider	8/27/2018 13:00	North Jeff EMS Station # 1
International Trauma Life Support - Provider	8/28/2018 13:00	North Jeff EMS Station # 1
International Trauma Life Support - Provider	8/30/2018 13:00	North Jeff EMS Station # 1
Air Evac - Surviving Sepsis	9/4/2018 13:00	North Jeff EMS Station # 1
Air Evac - Transport LVAD Patients	9/4/2018 14:00	North Jeff EMS Station # 1
Professional Development - Time Management: More Minutes For You	9/6/2018 10:00	North Jeff EMS Station # 1
Professional Development - Time Management: More Minutes For You	9/10/2018 10:00	North Jeff EMS Station # 1
Professional Development - Time Management: More Minutes For You	9/13/2018 10:00	North Jeff EMS Station # 1
Air Evac - Surviving Sepsis	9/17/2018 13:00	North Jeff EMS Station # 1
Air Evac - Transport LVAD Patients	9/17/2018 14:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	9/24/2018 13:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	9/25/2018 13:00	North Jeff EMS Station # 1
Air Evac - Surviving Sepsis	9/26/2018 13:00	North Jeff EMS Station # 1
Air Evac - Transport LVAD Patients	9/26/2018 14:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	9/28/2018 13:00	North Jeff EMS Station # 1

Air Evac - Don't Call me Sweetie: Understanding Geriatric Patients	10/2/2018 13:00	North Jeff EMS Station # 1
Professional Development - Increasing Emotional Intelligence	10/2/2018 10:00	North Jeff EMS Station # 1
Air Evac - Don't Call me Sweetie: Understanding Geriatric Patients	10/9/2018 13:00	North Jeff EMS Station # 1
Professional Development - Increasing Emotional Intelligence	10/9/2018 10:00	North Jeff EMS Station # 1
Professional Development - Increasing Emotional Intelligence	10/11/2018 10:00	North Jeff EMS Station # 1
Air Evac - Don't Call me Sweetie: Understanding Geriatric Patients	10/18/2018 13:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	10/22/2018 13:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	10/23/2018 13:00	North Jeff EMS Station # 1
SSM CEU Course - Pending Course Subject Matter	10/26/2018 13:00	North Jeff EMS Station # 1
PALS - Provider (Renewal)	11/6/2018 13:00	North Jeff EMS Station # 1
PALS - Provider (Renewal)	11/8/2018 13:00	North Jeff EMS Station # 1
PALS – Provider (Renewal)	11/16/2018 13:00	North Jeff EMS Station # 1
ACLS Experienced Provider	12/04/2018 09:00	North Jeff EMS Station # 1
ACLS Experienced Provider	12/06/2018 09:00	North Jeff EMS Station # 1
ACLS Experienced Provider	12/10/2018 09:00	North Jeff EMS Station # 1



7:31 AM

07/03/18

North Jefferson County EMS
Account Listing
July 3, 2018

<u>Account</u>	<u>Type</u>	<u>Balance Total</u>	<u>Description</u>
General Checking	Bank	753,313.98	Commerce Bank Checking
Healthcare Fund *35392	Bank	19,908.56	
Capital Market Investments	Bank	2,726,000.00	Commerce Bank Investment Account/Agency Discount Notes/...
Sam's Club Credit	Credit Card	0.00	Sam's Club Credit Card..Membership number: 10159150592...
Visa/Commerce Bank	Credit Card	-1,457.93	Commerce Bank Visa

North Jefferson County EMS
Balance Sheet
As of June 30, 2018

	<u>Jun 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Commerce Trust-Escrow	138,911.79
General Checking	775,234.58
Healthcare Fund *35392	19,908.56
Capital Market Investments	2,726,000.00
Total Checking/Savings	<u>3,660,054.93</u>
Total Current Assets	<u>3,660,054.93</u>
TOTAL ASSETS	<u>3,660,054.93</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Visa/Commerce Bank	843.13
Total Credit Cards	<u>843.13</u>
Total Current Liabilities	<u>843.13</u>
Total Liabilities	843.13
Equity	
3900 - Fund Balance	3,839,167.93
Net Income	-179,956.13
Total Equity	<u>3,659,211.80</u>
TOTAL LIABILITIES & EQUITY	<u>3,660,054.93</u>

