



## **Board Packet**

Regular Open Meeting – February 26<sup>th</sup>, 2018 at 6:15pm

### **Board of Directors**

**Chairperson:** Carla Hloben – 2020

**Vice-Chairperson:** Diana Davis – 2019

**Treasurer:** Kathy Hennessey– 2018

**Secretary:** Rebecca Cowley – 2019

**Director:** Ken Kays – 2020

**Director:** Kurt Weffelmeyer– 2018

### **Administrative Staff**

**Chief:** Jamie Guinn

**Chief Financial Manager:** Jennifer Wilson

**Chief Medical Officer:** Cordell Pratte

**[www.njcad.com](http://www.njcad.com)**

# Agenda

## Notice of open meeting & vote to close part of the meeting

**Monday February 26<sup>th</sup>, 2018 at 6:15pm**

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

**Agenda Posted:** Friday February 23<sup>rd</sup>, 2018 at 12:00 p.m.

The tentative agenda of this meeting includes

1. **Call to Order**
  2. **Roll Call**
  3. **Pledge of Allegiance**
  4. **Approval of Agenda**
  5. **Approval of Minutes**
    - a. Open Minutes January 22<sup>nd</sup>, 2018
    - b. Executive Minutes January 22<sup>nd</sup>, 2018
  7. **Public Forum - Public to address the Board of Directors**
  8. **Local 2665 - Union Update**
  10. **Chief's Report**
    - a. Communications
    - b. Public Relations "Hands Only CPR"
  11. **Old Business**
    - a. N/A
  12. **New Business**
    - a. Health Data Exchange
    - b. Narcotic's process improvement
    - c. Destruction of Medical waste
  13. **Business & Financial Reports**
    - a. Account Listings
      - i. Checking: **\$1,789,761.95**
      - ii. Investments: **\$2,480,000.00**
    - b. Balance Sheet
    - c. Current Budget
    - e. Uncollectible Report January **2018 \$37,206.72**
    - f. Approval of District Bills **January 2018 \$465,378.57 including 1/5/2018 and 1/19/2018 payrolls.**
- Executive Session** - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:
- a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
  - b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.
14. **Return to Open Session - Report from Executive Session**
  15. **Adjournment**

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the January 22<sup>nd</sup>, 2018

### 1. Call to Order

Chief Guinn called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:16 pm

### 2. Roll Call

Director's Present: Vice Chair Davis, Director Kays, Director Weffelmeyer, and, Treasurer Hennessey

Absent: Chair Person Hloben, Secretary Rebecca Cowley

Late Arrival: N/A

#### **In Attendance:**

Staff: Chief Guinn, CFM Wilson, CMO Pratte, Captain Buss, John Boehm

Guests: Counsel Sweeney

### 3. Pledge of Allegiance

Chief Guinn led the Pledge of Allegiance

### 4. Approval of Agenda

Chief Guinn presented the agenda.

#### a. Approval of Agenda

Motion made by Treasurer Hennessey and Seconded by Vice Chair Davis to approve the agenda as presented.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Treasurer Hennessey--Yea

Director Kays --Yea

Vice Chair Davis—Yea

#### **Approval of Minutes**

#### a. Open Minutes December 18<sup>th</sup>, 2017

Motion made by Vice Chair Davis and Seconded by Director Weffelmeyer to approve the Open Minutes

December 18<sup>th</sup>, 2017

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Treasurer Hennessey--Yea

Director Kays --Yea

Vice Chair Davis—Yea

### 5. Public Forum – Public to address the Board of Directors

N/A

### 6. Local 2665 – Union Update

Chief Guinn stated everything is going well.

### 7. Chief's Report

#### a. Communications:

#### b. Public Relations

### 8. Old Business

#### a. EMS Connection Magazine

#### b. Board Member Training is June 20<sup>th</sup>, 2018 Lodge of Four Seasons

### 9. New Business

#### a. Resolution Suspending Election

Motion made by Treasurer Hennessey and seconded by Director Kays to pass the resolution suspending election.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Treasurer Hennessey--Yea

Director Kays --Yea Vice Chair Davis—Yea

- b. Agreement with High Ridge Fire Snow Removal  
Motion made by Treasurer Hennessey and seconded by Director Kays to pass the snow removal agreement with High Ridge Fire.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea Treasurer Hennessey--Yea  
 Director Kays --Yea Vice Chair Davis—Yea

- c. Installation of New Pre-Emption Device at Hwy 30 and Old Gravois \$11,455.00  
Motion made by Vice Chair Davis and seconded by Director Kays to go ahead with the Installation of New Pre-Emption Device at Hwy 30 and Old Gravois \$11,455.00

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea Treasurer Hennessey--Yea  
 Director Kays --Yea Vice Chair Davis—Yea

**Business & Financial Report**

- a. Account Listings
  - (i) Checking **\$1,776,873.09**
  - (ii) Investments: **\$2,480,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – N/A Chief advised they are working to correct an error and will have a larger write off for next month once corrected.

