

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the February 26th, 2018

1. **Call to Order**

Chairperson Hloben called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

Director's Present: Chairperson Hlooben, Vice Chair Davis, Director Kays, Director Weffelmeyer, and Secretary Cowley

Absent: Treasurer Hennessey

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CFM Wilson, CMO Pratte, Captain Buss, Paramedic Medlock, Paramedic Exler

Guests: Counsel Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda.

a. Approval of Agenda

Motion made by Director Weffelmeyer and Seconded by Director Kays to approve the agenda as presented.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Chairperson Hloben—Yea

Secretary Cowley---Yea

Director Kays --Yea

Vice Chair Davis—Yea

Approval of Minutes

a. Open Minutes January 22nd, 2018

Motion made by Vice Chair Davis and Seconded by Secretary Cowley to approve the Open Minutes January 22nd, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Chairperson Hloben—Yea

Secretary Cowley---Yea

Director Kays --Yea

Vice Chair Davis—Yea

b. Executive Minutes January 22nd, 2018

Motion made by Secretary Cowley and Seconded by Vicechair Davis to approve the Executive Minutes January 22nd, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Chairperson Hloben—Yea

Secretary Cowley---Yea

Director Kays --Yea

Vice Chair Davis—Yea

5. **Public Forum – Public to address the Board of Directors**

N/A

6. **Local 2665 – Union Update**

Chief Guinn stated everything is going well as per the shop steward

7. **Chief's Report**

a. Communications:

b. Public Relations: CMO Pratte went through the hands only CPR platform with the board

8. **Old Business**

9. **New Business**

a. Chief Guinn advised on the Health Data exchange

- b. Chief Guinn advised on the new narcotics process and software the district has purchased to improve narcotic documentation and security.
- c. Chief Guinn advised on the new company for destruction of medical waste

Business & Financial Report

- a. Account Listings
 - (i) Checking **\$1,789,761.95**
 - (ii) Investments: **\$2,480,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – January 2018 \$37,206.72

Approval of District Bills **January 2018 \$465,378.87 including 1/5/2018 and 1/19/2018 payrolls.**

Motion made by Vicechair Davis and Seconded by Secretary Cowley to approve of District Bills **January 2018 \$465,378.87 including 1/5/2018 and 1/19/2018 payrolls**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea	Chairperson Hloben—Yea	Secretary Cowley---Yea
Director Kays --Yea	Vice Chair Davis—Yea	

Motion to close open and open closed at 6:39 pm by Secretary Cowley and Seconded by Vicechair Davis.

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea	Chairperson Hloben—Yea	Secretary Cowley---Yea
Director Kays --Yea	Vice Chair Davis—Yea	

Motion to return to open and adjourn with nothing to report at 6:52 pm by Secretary Cowley and Seconded by Vicechair Davis

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea	Chairperson Hloben—Yea	Secretary Cowley---Yea
Director Kays --Yea	Vice Chair Davis—Yea	

(SEAL)

ATTEST *Carla Hloben*

ATTEST *Tatiana Kresser*