7:33 AM
07/03/18
Cash Basis

North Jefferson County EMS
Budget
November 2017 through October 2018

	Nov '17 - Oct 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0	3,731,209	(3,731,209)	0%
49900 - Uncategorized Income	656			
REVENUES				
PCR Duplication Fees	150			
Ambulance Net Income	452,079	630,000	(177,921)	72%
Education and Training Fees	750	1,000	(250)	75%
Interest Income	26,921	12,000	14,921	224%
Taxes-Real & Property	1,052,559	1,000,000	52,559	105%
Taxes-Sales	979,801	1,400,000	(420,199)	70%
Total REVENUES	2,512,259	3,043,000	(530,741)	83%
OTHER FUNDING SOURCES				
Grant Funding	0	0	0	0%
Proceeds from Sale of Assets	0	6,000	(6,000)	0%
Total OTHER FUNDING SOURCES	0	6,000	(6,000)	0%
Total Income	2,512,915	6,780,209	(4,267,294)	37%
Gross Profit	2,512,915	6,780,209	(4,267,294)	37%
Expense				
GENERAL DISTRICT OPERATIONS				
Administrative Costs				
Equipment	503	500	3	101%
Licensing/Professional Fees	116	200	(84)	58%
Postage	2,908	3,200	(292)	91%
Service Agreements	3,458	4,500	(1,042)	77%
Supplies	1,954	2,500	(546)	78%
Total Administrative Costs	8,938	10,900	(1,962)	82%
Capital Purchases	1,056,486	1,391,500	(335,014)	76%
Communications/Data	840	0	840	100%
Election of Board Director(s)	0	20,000	(20,000)	0%
Grant Allocation	0	0	0	0%
Insurance Premium	13,009	13,300	(291)	98%
IT				
Equipment Replacement/New	501	0	501	100%
IT Maintenance/Support	46,721	30,000	16,721	156%
Total IT	47,222	30,000	17,222	157%
Lease Payments	167,923	252,000	(84,077)	67%
Professional Services				
Accounting Services	10,480	11,000	(520)	95%
Banking Fees	26	500	(474)	5%
Consulting Agreements	805	300	505	268%
Legal Services	10,456	11,000	(544)	95%
Payroll/HR Services	11,750	17,000	(5,250)	69%
Total Professional Services	33,517	39,800	(6,283)	84%
Subscriptions/Memberships	556	1,600	(1,044)	35%
Total GENERAL DISTRICT OPERATIO...	1,328,491	1,759,100	(430,609)	76%
BUILDING/GROUNDS				
Equipment	951	5,000	(4,049)	19%
Insurance Premium	12,554	12,000	554	105%