Approval of District Bills **December 2017\$327,160.70 including 12/08/2017 and 12/22/2017 payrolls.**

Motion made by Treasurer Hennessey and Seconded by Vice Chair Davis to approve of District Bills **December 2017\$327,160.70 including 12/08/2017 and 12/22/2017 payrolls**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Treasurer Hennessey—Yea  
 Director Kays --Yea Vice Chair Davis—Yea

Motion to close open and open closed at 6:29 pm by Vice Chair Davis and Seconded by Director Weffelmeyer.

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Treasurer Hennessey--Yea  
 Director Kays --Yea Vice Chair Davis—Yea

Motion to return to open and adjourn with nothing to report at 7:13 pm by Vice Chair Davis and Seconded by Director Kays.

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Treasurer Hennessey--Yea  
 Director Kays --Yea Vice Chair Davis—Yea

(SEAL)

ATTEST \_\_\_\_\_

ATTEST \_\_\_\_\_

9:31 AM

02/01/18

# North Jefferson County EMS

## Account Listing

February 1, 2018

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Account	Type	Balance Total	Description
General Checking	Bank	1,789,761.95	Commerce Bank Checking
Healthcare Fund *35392	Bank	30,757.25	
Capital Market Investments	Bank	2,480,000.00	Commerce Bank Investment Account/Agency Discount Notes/CDs
Sam's Club Credit	Credit Card	506.17	Sam's Club Credit Card..Membership number: 10159150592045868
Visa/Commerce Bank	Credit Card	966.63	Commerce Bank Visa

North Jefferson County EMS  
Balance Sheet  
As of January 31, 2018

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	Jan 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Commerce Trust-Escrow	138,911.79
General Checking	1,855,988.31
Healthcare Fund *35392	32,118.16
Capital Market Investments	2,480,000.00
<b>Total Checking/Savings</b>	<u>4,507,018.26</u>
<b>Total Current Assets</b>	<u>4,507,018.26</u>
<b>TOTAL ASSETS</b>	<u><u>4,507,018.26</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
Sam's Club Credit	506.17
Visa/Commerce Bank	966.63
<b>Total Credit Cards</b>	<u>1,472.80</u>
<b>Total Current Liabilities</b>	<u>1,472.80</u>
<b>Total Liabilities</b>	1,472.80
<b>Equity</b>	
3900 · Fund Balance	3,839,167.93
Net Income	666,377.53
<b>Total Equity</b>	<u>4,505,545.46</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>4,507,018.26</u></u>

9:32 AM  
02/01/18  
Cash Basis

North Jefferson County EMS  
Budget  
November 2017 through October 2018

	Nov '17 - Oct 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Beginning Fund Balance	0	3,731,209	(3,731,209)	0%
49900 - Uncategorized Income	656			
<b>REVENUES</b>				
PCR Duplication Fees	20			
Ambulance Net Income	185,027	630,000	(444,973)	29%
Education and Training Fees	0	1,000	(1,000)	0%
Interest Income	6,535	12,000	(5,465)	54%
Taxes-Real & Property	948,455	1,000,000	(51,545)	95%
Taxes-Sales	384,744	1,400,000	(1,015,256)	27%
<b>Total REVENUES</b>	<b>1,524,781</b>	<b>3,043,000</b>	<b>(1,518,219)</b>	<b>50%</b>
<b>OTHER FUNDING SOURCES</b>				
Proceeds from Sale of Assets	0	6,000	(6,000)	0%
<b>Total OTHER FUNDING SOURCES</b>	<b>0</b>	<b>6,000</b>	<b>(6,000)</b>	<b>0%</b>
<b>Total Income</b>	<b>1,525,437</b>	<b>6,780,209</b>	<b>(5,254,772)</b>	<b>22%</b>
<b>Gross Profit</b>	<b>1,525,437</b>	<b>6,780,209</b>	<b>(5,254,772)</b>	<b>22%</b>
<b>Expense</b>				
<b>GENERAL DISTRICT OPERATIONS</b>				
<b>Administrative Costs</b>				
Equipment	33	500	(467)	7%
Licensing/Professional Fees	0	200	(200)	0%
Postage	966	3,200	(2,234)	30%
Service Agreements	1,382	4,500	(3,118)	31%
Supplies	138	2,500	(2,362)	6%
Administrative Costs - Other	192			
<b>Total Administrative Costs</b>	<b>2,711</b>	<b>10,900</b>	<b>(8,189)</b>	<b>25%</b>
<b>Capital Purchases</b>	<b>137,443</b>	<b>1,391,500</b>	<b>(1,254,057)</b>	<b>10%</b>
<b>Communications/Data</b>	<b>530</b>	<b>0</b>	<b>530</b>	<b>100%</b>
<b>Election of Board Director(s)</b>	<b>0</b>	<b>20,000</b>	<b>(20,000)</b>	<b>0%</b>
<b>Grant Allocation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Insurance Premium</b>	<b>12,592</b>	<b>13,300</b>	<b>(708)</b>	<b>95%</b>
<b>IT</b>				
IT Maintenance/Support	39,406	30,000	9,406	131%
<b>Total IT</b>	<b>39,406</b>	<b>30,000</b>	<b>9,406</b>	<b>131%</b>
<b>Lease Payments</b>	<b>62,971</b>	<b>252,000</b>	<b>(189,029)</b>	<b>25%</b>
<b>Professional Services</b>				
Accounting Services	8,760	11,000	(2,240)	80%
Banking Fees	26	500	(474)	5%
Consulting Agreements	805	300	505	268%
Legal Services	2,951	11,000	(8,049)	27%
Payroll/HR Services	4,248	17,000	(12,752)	25%
<b>Total Professional Services</b>	<b>16,790</b>	<b>39,800</b>	<b>(23,010)</b>	<b>42%</b>
<b>Subscriptions/Memberships</b>	<b>106</b>	<b>1,600</b>	<b>(1,494)</b>	<b>7%</b>
<b>Total GENERAL DISTRICT OPERATIONS</b>	<b>272,549</b>	<b>1,759,100</b>	<b>(1,486,551)</b>	<b>15%</b>
<b>BUILDING/GROUNDS</b>				
Equipment	787	5,000	(4,213)	16%
Insurance Premium	12,554	12,000	554	105%
Maintenance	8,340	25,600	(17,260)	33%
Materials & Supplies	4,200	5,000	(800)	84%
New Projects	1,764	2,000	(236)	88%
Repairs	2,396	5,000	(2,604)	48%
<b>Utilities</b>				
Electric	5,018	17,000	(11,982)	30%
Communications	2,300	15,150	(12,850)	15%
Natural Gas	1,726	4,300	(2,574)	40%
Sewer	216	2,000	(1,784)	11%

