



Board Packet

Regular Open Meeting – January 27th, 2020 at 6:15pm

Board of Directors

Chairperson: Carla Hloben – 2020

Vice-Chairperson: Diana Davis – 2022

Treasurer: Kathy Hennessey– 2021

Secretary: Rebecca Cowley – 2022

Director: Ken Kays – 2020

Director: Kurt Weffelmeyer– 2021

Administrative Staff

Chief: Jamie Guinn

Chief Financial Manager: Jennifer Wilson

Chief Medical Officer: Cordell Pratte

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Agenda

Notice of open meeting & vote to close part of the meeting

Monday January 27th, 2020 at 6:15pm

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 2820 Horrell Lane, High Ridge, MO 63049-3200.

Agenda Posted: Friday January 17th, 2020 at 12:00 p.m.

The tentative agenda of this meeting includes

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Open Minutes December 13th, 2019
7. **Public Forum - Public to address the Board of Directors**
8. **Local 2665 - Union Update**
10. **Chief's Report**
 - a. Communications as passed on regarding excellent patient care by our personnel
11. **Old Business**
 - a. Amended 2018-2019 Final Budget
 - b. Finalized and filed 2018-2019 Audit per accountant with State Auditor Office
12. **New Business**
 - a. Resolution Suspending Election
 - b. Employee recognition of years of service
13. **Business & Financial Reports**
 - a. Balance Sheet General Checking: \$858,192.37
 - II. Investments: \$495,000.00
 - III. Total Combined Accounts **\$1,353,192.37**
 - b. Balance Sheet
 - c. Current Budget
 - e. Uncollectible Report **December 2019 \$267.03**
 - f. Approval of District Bills December 2019 including payrolls of **12/06/2019 and 12/20/2019** in the amount of **\$ 311,426.61**

Executive Session - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:

- a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
- b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

14. **Return to Open Session - Report from Executive Session**

15. **Adjournment**

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the December 13th, 2019 Board Meeting

1. **Call to Order**

Chief Guinn called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:15 pm

2. **Roll Call**

Director's Present: Director Hennessey Vice Chair Davis, Secretary Cowley, Treasurer Weffelmeyer, Director Kays

Absent: Chairperson Hloben

Late Arrival:

In Attendance:

Staff: Chief Guinn, CFM Wilson, CMO Pratte, Paramedic Ed Scognamilo

Guests: N/A

3. **Pledge of Allegiance**

Pledge of Allegiance

4. **Approval of Agenda**

Chief Guinn presented the agenda.

a. Approval of Agenda

Motion made by Secretary Cowley and Seconded by Vice Chair Davis to approve the agenda as presented.

Motion passed as written. Roll call vote;

Secretary Cowley—Yea

Vice Chair Davis---Yea

Treasurer Weffelmeyer--Yea

Director Kays —Yea

Director Hennessey--Yea

Approval of Minutes

a. Open Minutes November 25th, 2019

Motion made by Secretary Cowley and Seconded by Vice Chair Davis to approve the Open Minutes November 25th, 2019

Motion passed as written. Roll call vote;

Secretary Cowley—Yea

Vice Chair Davis---Yea

Treasurer Weffelmeyer--Yea

Director Kays —Yea

Director Hennessey--Yea

Public Forum – Public to address the Board of Directors

N/A

5. **Local 2665 – Union Update**

- a. Chief Guinn advised he had spoken to the shop steward and steward Molkenbur stated everything is going great.

6. **Chief's Report**

- a. Communications: Chief Guinn advised he had emailed outpatient outcomes deidentified for the board to see some of the STEMI and Stroke cases.