7:33 AM
07/03/18
Cash Basis

North Jefferson County EMS
Budget
November 2017 through October 2018

	Nov '17 - Oct 18	Budget	\$ Over Budget	% of Budget
Maintenance	16,276	25,600	(9,324)	64%
Materials & Supplies	6,730	5,000	1,730	135%
New Projects	3,017	2,000	1,017	151%
Repairs	3,666	5,000	(1,334)	73%
Utilities				
Electric	11,162	17,000	(5,838)	66%
Communications	7,638	15,150	(7,512)	50%
Natural Gas	3,418	4,300	(882)	79%
Sewer	1,775	2,000	(225)	89%
Trash Removal	4,602	6,250	(1,648)	74%
Water	1,406	1,800	(394)	78%
Total Utilities	<u>30,000</u>	<u>46,500</u>	<u>(16,500)</u>	<u>65%</u>
Total BUILDING/GROUNDS	73,193	101,100	(27,907)	72%
EMS OPERATIONS				
Communications	9,004	8,150	854	110%
Damages & Loses	227	3,000	(2,773)	8%
District Issued Attire	2,129	6,000	(3,871)	35%
Equipment	7,922	22,100	(14,178)	36%
Maintenance & Repairs	2,883	6,700	(3,817)	43%
Materials & Supplies	45,232	45,000	232	101%
Radio Maintenance/Equipment	0	0	0	0%
Total EMS OPERATIONS	<u>67,397</u>	<u>90,950</u>	<u>(23,553)</u>	<u>74%</u>
PERSONNEL WAGES & BENEFITS				
Benefit Administration	2,726	3,100	(374)	88%
Group Insurance				
HSA	46,519	51,000	(4,482)	91%
Medical	145,846	235,000	(89,154)	62%
Pharmacy	14,290	35,000	(20,710)	41%
Retiree Insurance Stipend	6,616	18,000	(11,384)	37%
Total Group Insurance	<u>213,270</u>	<u>339,000</u>	<u>(125,730)</u>	<u>63%</u>
Health/Wellness				
Alcohol/Drug Testing	756	1,500	(744)	50%
Equipment	1,160	1,250	(90)	93%
Materials & Supplies	0	1,300	(1,300)	0%
Medical Claims >\$1000	0	2,000	(2,000)	0%
Wellness Screenings	2,558	11,000	(8,442)	23%
Total Health/Wellness	<u>4,474</u>	<u>17,050</u>	<u>(12,576)</u>	<u>26%</u>
Recruitment/Procurement	1,250	5,000	(3,750)	25%
Training & Education				
Classes /Trainings/Conferences	23,270	38,800	(15,530)	60%
Education Allowance	4,900	9,500	(4,600)	52%
Equipment	291	5,250	(4,959)	6%
Materials & Supplies	1,149			
Meal Service	1,844	1,500	344	123%
Travel	484			
Total Training & Education	<u>31,937</u>	<u>55,050</u>	<u>(23,113)</u>	<u>58%</u>
Wages & Benefits				
Board Director Reimbursement	2,946	3,600	(654)	82%
Duty Pay	0	0	0	0%
FICA Tax	61,740	113,281	(51,541)	55%
Holiday Pay	0	0	0	0%

7:33 AM
 07/03/18
 Cash Basis

North Jefferson County EMS
Budget
 November 2017 through October 2018

	<u>Nov '17 - Oct 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Longevity	0	0	0	0%
Teaching Overtime	0	0	0	0%
Uniform Allowance	0	0	0	0%
Wages (FT)	704,674	1,276,171	(571,497)	55%
Wages (PT)	123,660	204,627	(80,967)	60%
Workers Compensation	31,296	63,000	(31,704)	50%
Total Wages & Benefits	<u>924,317</u>	<u>1,660,679</u>	<u>(736,362)</u>	<u>56%</u>
Total PERSONNEL WAGES & BENEFI...	<u>1,177,973</u>	<u>2,079,879</u>	<u>(901,906)</u>	<u>57%</u>
PUBLIC RELATIONS				
Community Outreach	2,830	5,200	(2,370)	54%
Materials & Supplies	100	4,500	(4,400)	2%
Staff Appreciation/Recognition	4,259	7,100	(2,841)	60%
Total PUBLIC RELATIONS	<u>7,190</u>	<u>16,800</u>	<u>(9,610)</u>	<u>43%</u>
VEHICLE OPERATIONS				
Equipment	9,276	13,000	(3,724)	71%
Fuel	12,788	20,000	(7,212)	64%
Insurance Premium	7,038	13,000	(5,962)	54%
Maintenance	7,824	20,380	(12,556)	38%
Materials & Supplies	231	1,000	(769)	23%
Repairs	21,090	40,000	(18,910)	53%
Total VEHICLE OPERATIONS	<u>58,247</u>	<u>107,380</u>	<u>(49,133)</u>	<u>54%</u>
Reserve Operating Funds	0	125,000	(125,000)	0%
Ending Fund Balance	0	2,500,000	(2,500,000)	0%
Total Expense	<u>2,712,491</u>	<u>6,780,209</u>	<u>(4,067,718)</u>	<u>40%</u>
Net Ordinary Income	<u>(199,576)</u>	<u>0</u>	<u>(199,576)</u>	<u>100%</u>
Net Income	<u>(199,576)</u>	<u>0</u>	<u>(199,576)</u>	<u>100%</u>