North Jefferson County EMS  
Budget  
November 2017 through October 2018

	Nov '17 - Oct 18	Budget	\$ Over Budget	% of Budget
Trash Removal	1,264	6,250	(4,986)	20%
Water	575	1,800	(1,225)	32%
<b>Total Utilities</b>	<b>11,099</b>	<b>46,500</b>	<b>(35,401)</b>	<b>24%</b>
<b>Total BUILDING/GROUNDS</b>	<b>41,139</b>	<b>101,100</b>	<b>(59,961)</b>	<b>41%</b>
<b>EMS OPERATIONS</b>				
Communications	3,533	8,150	(4,617)	43%
Damages & Loses	0	3,000	(3,000)	0%
District Issued Attire	3,919	6,000	(2,081)	65%
Equipment	11,445	22,100	(10,655)	52%
Maintenance & Repairs	3,943	6,700	(2,757)	59%
Materials & Supplies	33,709	45,000	(11,291)	75%
Radio Maintenance/Equipment	0	0	0	0%
<b>Total EMS OPERATIONS</b>	<b>56,549</b>	<b>90,950</b>	<b>(34,401)</b>	<b>62%</b>
<b>PERSONNEL WAGES &amp; BENEFITS</b>				
Benefit Administration	3,131	3,100	31	101%
Group Insurance				
HSA	0	51,000	(51,000)	0%
Medical	113,449	235,000	(121,551)	48%
Pharmacy	7,628	35,000	(27,373)	22%
Retiree Insurance Stipend	2,505	18,000	(15,495)	14%
<b>Total Group Insurance</b>	<b>123,582</b>	<b>339,000</b>	<b>(215,418)</b>	<b>36%</b>
Health/Wellness				
Alcohol/Drug Testing	530	1,500	(970)	35%
Equipment	2,010	1,250	760	161%
Materials & Supplies	0	1,300	(1,300)	0%
Medical Claims >\$1000	0	2,000	(2,000)	0%
Wellness Screenings	950	11,000	(10,050)	9%
<b>Total Health/Wellness</b>	<b>3,490</b>	<b>17,050</b>	<b>(13,560)</b>	<b>20%</b>
Recruitment/Procurement	1,170	5,000	(3,830)	23%
Training & Education				
Classes /Trainings/Conferences	8,399	38,800	(30,401)	22%
Education Allowance	3,723	9,500	(5,777)	39%
Equipment	291	5,250	(4,959)	6%
Materials & Supplies	65			
Meal Service	697	1,500	(803)	46%
Travel	644			
<b>Total Training &amp; Education</b>	<b>13,820</b>	<b>55,050</b>	<b>(41,230)</b>	<b>25%</b>
Wages & Benefits				
Board Director Reimbursement	2,284	3,600	(1,316)	63%
Duty Pay	0	0	0	0%
FICA Tax	25,888	113,281	(87,393)	23%
Holiday Pay	0	0	0	0%
Longevity	0	0	0	0%
Teaching Overtime	0	0	0	0%
Uniform Allowance	0	0	0	0%
Wages (FT)	298,065	1,276,171	(978,106)	23%
Wages (PT)	52,061	204,627	(152,566)	25%
Workers Compensation	9,878	63,000	(53,122)	16%
<b>Total Wages &amp; Benefits</b>	<b>388,176</b>	<b>1,660,679</b>	<b>(1,272,503)</b>	<b>23%</b>
<b>PERSONNEL WAGES &amp; BENEFITS - ...</b>	<b>186</b>			
<b>Total PERSONNEL WAGES &amp; BENEFITS</b>	<b>533,553</b>	<b>2,079,879</b>	<b>(1,546,326)</b>	<b>26%</b>
<b>PUBLIC RELATIONS</b>				
Community Outreach	1,589	5,200	(3,611)	31%
Materials & Supplies	76	4,500	(4,424)	2%
Staff Appreciation/Recognition	1,730	7,100	(5,370)	24%