7. **Old Business**

- a. Chief Guinn presented the Amended 2018-2019 Budget for approval. There was no comment from the public and the amended 2018-2019 budget was approved as written. Motion by Secretary Cowley and Seconded by Vice Chari Davis to approve the Amended 2018-2019 Budget as presented.
Motion passed as written. Roll call vote;

Secretary Cowley—Yea	Vice Chair Davis---Yea	Treasurer Weffelmeyer--Yea
Director Kays —Yea	Director Hennessey--Yea	

8. **New Business**

- a. N/A

Business & Financial Report

- a. Balance Sheet of Accounts-
 - (i) Checking \$443,958.64
 - (ii) Investments: \$495,000.00
 - (iii) **Total \$938,958.64**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **November 2019 \$23,531.57**
Uncollectible Report for November 2019 in the amount of **\$23,531.57** Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the uncollectible report as presented.
Motion passed as written. Roll call vote:

Secretary Cowley—Yea	Vice Chair Davis---Yea	Treasurer Weffelmeyer--Yea
Director Kays —Yea	Director Hennessey--Yea	

Approval of District Bills for November 2019 **\$300,970.40** including payrolls of 11/8/2019 and 11/22/2019. Motion by Secretary Cowley and Seconded by Director Kays to approve the bills as presented for November 2019 as presented.

Motion passed as written. Roll call vote:

Secretary Cowley—Yea	Vice Chair Davis---Yea	Treasurer Weffelmeyer--Yea
Director Kays —Yea	Director Hennessey--Yea	

Motion by Secretary Cowley and Seconded by Vice Chair Davis at 6:19 pm to close open and adjourn with nothing to report.

Motion passed as written. Roll call vote:

Secretary Cowley—Yea	Vice Chair Davis---Yea	Treasurer Weffelmeyer--Yea
Director Kays —Yea	Director Hennessey—Yea	

(SEAL)

ATTEST _____

ATTEST _____

North Jefferson County Ambulance District
Balance Sheet
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
102 · Investments	495,000.00
104 · Commerce Bank 7083	858,192.37
108 · Commerce Trust-Project Account	2,213,186.78
107 · Commerce Trust-Escrow	2,027,220.18
Total Checking/Savings	5,593,599.33
Accounts Receivable	
1200 · Accounts Receivable	-251.00
Total Accounts Receivable	-251.00
Other Current Assets	
1499 · Undeposited Funds	1,251.46
Total Other Current Assets	1,251.46
Total Current Assets	5,594,599.79
TOTAL ASSETS	5,594,599.79
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-360.00
Total Accounts Payable	-360.00
Credit Cards	
174 · Commerce Visa	
178 · Captain OHara	21.97
177 · CMO Pratte	9,857.81
176 · CFM Wilson	6,361.14
175 · Chief Guinn	2,143.10
174 · Commerce Visa - Other	-8,861.34
Total 174 · Commerce Visa	9,522.68
Total Credit Cards	9,522.68
Other Current Liabilities	
160 · Union Dues	-830.00
155 · HSA withholding	-2,639.54
157 · Garnishment withholding	-386.76
156.1 · 457 Plan withholding	-1,836.92
Total Other Current Liabilities	-5,693.22
Total Current Liabilities	3,469.46
Total Liabilities	3,469.46
Equity	
3900 · Fund Balance	5,318,079.95
Net Income	273,050.38
Total Equity	5,591,130.33
TOTAL LIABILITIES & EQUITY	5,594,599.79