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07/03/18

Cash Basis

North Jefferson County Ambulance District-Pension
Balance Sheet
As of April 30, 2018

	<u>Apr 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash in bank	92,360.06
Investments	1,913,165.89
Total Checking/Savings	<u>2,005,525.95</u>
Total Current Assets	<u>2,005,525.95</u>
TOTAL ASSETS	<u>2,005,525.95</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	1,827,768.10
Net Income	177,757.85
Total Equity	<u>2,005,525.95</u>
TOTAL LIABILITIES & EQUITY	<u>2,005,525.95</u>

North Jefferson County Ambulance District-Pension
Profit & Loss Budget vs. Actual
November 2017 through October 2018

	<u>Nov '17 - Oct 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Investment Earnings	0.00	0.00	0.00
Taxes, penalties & interest	180,773.35	177,806.00	2,967.35
Total Income	180,773.35	177,806.00	2,967.35
Expense			
Administrative Fees	0.00	500.00	-500.00
Benefits paid	0.00	177,306.00	-177,306.00
Total Expense	0.00	177,806.00	-177,806.00
Net Income	<u><u>180,773.35</u></u>	<u><u>0.00</u></u>	<u><u>180,773.35</u></u>

Daily AR Transactions Report

	Transaction	<u>Amount</u>
WriteOff WHAR	Totals by Type Write Off-Financial Assistance	(\$100.68)
	Totals of Transactions for Date : 6/8/2018	(\$100.68)
<hr/>		
WriteOff WOPD	Totals by Type Write Off-Patient Deceased	(\$1,052.50)
	Totals of Transactions for Date : 6/11/2018	(\$1,052.50)
<hr/>		
BadDebt BAD	Totals by Type BAD DEBT	(\$33,477.94)
	Totals of Transactions for Date : 6/19/2018	(\$33,477.94)
<hr/>		
WriteOff WOPD	Totals by Type Write Off-Patient Deceased	(\$220.00)
	Totals of Transactions for Date : 6/21/2018	(\$220.00)
<hr/>		
WriteOff WHAR	Totals by Type Write Off-Financial Assistance	(\$250.00)
	Totals of Transactions for Date : 6/28/2018	(\$250.00)
<hr/>		

Report Total: (\$35,101.12)

07/03/18

North Jefferson County EMS
Payment Listing Pending Board Approval
 June 2018

Type	Date	Num	Name	Account	Split	Paid Amount
ADP, Inc						
Check	06/10/2018	EFT	ADP, Inc	General Checki...	Payroll/HR Services	-1,440.38
Total ADP, Inc						-1,440.38
Amazon						
Check	06/06/2018	Bill Pay	Amazon	General Checki...	Materials & Supplies	-1,923.85
Total Amazon						-1,923.85
Ameren UE						
Check	06/11/2018	AUTOP...	Ameren UE	General Checki...	Electric	-595.72
Check	06/27/2018	Autopay	Ameren UE	General Checki...	Electric	-655.90
Total Ameren UE						-1,251.62
At&t						
Check	06/20/2018	EFT	At&t	General Checki...	Communications/Data	-279.80
Total At&t						-279.80
Barton Lawn Care						
Check	06/14/2018	Bill Pay	Barton Lawn Care	General Checki...	New Projects	-994.00
Total Barton Lawn Care						-994.00
Bax Engineering Company						
Check	06/14/2018	Bill Pay	Bax Engineering Co...	General Checki...	Capital Purchases	-5,550.00
Total Bax Engineering Company						-5,550.00
Benz Press Werks						
Check	06/28/2018	Bill Pay	Benz Press Werks	General Checki...	Supplies	-260.71
Total Benz Press Werks						-260.71
Broadtek						
Check	06/28/2018	Bill Pay	Broadtek	General Checki...	IT Maintenance/Support	-349.50
Total Broadtek						-349.50
Butler Supply Inc.						
Check	06/28/2018	Bill Pay	Butler Supply Inc.	General Checki...	Repairs	-2.51
Total Butler Supply Inc.						-2.51
CPI Qualified Plan Consultants						
Check	06/22/2018	EFT/PA...	CPI Qualified Plan C...	General Checki...	Wages (FT)	-850.35
Total CPI Qualified Plan Consultants						-850.35
Cuna Mutual Retirement Solutions						
Check	06/14/2018	Bill Pay	Cuna Mutual Retirem...	General Checki...	Benefit Administration	-678.04
Total Cuna Mutual Retirement Solutions						-678.04
E.M.C.O. Refrigeration Service Co, Inc.						
Check	06/06/2018	Bill Pay	E.M.C.O. Refrigeratio...	General Checki...	Repairs	-572.10
Check	06/28/2018	Bill Pay	E.M.C.O. Refrigeratio...	General Checki...	Repairs	-489.50
Total E.M.C.O. Refrigeration Service Co, Inc.						-1,061.60
EMS Technology Solutions, LLC						
Check	06/01/2018	AutoPay	EMS Technology Sol...	General Checki...	IT Maintenance/Support	-160.00
Check	06/14/2018	Bill Pay	EMS Technology Sol...	General Checki...	IT Maintenance/Support	-40.00