9:32 AM  
02/01/18  
Cash Basis

North Jefferson County EMS  
Budget  
November 2017 through October 2018

	<u>Nov '17 - Oct 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Total PUBLIC RELATIONS</b>	3,395	16,800	(13,405)	20%
<b>VEHICLE OPERATIONS</b>				
Equipment	0	13,000	(13,000)	0%
Fuel	3,975	20,000	(16,025)	20%
Insurance Premium	7,538	13,000	(5,462)	58%
Maintenance	3,272	20,380	(17,108)	16%
Materials & Supplies	167	1,000	(833)	17%
Repairs	4,510	40,000	(35,490)	11%
<b>Total VEHICLE OPERATIONS</b>	19,462	107,380	(87,918)	18%
Reserve Operating Funds	0	125,000	(125,000)	0%
Ending Fund Balance	0	2,500,000	(2,500,000)	0%
<b>Total Expense</b>	<u>926,646</u>	<u>6,780,209</u>	<u>(5,853,563)</u>	<u>14%</u>
<b>Net Ordinary Income</b>	<u>598,790</u>	<u>0</u>	<u>598,790</u>	<u>100%</u>
<b>Net Income</b>	<u><b>598,790</b></u>	<u><b>0</b></u>	<u><b>598,790</b></u>	<u><b>100%</b></u>

9:27 AM

# North Jefferson County Ambulance District-Pension Balance Sheet

02/01/18

As of November 30, 2017

Cash Basis

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	<u>Nov 30, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash in bank	62,234.95
Investments	1,766,427.18
<b>Total Checking/Savings</b>	<u>1,828,662.13</u>
<b>Total Current Assets</b>	<u>1,828,662.13</u>
<b>TOTAL ASSETS</b>	<b><u>1,828,662.13</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Fund Balance	1,827,768.10
Net Income	894.03
<b>Total Equity</b>	<u>1,828,662.13</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,828,662.13</u></b>

**North Jefferson County Ambulance District-Pension**  
**Profit & Loss Budget vs. Actual**  
**November 2017 through October 2018**

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	<u>Nov '17 - Oct 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>Investment Earnings</b>	0.00	0.00	0.00
<b>Taxes, penalties &amp; interest</b>	162,837.04	177,806.00	-14,968.96
<b>Total Income</b>	162,837.04	177,806.00	-14,968.96
<b>Expense</b>			
<b>Administrative Fees</b>	0.00	500.00	-500.00
<b>Benefits paid</b>	146,738.71	177,306.00	-30,567.29
<b>Total Expense</b>	146,738.71	177,806.00	-31,067.29
<b>Net Income</b>	<b><u>16,098.33</u></b>	<b><u>0.00</u></b>	<b><u>16,098.33</u></b>

**Write Off Report**  
**January 2018**

<b>ESO</b>	
Bad Debt	32,342.75
<b>ESO Total</b>	<b>32,342.75</b>

<b>Sweet Billing</b>	
Bad Debt	4,863.97
<b>Sweet Billing Total</b>	<b>4,863.97</b>

<b>Overall Total</b>	<b>37,206.72</b>
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02/01/18