Budget

November 2019 through October 2020

	Nov '19 - Oct 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1600 · REVENUE				
1601 · Taxes				
1601.1 · Real & Property	514,469	1,115,000	(600,531)	46%
1601.2 · Sales	234,506	1,340,000	(1,105,494)	18%
Total 1601 · Taxes	748,976	2,455,000	(1,706,024)	31%
1602 · Ambulance Revenue				
1602.1 · User Fees	108,985	645,500	(536,515)	17%
1602.2 · Patient Refunds	(267)	(10,000)	9,733	3%
1602.3 · Collection Payments	963	20,000	(19,037)	5%
1602.4 · Collection Fee	(289)	(6,000)	5,711	5%
1602.5 · Record Fees	46	400	(355)	11%
Total 1602 · Ambulance Revenue	109,437	649,900	(540,463)	17%
1603 · Education Revenue	0	0	0	0%
1604 · Investment Revenue	4,611	249,500	(244,889)	2%
1605 · Other Funding Sources				
1605.1 · Grant Revenue	0	0	0	0%
1605.2 · Lease income	0	0	0	0%
1605.3 · Proceeds from Insurance	0	0	0	0%
1605.4 · Sale of assets	251	0	251	100%
1605.5 · Miscellaneous income	0	0	0	0%
Total 1605 · Other Funding Sources	251	0	251	100%
Total 1600 · REVENUE	863,275	3,354,400	(2,491,125)	26%
Total Income	863,275	3,354,400	(2,491,125)	26%
Gross Profit	863,275	3,354,400	(2,491,125)	26%
Expense				
1965 · New Building	66,850	0	66,850	100%
5000 · PERSONNEL WAGES & BENEFITS				
5001 · Wages & Benefits				
5001.1 · Administration	58,988	340,361	(281,372)	17%
5001.2 · Operations Full Time	115,234	878,278	(763,044)	13%
5001.3 · Operations Part Time	33,356	245,270	(211,914)	14%
5001.5 · Board Director Pay	3,200	3,600	(400)	89%
5001.6 · Duty Pay	3,061	19,899	(16,838)	15%
5001.8 · Holiday Pay	600	6,750	(6,150)	9%
5001.9 · Longevity Pay	25,050	25,050	0	100%
5001.10 · Per Diem	330	3,000	(2,670)	11%
5001.11 · PTO Buy-Back	0	15,000	(15,000)	0%
5001.12 · Uniform Allowance	2,000	13,000	(11,000)	15%
5001.13 · Education Allowance	2,560	10,000	(7,440)	26%
5001.14 · Payroll Taxes	18,411	117,493	(99,082)	16%
5001.15 · Insurance Workers Comp	5,937	50,000	(44,063)	12%
Total 5001 · Wages & Benefits	268,728	1,727,701	(1,458,973)	16%
5002 · Group Insurance				
5002.1 · Insurance - Medical	22,376	220,000	(197,624)	10%
5002.2 · Insurance - Disability/Life	2,675	20,000	(17,325)	13%
5002.3 · Insurance - Dental	1,864	14,000	(12,136)	13%
5002.4 · Insurance - Vision	532	4,000	(3,468)	13%
5002.5 · Insurance - Pharmacy	1,994	15,000	(13,006)	13%
5002.6 · HSA	0	55,000	(55,000)	0%
5002.7 · Retiree Insurance Stipend	1,218	18,000	(16,782)	7%
Total 5002 · Group Insurance	30,659	346,000	(315,341)	9%
5003 · Health/Wellness				
5003.1 · Screenings	0	17,184	(17,184)	0%
5003.2 · Fitness Equipment	0	1,600	(1,600)	0%
5003.3 · Materials & Supplies	0	1,200	(1,200)	0%
5003.4 · Medical Claims >\$2000	0	4,000	(4,000)	0%
5003.5 · Professional Services	(4,659)	3,500	(8,159)	(133)%
Total 5003 · Health/Wellness	(4,659)	27,484	(32,143)	(17)%
5004 · Recruitment/Procurement	0	2,000	(2,000)	0%
5005 · Training & Education				
5005.1 · Trainings & Conferences	1,022	37,000	(35,978)	3%
5005.2 · Equipment	0	7,000	(7,000)	0%
5005.3 · Materials & Supplies	209	8,800	(8,591)	2%
5005.4 · Meal Service	248	2,000	(1,752)	12%