07/03/18

**North Jefferson County EMS
Payment Listing Pending Board Approval**

June 2018

Type	Date	Num	Name	Account	Split	Paid Amount
Check	06/28/2018	Bill Pay	EMS Technology Sol...	General Checki...	IT Maintenance/Support	-420.00
Total EMS Technology Solutions, LLC						-620.00
Foster Coach Sales, Inc.						
Check	06/28/2018	Bill Pay	Foster Coach Sales, I...	General Checki...	-SPLIT-	-1,727.33
Total Foster Coach Sales, Inc.						-1,727.33
Marco Technologies LLC						
Check	06/15/2018	Autopay	Marco Technologies ...	General Checki...	Service Agreements	-40.00
Total Marco Technologies LLC						-40.00
Missouri Employers Mutual Insurance						
Check	06/16/2018	EFT	Missouri Employers ...	General Checki...	Workers Compensation	-6,816.90
Total Missouri Employers Mutual Insurance						-6,816.90
MOPERM						
Check	06/14/2018	Bill Pay	MOPERM	General Checki...	Insurance Premium	-417.00
Total MOPERM						-417.00
NJCAD Pension Transfer						
Check	06/15/2018	TRAN	NJCAD Pension Tran...	General Checki...	Taxes-Real & Property	-1,205.26
Total NJCAD Pension Transfer						-1,205.26
Northeast Public Sewer District						
Check	06/06/2018	Billpay	Northeast Public Sew...	General Checki...	Sewer	-60.75
Check	06/28/2018	Billpay	Northeast Public Sew...	General Checki...	Sewer	-50.75
Check	06/28/2018	Billpay	Northeast Public Sew...	General Checki...	Sewer	-79.28
Total Northeast Public Sewer District						-190.78
Orthopedic Associates, LLC						
Check	06/28/2018	Bill Pay	Orthopedic Associate...	General Checki...	Alcohol/Drug Testing	-53.00
Total Orthopedic Associates, LLC						-53.00
OzArc Gas Equipment & Supply, Inc.						
Check	06/06/2018	Bill Pay	OzArc Gas Equipme...	General Checki...	Materials & Supplies	-155.45
Check	06/14/2018	Bill Pay	OzArc Gas Equipme...	General Checki...	-SPLIT-	-227.86
Check	06/28/2018	Bill Pay	OzArc Gas Equipme...	General Checki...	Materials & Supplies	-107.67
Total OzArc Gas Equipment & Supply, Inc.						-490.98
Payroll						
Check	06/08/2018	TRANS	Payroll	General Checki...	-SPLIT-	-36,080.36
Check	06/08/2018	TRANS	Payroll	General Checki...	-SPLIT-	-13,351.70
Check	06/21/2018	TRANS	Payroll	General Checki...	-SPLIT-	-37,250.36
Check	06/21/2018	TRANS	Payroll	General Checki...	-SPLIT-	-13,038.33
Total Payroll						-99,720.75
Pitney Bowes-Rental						
Check	06/11/2018	Autopay	Pitney Bowes-Rental	General Checki...	Postage	-181.44
Check	06/29/2018	Autopay	Pitney Bowes-Rental	General Checki...	Postage	-181.44
Total Pitney Bowes-Rental						-362.88
Premier Heating & Cooling, Inc.						
Check	06/28/2018	Bill Pay	Premier Heating & ...	General Checki...	-SPLIT-	-1,886.50