**North Jefferson County EMS**  
**Payment Listing Pending Board Approval**

January 2018

Type	Date	Num	Name	Account	Split	Paid Amount
<b>ADP, Inc</b>						
Check	01/10/2018	EFT	ADP, Inc	General Checking	Payroll/HR Services	-1,461.96
Total ADP, Inc						-1,461.96
<b>Amazon</b>						
Check	01/04/2018	Bill Pay	Amazon	General Checking	Equipment	-91.90
Check	01/12/2018	Billpay	Amazon	General Checking	Materials & Supplies	-183.88
Check	01/12/2018	Billpay	Amazon	General Checking	Materials & Supplies	-44.85
Check	01/12/2018	Billpay	Amazon	General Checking	Materials & Supplies	-26.76
Total Amazon						-347.39
<b>Ameren UE</b>						
Check	01/12/2018	AUTOPAY	Ameren UE	General Checking	Electric	-73.07
Check	01/29/2018	Autopay	Ameren UE	General Checking	Electric	-1.55
Total Ameren UE						-74.62
<b>At&amp;t</b>						
Check	01/17/2018	EFT	At&t	General Checking	Communications/Data	-264.75
Total At&t						-264.75
<b>Bound Tree Medical LLC</b>						
Check	01/12/2018	Billpay	Bound Tree Medical LLC	General Checking	Materials & Supplies	-1,598.99
Check	01/26/2018	Bill Pay	Bound Tree Medical LLC	General Checking	Materials & Supplies	-5,290.05
Total Bound Tree Medical LLC						-6,889.04
<b>C.E.S. Pest &amp; Termite Control, Inc.</b>						
Check	01/15/2018	Bill Pay	C.E.S. Pest & Termite Contr...	General Checking	Maintenance	-70.00
Total C.E.S. Pest & Termite Control, Inc.						-70.00
<b>Cardinal Lawn &amp; Landscape, Inc.</b>						
Check	01/12/2018	Billpay	Cardinal Lawn & Landscape...	General Checking	Maintenance	-100.00
Check	01/23/2018	Billpay	Cardinal Lawn & Landscape...	General Checking	Maintenance	-100.00
Total Cardinal Lawn & Landscape, Inc.						-200.00
<b>Clayton Holdings LLC</b>						
Check	01/02/2018	TRANS	Clayton Holdings LLC	General Checking	Lease Payments	-20,990.43
Check	01/30/2018	TRANS	Clayton Holdings LLC	General Checking	Lease Payments	-20,990.43
Total Clayton Holdings LLC						-41,980.86
<b>CPI Qualified Plan Consultants</b>						
Check	01/19/2018	EFT/PAYR...	CPI Qualified Plan Consulta...	General Checking	Wages (FT)	-600.35
Total CPI Qualified Plan Consultants						-600.35
<b>Ecchic Group, Inc.</b>						
Check	01/10/2018	Billpay	Ecchic Group, Inc.	General Checking	Benefit Administration	-96.00
Total Ecchic Group, Inc.						-96.00
<b>EMS Technology Solutions, LLC</b>						
Check	01/09/2018	AutoPay	EMS Technology Solutions, ...	General Checking	IT Maintenance/Support	-160.00
Total EMS Technology Solutions, LLC						-160.00
<b>ESO Solutions, Inc.</b>						
Check	01/09/2018	Billpay	ESO Solutions, Inc.	General Checking	IT Maintenance/Support	-16,800.00
Total ESO Solutions, Inc.						-16,800.00
<b>ESSC Inc.</b>						
Check	01/24/2018	Billpay	ESSC Inc.	General Checking	Equipment	-11,076.25
Total ESSC Inc.						-11,076.25
<b>Foremost Fitness Group LLC</b>						
Check	01/19/2018	Bill Pay	Foremost Fitness Group LLC	General Checking	Equipment	-850.00
Total Foremost Fitness Group LLC						-850.00
<b>Marco Technologies LLC</b>						
Check	01/12/2018	Autopay	Marco Technologies LLC	General Checking	Service Agreements	-40.00
Total Marco Technologies LLC						-40.00
<b>Missouri Employers Mutual Insurance</b>						
Check	01/11/2018	EFT	Missouri Employers Mutual I...	General Checking	Workers Compensation	-9,877.85

02/01/18

North Jefferson County EMS  
**Payment Listing Pending Board Approval**

January 2018

Type	Date	Num	Name	Account	Split	Paid Amount
Total Missouri Employers Mutual Insurance						-9,877.85
<b>Missouri Vocational Enterprises</b>						
Check	01/10/2018	Bill Pay	Missouri Vocational Enterpri...	General Checking	Materials & Supplies	-193.00
Total Missouri Vocational Enterprises						-193.00
<b>NJCAD Pension Transfer</b>						
Check	01/04/2018	TRANS	NJCAD Pension Transfer	General Checking	Taxes-Real & Property	-563.19
Check	01/11/2018	TRAN	NJCAD Pension Transfer	General Checking	Taxes-Real & Property	-31,880.90
Check	01/19/2018	TRAN	NJCAD Pension Transfer	General Checking	Taxes-Real & Property	-27,140.09
Total NJCAD Pension Transfer						-59,584.18
<b>Northeast Public Sewer District</b>						
Check	01/30/2018	Billpay	Northeast Public Sewer Dist...	General Checking	Sewer	-63.92
Total Northeast Public Sewer District						-63.92
<b>Orthopedic Associates, LLC</b>						
Check	01/12/2018	Billpay	Orthopedic Associates, LLC	General Checking	Alcohol/Drug Testing	-424.00
Total Orthopedic Associates, LLC						-424.00
<b>OzArc Gas Equipment &amp; Supply, Inc.</b>						
Check	01/10/2018	Bill Pay	OzArc Gas Equipment & Su...	General Checking	Materials & Supplies	-32.76
Total OzArc Gas Equipment & Supply, Inc.						-32.76
<b>Payroll</b>						
Check	01/04/2018	TRANS	Payroll	General Checking	-SPLIT-	-13,201.27
Check	01/04/2018	TRANS	Payroll	General Checking	-SPLIT-	-33,742.67
Check	01/19/2018	TRANS	Payroll	General Checking	-SPLIT-	-33,976.88
Check	01/19/2018	TRANS	Payroll	General Checking	-SPLIT-	-12,589.51
Total Payroll						-93,510.33
<b>Pitney Bowes-Rental</b>						
Check	01/08/2018	Autopay	Pitney Bowes-Rental	General Checking	Postage	-181.44
Total Pitney Bowes-Rental						-181.44
<b>Public Water Supply District #2</b>						
Check	01/08/2018	Billpay	Public Water Supply District...	General Checking	Water	-46.60
Check	01/22/2018	Billpay	Public Water Supply District...	General Checking	Water	-95.46
Total Public Water Supply District #2						-142.06
<b>Purcell Tire &amp; Service Center</b>						
Check	01/15/2018	Billpay	Purcell Tire & Service Center	General Checking	Maintenance	-1,280.16
Total Purcell Tire & Service Center						-1,280.16
<b>Raymond James &amp; Assoc</b>						
Check	01/03/2018	18927	Raymond James & Assoc	General Checking	Capital Purchases	-121,500.00
Total Raymond James & Assoc						-121,500.00
<b>Rescue Repair, Inc.</b>						
Check	01/10/2018	Bill Pay	Rescue Repair, Inc.	General Checking	Repairs	-863.90
Check	01/10/2018	Bill Pay	Rescue Repair, Inc.	General Checking	Repairs	-597.22
Check	01/17/2018	Billpay	Rescue Repair, Inc.	General Checking	Repairs	-1,823.71
Check	01/17/2018	Billpay	Rescue Repair, Inc.	General Checking	Maintenance	-366.86
Total Rescue Repair, Inc.						-3,651.69
<b>Sam's Club</b>						
Check	01/09/2018		Sam's Club	General Checking	Sam's Club Credit	-32.98
Total Sam's Club						-32.98
<b>Spectrum Business</b>						
Check	01/10/2018	Autopay	Spectrum Business	General Checking	Communications	-685.21
Total Spectrum Business						-685.21
<b>Spinner &amp; Kummer, P.C.</b>						
Check	01/05/2018	Autopay	Spinner & Kummer, P.C.	General Checking	Accounting Services	-340.00
Check	01/10/2018	Bill Pay	Spinner & Kummer, P.C.	General Checking	Accounting Services	-500.00
Total Spinner & Kummer, P.C.						-840.00
<b>Spire (formerly Laclede Gas)</b>						
Check	01/04/2018	Autopay	Spire (formerly Laclede Gas)	General Checking	Natural Gas	-441.06



