

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the November 19<sup>th</sup>, 2018

1. **Call to Order**

Chairperson Hloben called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:18 pm

2. **Roll Call**

Director's Present: Secretary Cowley, Treasurer Hennessey, Director Weffelmeyer and Director Kays

Absent: Vice Chair Davis

Late Arrival: N/A

**In Attendance:**

Staff: Chief Guinn, EMT Latto, Paramedic Bogert, Paramedic Gunning and Paramedic Bryan

Guests: N/A

3. **Pledge of Allegiance**

Chief Guinn led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda.

a. Approval of Agenda

Motion made by Secretary Cowley and Seconded by Treasurer to approve the agenda as presented.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea	Treasurer Hennessey---Yea	Chairperson Hloben--Yea
Director Kays —Yea	Secretary Cowley--Yea	

**Approval of Minutes**

a. Open Minutes October 15<sup>th</sup>, 2018

Motion made by Secretary Cowley and Seconded by Vice Chair Davis to approve the Open Minutes October 15<sup>th</sup>, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea	Treasurer Hennessey---Yea	Chairperson Hloben--Yea
Director Kays —Yea	Secretary Cowley--Yea	

**Public Forum – Public to address the Board of Directors**

N/A

5. **Local 2665 – Union Update**

Chief and shop members present stated all is going well.

6. **Chief's Report**

a. Communications: Chief Guinn advised we have received multiple thank you cards for patient care and the awesome help from our Claims Specialist

- b. NJCAD news letter was presented by Chief Guinn and he advised they are working on making this a community mailer.

7. **Old Business**

- a. NJCAD Christmas Party December 14<sup>th</sup>, 2018 at Iron Barley with December 14<sup>th</sup>, 5:30 pm Board Meeting at NJCVAD one house prior to party.
- b. Chief Guinn advised on the status of the planning staged of the new building. He presented some of the 3d created.

8. **New Business**

- a. Resolution establishing election was read aloud by Chairperson Hloben.  
Motion made by Secretary Cowley and Seconded by Director kays  
Motion passed as written:

Director Weffelmeyer—Yea      Treasurer Hennessey---Yea      Chairperson Hloben--Yea  
Director Kays                      —Yea      Secretary Cowley—Yea

- b. Chief Guinn advised on the status of workers compensation that we have receive a 10% decrease from 64k to 56k and we received a 15% dividend safety rebate great job by all.

**Business & Financial Report**

- a. Balance Sheet of Accounts-
  - (i) Checking **\$1,297,595.17**
  - (ii) Healthcare **\$12,453.52**
  - (iii) Investments: **\$1,982,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **October 2018 \$33,431.28**

Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the Uncollectible Report for October 2018 in the amount **\$33,431.28**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea      Treasurer Hennessey--Yea      Chairperson Hloben--Yea  
Director Kays                      —Yea      Secretary Cowley--Yea

Approval of District Bills **October 2018 \$349,953.28 including 10/12/2018 and 10/26/2018 payrolls.**

Motion made by Director kays and Seconded by Secretary Cowley to approval of District Bills **October 2018 \$349,953.28 including 10/12/2018 and 10/26/2018 payrolls.**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea      Treasurer Hennessey--Yea      Chairperson Hloben--Yea  
Director Kays                      —Yea      Secretary Cowley--Yea

Motion by Secretary Cowley and Seconded by Director Weffelmeyer at 6:38pm to adjourn

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea      Treasurer Hennessey---Yea      Chairperson Hloben--Yea  
Director Kays      —Yea      Secretary Cowley--Yea

(SEAL)

ATTEST \_\_\_\_\_

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