07/03/18

North Jefferson County EMS
Payment Listing Pending Board Approval
 June 2018

Type	Date	Num	Name	Account	Split	Paid Amount
Total Premier Heating & Cooling, Inc.						-1,886.50
Public Water Supply District #2						
Check	06/06/2018	Billpay	Public Water Supply ...	General Checki...	Water	-104.98
Check	06/28/2018	Billpay	Public Water Supply ...	General Checki...	Water	-324.89
Total Public Water Supply District #2						-429.87
Robert K. Sweeney						
Check	06/28/2018	Bill Pay	Robert K. Sweeney	General Checki...	Legal Services	-2,160.00
Total Robert K. Sweeney						-2,160.00
Spectrum Business						
Check	06/05/2018	Autopay	Spectrum Business	General Checki...	Communications	-728.93
Total Spectrum Business						-728.93
Spire (formerly Laclede Gas)						
Check	06/27/2018	Autopay	Spire (formerly Lacle...	General Checki...	Natural Gas	-71.36
Check	06/29/2018	Autopay	Spire (formerly Lacle...	General Checki...	Natural Gas	-48.72
Total Spire (formerly Laclede Gas)						-120.08
SSM Executive Health Program						
Check	06/06/2018	Bill Pay	SSM Executive Healt...	General Checki...	Wellness Screenings	-1,483.00
Total SSM Executive Health Program						-1,483.00
Standard Insurance Company						
Check	06/13/2018	EFT	Standard Insurance ...	General Checki...	Medical	-2,773.30
Total Standard Insurance Company						-2,773.30
Stericycle Inc.						
Check	06/05/2018	Billpay	Stericycle Inc.	General Checki...	Materials & Supplies	-30.20
Total Stericycle Inc.						-30.20
Sumner Group Solutions						
Check	06/14/2018	Bill Pay	Sumner Group Soluti...	General Checki...	-SPLIT-	-1,243.82
Total Sumner Group Solutions						-1,243.82
Sunset Ford						
Check	06/06/2018	Bill Pay	Sunset Ford	General Checki...	Repairs	-1,280.58
Check	06/14/2018	Bill Pay	Sunset Ford	General Checki...	Repairs	-1,280.58
Total Sunset Ford						-2,561.16
TASC-HSA						
Check	06/04/2018	Billpay	TASC-HSA	General Checki...	Retiree Insurance Stipend	-1,200.00
Total TASC-HSA						-1,200.00
Translite LLC						
Check	06/11/2018	EFT	Translite LLC	General Checki...	Service Agreements	-118.15
Total Translite LLC						-118.15
Treetop Enterprises Inc.						
Check	06/06/2018	Bill Pay	Treetop Enterprises I...	General Checki...	-SPLIT-	-222.00
Total Treetop Enterprises Inc.						-222.00
TriTech Emergency Medical Systems Inc.						