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Type	Date	Num	Name	Account	Split	Paid Amount
Check	01/30/2018	Autopay	Spire (formerly Laclede Gas)	General Checking	Natural Gas	-477.10
Check	01/30/2018		Spire (formerly Laclede Gas)	General Checking	Natural Gas	-378.73
Total Spire (formerly Laclede Gas)						-1,296.89
<b>Standard Insurance Company</b>						
Check	01/13/2018	EFT	Standard Insurance Company	General Checking	Medical	-2,763.56
Total Standard Insurance Company						-2,763.56
<b>TASC-HSA</b>						
Check	01/08/2018	Billpay	TASC-HSA	General Checking	Medical	-1,200.00
Check	01/22/2018	TRANS	TASC-HSA	General Checking	Benefit Administration	-638.98
Total TASC-HSA						-1,838.98
<b>The Crane Agency</b>						
Check	01/19/2018	Bill Pay	The Crane Agency	General Checking	Insurance Premium	-3,115.00
Total The Crane Agency						-3,115.00
<b>The Work Center LLC</b>						
Check	01/10/2018	Bill Pay	The Work Center LLC	General Checking	Recruitment/Procurement	-1,050.00
Total The Work Center LLC						-1,050.00
<b>Translite LLC</b>						
Check	01/10/2018	EFT	Translite LLC	General Checking	Service Agreements	-148.96
Total Translite LLC						-148.96
<b>Treetop Enterprises Inc.</b>						
Check	01/04/2018	Bill Pay	Treetop Enterprises Inc.	General Checking	-SPLIT-	-238.95
Check	01/10/2018	Bill Pay	Treetop Enterprises Inc.	General Checking	District Issued Attire	-174.00
Check	01/24/2018	Bill Pay	Treetop Enterprises Inc.	General Checking	District Issued Attire	-1,978.50
Total Treetop Enterprises Inc.						-2,391.45
<b>TriTech Emergency Medical Systems Inc.</b>						
Check	01/16/2018	EFT	TriTech Emergency Medical...	General Checking	IT Maintenance/Support	-635.77
Total TriTech Emergency Medical Systems Inc.						-635.77
<b>TriZetto Provider Solutions</b>						
Check	01/24/2018	TRANS	TriZetto Provider Solutions	General Checking	Service Agreements	-471.57
Total TriZetto Provider Solutions						-471.57
<b>VAIRKKO</b>						
Check	01/08/2018	Autopay	VAIRKKO	General Checking	IT Maintenance/Support	-395.00
Total VAIRKKO						-395.00
<b>Verizon Wireless</b>						
Check	01/04/2018	Billpay	Verizon Wireless	General Checking	Communications	-146.14
Check	01/30/2018	Billpay	Verizon Wireless	General Checking	-SPLIT-	-66.00
Total Verizon Wireless						-212.14
<b>Visa/Commerce Bank</b>						
Check	01/19/2018		Visa/Commerce Bank	General Checking	Visa/Commerce Bank	-6,791.59
Total Visa/Commerce Bank						-6,791.59
<b>Waste Connections of Missouri</b>						
Check	01/03/2018	Autopay	Waste Connections of Miss...	General Checking	Trash Removal	-637.20
Total Waste Connections of Missouri						-637.20
<b>WPS Medicare</b>						
Check	01/24/2018	18939	WPS Medicare	General Checking	Ambulance Net Income	-219.94
Total WPS Medicare						-219.94
<b>Wright Express FSC</b>						
Check	01/08/2018	EFT	Wright Express FSC	General Checking	Fuel	-1,340.26
Total Wright Express FSC						-1,340.26
<b>Boehm, Joanthan</b>						
Check	01/05/2018	18932	Boehm, Joanthan	General Checking	Wages (FT)	-191.50
Total Boehm, Joanthan						-191.50
<b>Buss, Kathy A</b>						



