

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the June 18th, 2018

1. **Call to Order**

Chief Guinn called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

Director's Present: Vice Chair Davis, Director Kays, Director Weffelmeyer and Treasurer Hennessey,

Absent: Chairperson Hloben, Secretary Cowley

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CMO Pratte, Captain Ohara, Paramedics Molkenbur, Boehm, Torno and Phillips

Guests: Counsel Sweeney

3. **Pledge of Allegiance**

Chief Guinn led the Pledge of Allegiance

4. **Approval of Agenda**

Chief Guinn presented the agenda.

a. Approval of Agenda

Motion made by Director Kays and Seconded by Director Weffelmeyer to approve the agenda as presented.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Approval of Minutes

a. Open Minutes May 21st, 2018

Motion made by Director Weffelmeyer and Seconded by Director Kays to approve the

Open Minutes May 21st, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Vice Chair Davis---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

b. Executive Minutes N/A

Public Forum – Public to address the Board of Directors

N/A

5. **Local 2665 – Union Update**

Chief Guinn stated everything is going well as per the shop steward.

6. **Chief's Report**

- a. Communications:
- b. Training report
- c. Public relations Report

7. **Old Business**

- a. Resolution was presented and recorded authorizing the purchase of certain properties
- b. Chief Guinn and District Counsel advised the purchase of the property located at 3059 and 3101 Rock Creek Rd was completed and closed on Friday the 15th, 2018.
- c. Chief Guinn and District Counsel advised we have the contract from FGM Architects and it is being reviewed by legal. Much discussion occurred surrounding the process, Chief Guinn advised he would schedule a work session to further hold these discussions and clarify questions. Date TBA.

8. **New Business**

- a. Resolution Conflict of Interest was read allowed two times by Vice Chair Davis Motion on the floor by Director Weffelmeyer and Seconded by Vice Chair Davis to approve the presented Resolution Conflict of Interest.

Motion passed as written: Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis--Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Business & Financial Report

- a. Account Listings
 - (i) Checking **\$1,163,012.69**
 - (ii) Investments: **\$2,974,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – May 2018 **\$35,340.61**

Motion by Vice Chair Davis and Seconded by Treasurer Hennessey to approve the Uncollectible Report for May 2018 in the amount **\$35,340.61**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis--Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Approval of District Bills **May 2018 \$404,543.86 including 5/11/2018 and 5/25/2018 payrolls.**

Motion made by Director Weffelmeyer and Seconded by Director Kays to approval of District Bills **May 2018 \$404,543.86 including 5/11/2018 and 5/25/2018 payrolls.**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis--Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Motion to adjourn with no executive session at 6:33 pm by Vice Chair Davis and Seconded by Treasurer Hennessey

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea

Vice Chair Davis--Yea

Director Kays --Yea

Treasurer Hennessey—Yea

(SEAL)

ATTEST Carl Hober

ATTEST Diana F. Davis

ORIGINAL