07/03/18

**North Jefferson County EMS
Payment Listing Pending Board Approval**

June 2018

Type	Date	Num	Name	Account	Split	Paid Amount
Check	06/15/2018	EFT	TriTech Emergency ...	General Checki...	IT Maintenance/Support	-635.77
Total TriTech Emergency Medical Systems Inc.						-635.77
TriZetto Provider Solutions						
Check	06/20/2018	Billpay	TriZetto Provider Sol...	General Checki...	Service Agreements	-182.40
Total TriZetto Provider Solutions						-182.40
True Title Company, LLC						
Check	06/14/2018	18978	True Title Company, ...	General Checki...	Capital Purchases	-404,359.62
Check	06/14/2018	18979	True Title Company, ...	General Checki...	Capital Purchases	-263,241.95
Total True Title Company, LLC						-667,601.57
UHC						
Check	06/12/2018	Online	UHC	General Checki...	Medical	-10,440.24
Total UHC						-10,440.24
VAIRKKO						
Check	06/11/2018	Autopay	VAIRKKO	General Checki...	IT Maintenance/Support	-395.00
Total VAIRKKO						-395.00
Valley Dell Improvement Association						
Check	06/28/2018	Bill Pay	Valley Dell Improvem...	General Checki...	Service Agreements	-500.00
Total Valley Dell Improvement Association						-500.00
Verizon Wireless						
Check	06/04/2018	Bill Pay	Verizon Wireless	General Checki...	Communications	-2,790.64
Check	06/28/2018	Billpay	Verizon Wireless	General Checki...	-SPLIT-	-132.98
Total Verizon Wireless						-2,923.62
Waste Connections of Missouri						
Check	06/07/2018	Autopay	Waste Connections o...	General Checki...	Trash Removal	-699.46
Total Waste Connections of Missouri						-699.46
Wright Express FSC						
Check	06/06/2018	EFT	Wright Express FSC	General Checki...	Fuel	-2,115.55
Total Wright Express FSC						-2,115.55
Kay's, Ken						
Check	06/11/2018	18976	Kay's, Ken	General Checki...	Board Director Reimbursement	0.00
Total Kay's, Ken						0.00
Weffelmeyer, Kurt						
Check	06/11/2018	18977	Weffelmeyer, Kurt	General Checki...	Board Director Reimbursement	-284.00
Total Weffelmeyer, Kurt						-284.00
TOTAL						-827,021.86

07/03/18

North Jefferson County EMS
Payment Listing Pending Board Approval
 June 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
Ecchic Group, Inc.				
06/14/2018	Bill Pay	Ecchic Group, Inc.	Benefit Administration	-96.00
Total Ecchic Group, Inc.				-96.00
ProCare PBM				
06/06/2018	Billpay	ProCare PBM	Pharmacy	-789.20
Total ProCare PBM				-789.20
TASC-HSA				
06/11/2018	TRANS	TASC-HSA	Medical	-2,000.00
06/11/2018	TRANS	TASC-HSA	Medical	-813.18
06/22/2018	EFT/PA...	TASC-HSA	Wages (FT)	-813.18
Total TASC-HSA				-3,626.36
Molkenbur, John D				
06/28/2018	Bill Pay	Molkenbur, John D	Medical	-2.50
Total Molkenbur, John D				-2.50
Ohara, William				
06/04/2018	Bill Pay	Ohara, William	Medical	-1,635.46
06/28/2018	Bill Pay	Ohara, William	Medical	-491.36
Total Ohara, William				-2,126.82
TOTAL				-6,640.88

