

# NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

## Minutes of the January 27<sup>th</sup>, 2020 Board Meeting

1. **Call to Order**

Chairperson Hloben called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

Director's Present: Director Hennessey Vice Chair Davis, Secretary Cowley, Chairperson Hloben  
Director Kays

Absent: Treasurer Weffelmeyer,

Late Arrival:

**In Attendance:**

Staff: Chief Guinn, CFM Wilson, CMO Pratte, Captain Ohara,

Guests: Council Sweeney

3. **Pledge of Allegiance**

Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda.

a. Approval of Agenda

Motion made by Secretary Cowley and Seconded by Vice Chair Davis to approve the agenda as presented.

Motion passed as written. Roll call vote;

Secretary Cowley—Yea

Vice Chair Davis---Yea

Chairperson Hloben--Yea

Director Kays —Yea

Director Hennessey--Yea

**Approval of Minutes**

a. Open Minutes December 13<sup>th</sup>, 2019

Motion made by Secretary Cowley and Seconded by Director kays to approve the Open Minutes December 13<sup>th</sup>, 2019

Motion passed as written. Roll call vote;

Secretary Cowley—Yea

Vice Chair Davis---Yea

Chairperson Hloben--Yea

Director Kays —Yea

Director Hennessey--Yea

**Public Forum – Public to address the Board of Directors**

N/A

5. **Local 2665 – Union Update**

- a. Chief Guinn advised he had spoken to the shop steward and steward Molkenbur stated everything is going great.

6. **Chief's Report**

- a. Communications: Chief Guinn advised he had no communication from the public.

7. **Old Business**

- a. Chief Guinn advised they were currently working with CPA Spinner on a change he wanted on the amended final budget of 2018-2019 and he would have it to be presented at the February meeting.

b. Chief Guinn advised per CPA Spinner the 2018-2019 finalized audit has been filed with the State Auditors Office.

8. **New Business**

a. Resolution Suspending Election April 2020

Motion made by Vice Chair Davis and Seconded by Secretary Cowley to approve the read Resolution Suspending Election April 2020

Motion passed as written. Roll call vote.

Secretary Cowley—Yea                      Vice Chair Davis—Yea                      Chairperson Hloben--Yea  
Director Kays —Yea                      Director Hennessey--Yea

b. Recognition of Employee anniversary CMO Pratte 3 years in January, Paramedic Medlock 3 years January

**Business & Financial Report**

a. Balance Sheet of Accounts-

(i) Checking                      \$858,192.37  
(ii) Investments:                      \$495,000.00  
(iii) **Total**                      **\$1,353,192.37**

b. Balance Sheet

c. Investment Schedule

d. Current Budget

e. Accounts Receivable Reports

f. Uncollectible Reports – **December 2019 \$267.03**

Uncollectible Report for December 2019 in the amount of **\$267.03** Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the uncollectible report as presented.

Motion passed as written. Roll call vote:

Secretary Cowley—Yea                      Vice Chair Davis---Yea                      Chairperson Hloben--Yea  
Director Kays —Yea                      Director Hennessey--Yea

Approval of District Bills for December 2019 **\$311,426.61** including payrolls of **12/06/2019** and **12/20/2019**. Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the bills as presented for December 2019 as presented.

Motion passed as written. Roll call vote:

Secretary Cowley—Yea                      Vice Chair Davis---Yea                      Chairperson Hloben--Yea  
Director Kays —Yea                      Director Hennessey--Yea

Motion by Vice Chair Davis and Seconded by Secretary Cowley at 6:33 pm to close open and adjourn with nothing to report.

Motion passed as written. Roll call vote:

Secretary Cowley—Yea                      Vice Chair Davis---Yea                      Chairperson Hloben--Yea  
Director Kays —Yea                      Director Hennessey--Yea

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