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Type	Date	Num	Name	Account	Split	Paid Amount
Check	01/19/2018	18934	Buss, Kathy A	General Checking	Wages (FT)	-169.78
Total Buss, Kathy A						-169.78
<b>DeAngelo, Michael</b>						
Check	01/19/2018	18935	DeAngelo, Michael	General Checking	Wages (FT)	-169.78
Total DeAngelo, Michael						-169.78
<b>Ohara, William</b>						
Check	01/19/2018	18936	Ohara, William	General Checking	Wages (FT)	-149.77
Total Ohara, William						-149.77
<b>Pratte, Ryan</b>						
Check	01/03/2018	18728	Pratte, Ryan	General Checking	Medical	-955.08
Check	01/03/2018	18729	Pratte, Ryan	General Checking	Medical	-2,955.08
Total Pratte, Ryan						-3,910.16
<b>Anthem-Refund</b>						
Check	01/19/2018	18938	Anthem-Refund	General Checking	Ambulance Net Income	-94.80
Check	01/25/2018	18940	Anthem-Refund	General Checking	Ambulance Net Income	-754.47
Total Anthem-Refund						-849.27
<b>Cigna</b>						
Check	01/22/2018	18937	Cigna	General Checking	Ambulance Net Income	-726.01
Total Cigna						-726.01
<b>Cook, Barkett, Ponder &amp; Wolz, LLC</b>						
Check	01/03/2018	18930	Cook, Barkett, Ponder & W...	General Checking	PCR Duplication Fees	-6.50
Total Cook, Barkett, Ponder & Wolz, LLC						-6.50
<b>hms</b>						
Check	01/18/2018	18933	hms	General Checking	Ambulance Net Income	-514.43
Total hms						-514.43
<b>TOTAL</b>						<b>-402,906.31</b>





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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Paid Amount</u>
<b>Ecchic Group, Inc.</b>				
01/10/2018	Billpay	Ecchic Group, Inc.	Benefit Administration	-96.00
Total Ecchic Group, Inc.				-96.00
<b>ProCare PBM</b>				
01/04/2018	Billpay	ProCare PBM	Pharmacy	-909.78
01/09/2018	Billpay	ProCare PBM	Pharmacy	-1,101.86
Total ProCare PBM				-2,011.64
<b>TASC-HRA</b>				
01/08/2018	EFT	TASC-HRA	Benefit Administration	-879.52
01/11/2018	TRANS	TASC-HRA	Retiree Insurance Stipend	-1,199.28
Total TASC-HRA				-2,078.80
<b>TASC-HSA</b>				
01/08/2018	EFT	TASC-HSA	Medical	-45,000.00
01/19/2018	EFT/PA...	TASC-HSA	Wages (FT)	-879.44
Total TASC-HSA				-45,879.44
<b>UHC</b>				
01/11/2018	Online	UHC	Medical	-12,003.13
Total UHC				-12,003.13
<b>Coleman, Jennifer M</b>				
01/05/2018	Bill Pay	Coleman, Jennifer M	Medical	-53.63
Total Coleman, Jennifer M				-53.63
<b>Molkenbur, John D</b>				
01/26/2018	Bill Pay	Molkenbur, John D	Medical	-349.62
Total Molkenbur, John D				-349.62
<b>TOTAL</b>				<b>-62,472.26</b>