North Jefferson County EMS
Deposits for Board Approval
 June 2018

Date	Split	Paid Amount
ASSETS		
Current Assets		
Checking/Savings		
General Checking		
06/01/2018	Ambulance Net Income	359.20
06/01/2018	Ambulance Net Income	395.25
06/01/2018	Ambulance Net Income	438.13
06/01/2018	Ambulance Net Income	5,329.42
06/02/2018	Ambulance Net Income	477.54
06/04/2018	Ambulance Net Income	50.00
06/04/2018	Ambulance Net Income	364.03
06/04/2018	Ambulance Net Income	2,247.33
06/05/2018	Ambulance Net Income	814.90
06/05/2018	Ambulance Net Income	1,339.49
06/05/2018	Ambulance Net Income	1,820.57
06/05/2018	Ambulance Net Income	579.38
06/05/2018	Taxes-Sales	121,136.88
06/06/2018	Ambulance Net Income	50.00
06/07/2018	Ambulance Net Income	97.43
06/08/2018	Ambulance Net Income	100.23
06/08/2018	Ambulance Net Income	1,820.32
06/09/2018	Ambulance Net Income	1,003.39
06/09/2018	Ambulance Net Income	647.93
06/09/2018	Ambulance Net Income	193.42
06/11/2018	Interest Income	389.67
06/12/2018	Ambulance Net Income	2,083.26
06/12/2018	Ambulance Net Income	1,126.39
06/12/2018	Ambulance Net Income	258.57
06/12/2018	Ambulance Net Income	392.29
06/12/2018	Ambulance Net Income	1,582.33
06/12/2018	Wages (PT)	264.00
06/13/2018	Ambulance Net Income	204.98
06/13/2018	Ambulance Net Income	92.27
06/14/2018	Ambulance Net Income	65.62
06/14/2018	Ambulance Net Income	98.91
06/14/2018	Ambulance Net Income	185.59
06/14/2018	Ambulance Net Income	433.80
06/14/2018	Ambulance Net Income	654.00
06/14/2018	Ambulance Net Income	678.00
06/14/2018	Taxes-Real & Property	8,218.84
06/15/2018	Ambulance Net Income	519.79
06/15/2018	Ambulance Net Income	894.28
06/15/2018	Ambulance Net Income	397.42
06/18/2018	-SPLIT-	827.85
06/18/2018	Ambulance Net Income	55.00
06/18/2018	Ambulance Net Income	2,532.14
06/18/2018	Ambulance Net Income	476.42
06/18/2018	Ambulance Net Income	392.29
06/19/2018	Ambulance Net Income	143.30
06/19/2018	Ambulance Net Income	1,196.43
06/19/2018	Ambulance Net Income	1,062.04
06/19/2018	Ambulance Net Income	48.58
06/20/2018	Ambulance Net Income	108.25
06/20/2018	Ambulance Net Income	344.72
06/20/2018	Interest Income	442.32
06/20/2018	Interest Income	473.92
06/21/2018	Ambulance Net Income	395.23
06/21/2018	Ambulance Net Income	451.56
06/21/2018	Ambulance Net Income	4,027.80
06/21/2018	Ambulance Net Income	3.25

North Jefferson County EMS
Deposits for Board Approval
June 2018

<u>Date</u>	<u>Split</u>	<u>Paid Amount</u>
06/21/2018	Interest Income	3,348.00
06/21/2018	Interest Income	3,348.00
06/22/2018	Ambulance Net Income	50.00
06/22/2018	Ambulance Net Income	93.31
06/23/2018	Ambulance Net Income	83.25
06/23/2018	Ambulance Net Income	1,060.49
06/23/2018	Ambulance Net Income	236.76
06/26/2018	Ambulance Net Income	100.00
06/26/2018	Ambulance Net Income	240.45
06/26/2018	Ambulance Net Income	382.52
06/26/2018	Ambulance Net Income	191.00
06/27/2018	Ambulance Net Income	1,264.24
06/27/2018	Ambulance Net Income	928.79
06/27/2018	Ambulance Net Income	1,499.72
06/27/2018	PCR Duplication Fees	6.50
06/27/2018	Ambulance Net Income	395.25
06/27/2018	Ambulance Net Income	1,315.18
06/28/2018	Ambulance Net Income	94.19
06/28/2018	Ambulance Net Income	317.52
06/28/2018	Ambulance Net Income	816.08
06/28/2018	Ambulance Net Income	16.38
06/29/2018	Ambulance Net Income	324.52
06/29/2018	Ambulance Net Income	684.96
06/29/2018	Capital Market Investments	-248,000.00
Total General Checking		-60,416.94
Capital Market Investments		
06/22/2018	General Checking	-248,000.00
06/22/2018	General Checking	-248,000.00
Total Capital Market Investments		-496,000.00
Total Checking/Savings		-556,416.94
Total Current Assets		-556,416.94
TOTAL ASSETS		-556,416.94
LIABILITIES & EQUITY		
TOTAL LIABILITIES & EQUITY		