**North Jefferson County EMS**  
**Deposits for Board Approval**  
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Date	Split	Paid Amount
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>General Checking</b>		
01/02/2018	Ambulance Net Income	1,413.86
01/02/2018	Ambulance Net Income	3,729.80
01/02/2018	Interest Income	232.63
01/03/2018	Ambulance Net Income	228.36
01/03/2018	Ambulance Net Income	89.11
01/03/2018	Ambulance Net Income	1,308.39
01/03/2018	Ambulance Net Income	99.46
01/03/2018	Ambulance Net Income	185.95
01/03/2018	Healthcare Fund *35392	-50,000.00
01/04/2018	Ambulance Net Income	478.05
01/04/2018	Ambulance Net Income	770.40
01/04/2018	Ambulance Net Income	88.24
01/04/2018	Ambulance Net Income	481.00
01/04/2018	Ambulance Net Income	1,111.79
01/04/2018	Taxes-Real & Property	3,840.44
01/05/2018	Ambulance Net Income	382.45
01/05/2018	Ambulance Net Income	94.94
01/05/2018	Interest Income	179.04
01/05/2018	Ambulance Net Income	2,871.89
01/05/2018	Taxes-Sales	101,928.31
01/09/2018	Ambulance Net Income	681.93
01/09/2018	Ambulance Net Income	259.96
01/09/2018	Ambulance Net Income	438.06
01/09/2018	Ambulance Net Income	25.00
01/10/2018	Ambulance Net Income	1,746.56
01/10/2018	Ambulance Net Income	170.77
01/10/2018	Ambulance Net Income	837.00
01/10/2018	Ambulance Net Income	3,330.57
01/10/2018	Ambulance Net Income	685.53
01/10/2018	Ambulance Net Income	2,074.68
01/11/2018	Taxes-Real & Property	217,399.89
01/11/2018	Ambulance Net Income	384.74
01/11/2018	Ambulance Net Income	285.27
01/11/2018	Ambulance Net Income	537.20
01/11/2018	Ambulance Net Income	648.00
01/11/2018	Ambulance Net Income	430.90
01/11/2018	Ambulance Net Income	423.33
01/11/2018	Healthcare Fund *35392	-40,000.00
01/11/2018	Interest Income	1,812.78
01/12/2018	Ambulance Net Income	748.56
01/12/2018	Ambulance Net Income	50.00
01/13/2018	Ambulance Net Income	259.58
01/13/2018	Ambulance Net Income	749.58
01/17/2018	Ambulance Net Income	1,888.75
01/17/2018	Ambulance Net Income	2,722.32
01/17/2018	Ambulance Net Income	968.67
01/17/2018	Ambulance Net Income	702.00
01/17/2018	Ambulance Net Income	643.13
01/17/2018	Ambulance Net Income	189.26
01/17/2018	Ambulance Net Income	1,308.32
01/17/2018	Ambulance Net Income	653.39
01/17/2018	Ambulance Net Income	401.62
01/18/2018	Ambulance Net Income	667.71
01/18/2018	Ambulance Net Income	55.00
01/18/2018	Ambulance Net Income	99.32
01/18/2018	Ambulance Net Income	268.41

**North Jefferson County EMS  
Deposits for Board Approval  
January 2018**

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<u>Date</u>	<u>Split</u>	<u>Paid Amount</u>
01/18/2018	Ambulance Net Income	381.89
01/18/2018	Medical	1,311.82
01/18/2018	Ambulance Net Income	833.65
01/19/2018	Taxes-Real & Property	185,071.69
01/19/2018	Ambulance Net Income	276.23
01/19/2018	Ambulance Net Income	1,729.06
01/19/2018	Ambulance Net Income	307.02
01/19/2018	Ambulance Net Income	388.79
01/20/2018	Ambulance Net Income	64.80
01/20/2018	Ambulance Net Income	201.20
01/23/2018	Ambulance Net Income	787.50
01/23/2018	Ambulance Net Income	753.47
01/23/2018	Ambulance Net Income	624.42
01/23/2018	Ambulance Net Income	120.84
01/23/2018	Ambulance Net Income	89.55
01/23/2018	Ambulance Net Income	3,076.08
01/23/2018	Taxes-Real & Property	21.51
01/24/2018	Ambulance Net Income	415.81
01/25/2018	Ambulance Net Income	45.20
01/25/2018	Ambulance Net Income	1,082.49
01/25/2018	Ambulance Net Income	1,070.04
01/25/2018	Ambulance Net Income	162.05
01/25/2018	Ambulance Net Income	41.00
01/25/2018	Ambulance Net Income	150.51
01/26/2018	Ambulance Net Income	358.62
01/26/2018	Ambulance Net Income	321.02
01/26/2018	Ambulance Net Income	237.30
01/29/2018	Ambulance Net Income	720.31
01/29/2018	Ambulance Net Income	4,379.01
01/29/2018	Ambulance Net Income	387.33
01/29/2018	Ambulance Net Income	282.52
01/29/2018	Ambulance Net Income	457.54
01/29/2018	Ambulance Net Income	548.97
01/30/2018	Ambulance Net Income	1,694.30
01/30/2018	Ambulance Net Income	900.75
01/30/2018	Ambulance Net Income	2,412.52
01/30/2018	Ambulance Net Income	742.59
01/30/2018	Ambulance Net Income	93.78
01/30/2018	Ambulance Net Income	50.00
01/31/2018	Ambulance Net Income	50.00
01/31/2018	Ambulance Net Income	94.65
01/31/2018	Ambulance Net Income	716.86
01/31/2018	Ambulance Net Income	1,172.54
	Total General Checking	488,689.13
	Total Checking/Savings	488,689.13
	Total Current Assets	488,689.13
	<b>TOTAL ASSETS</b>	<b>488,689.13</b>
	<b>LIABILITIES &amp; EQUITY</b>	
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	