Budget

November 2019 through October 2020

	Nov '19 - Oct 20	Budget	\$ Over Budget	% of Budget
5005.5 · Maintenance & Support	0	0	0	0%
Total 5005 · Training & Education	1,478	54,800	(53,322)	3%
5006 · Benefit Administration	0	5,668	(5,668)	0%
Total 5000 · PERSONNEL WAGES & BENEFITS	296,207	2,163,653	(1,867,446)	14%
6000 · BUILDING/GROUNDS				
6001 · Furniture & Equipment	0	0	0	0%
6002 · Maintenance				
6002.1 · Lawn Care & Irrigation	1,380	13,600	(12,220)	10%
6002.2 · Snow Removal	367	500	(133)	73%
6002.3 · Trash Hauling	874	7,000	(6,126)	12%
6002.4 · Pest Control	0	700	(700)	0%
6002.5 · Cleaning	550	3,950	(3,400)	14%
6002.6 · Generator	235	4,000	(3,765)	6%
6002.7 · Bay Door	0	300	(300)	0%
6002.8 · All other maintenance	0	3,000	(3,000)	0%
Total 6002 · Maintenance	3,407	33,050	(29,643)	10%
6003 · Supplies & Noncapital Items	341	10,000	(9,659)	3%
6004 · Repairs	0	5,000	(5,000)	0%
6005 · Insurance Premium	13,018	13,557	(539)	96%
6006 · New Projects	572	0	572	100%
6007 · Utilities				
6007.1 · Electric	2,127	17,000	(14,873)	13%
6007.2 · Natural Gas	626	4,300	(3,674)	15%
6007.3 · Sewer	0	3,500	(3,500)	0%
6007.4 · Water	435	2,800	(2,365)	16%
6007.5 · Telecommunications	1,527	16,600	(15,073)	9%
Total 6007 · Utilities	4,714	44,200	(39,486)	11%
Total 6000 · BUILDING/GROUNDS	22,051	105,807	(83,756)	21%
7000 · EMS OPERATIONS				
7001 · Communication Services	914	7,000	(6,086)	13%
7002 · Maintenance & Repairs	0	8,539	(8,539)	0%
7003 · Disposable Supplies	21,371	71,100	(49,729)	30%
7004 · Safety/District Issued Apparel	985	12,000	(11,015)	8%
7005 · Medical Equipment	606	7,000	(6,394)	9%
7006 · Damages & Losses	525	3,000	(2,475)	18%
7008 · Oxygen Services	245			
Total 7000 · EMS OPERATIONS	24,646	108,639	(83,993)	23%
8000 · VEHICLE OPERATIONS				
8001 · Vehicle Equipment	194	13,000	(12,806)	1%
8002 · Fuel & Services	3,168	24,000	(20,832)	13%
8003 · Vehicle Parts & Supplies	122	1,000	(878)	12%
8004 · Vehicle Repairs	631	39,500	(38,869)	2%
8005 · Insurance & Coverages	8,923	9,743	(820)	92%
8006 · Vehicle Maintenance	5,276	21,830	(16,554)	24%
Total 8000 · VEHICLE OPERATIONS	18,315	109,073	(90,758)	17%
9000 · PUBLIC RELATIONS				
9001 · Staff Appreciation	4,639	7,900	(3,261)	59%
9002 · Community Outreach	0	9,700	(9,700)	0%
9003 · Materials and Supplies	100	4,500	(4,400)	2%
Total 9000 · PUBLIC RELATIONS	4,739	22,100	(17,361)	21%
10000 · GENERAL DISTRICT OPERATIONS				
10001 · Election of Board Director(s)	0	20,000	(20,000)	0%
10002 · Professional Services				
10002.1 · Audit & Accounting Services	720	11,670	(10,950)	6%
10002.2 · Banking & Transaction Fees	726	1,800	(1,074)	40%
10002.3 · Consulting Agreements	0	0	0	0%
10002.4 · Legal Services	2,208	12,000	(9,793)	18%
10002.5 · Payroll/HR Services	0	22,800	(22,800)	0%
Total 10002 · Professional Services	3,654	48,270	(44,616)	8%
10003 · Administrative Costs				
10003.1 · Service Agreements	3,346	2,700	646	124%
10003.2 · Postage & Mailing	1,514	3,426	(1,912)	44%
10003.3 · Office Supplies & Equipment	610	4,000	(3,390)	15%

North Jefferson County Ambulance District
Budget
November 2019 through October 2020

	Nov '19 - Oct 20	Budget	\$ Over Budget	% of Budget
10003.4 · Licensing/Professional Fees	0	250	(250)	0%
Total 10003 · Administrative Costs	5,471	10,376	(4,905)	53%
10004 · Capital Expenditures				
10004.1 · Land, Buildings & Improvements	4,400	0	4,400	100%
10004.3 · Medical Equipment & Supplies	0	110,000	(110,000)	0%
Total 10004 · Capital Expenditures	4,400	110,000	(105,600)	4%
10005 · Grant Allocation	0	0	0	0%
10006 · Insurance Premium	12,694	16,806	(4,112)	76%
10007 · Information Technology				
10007.1 · Software	25,192	36,856	(11,664)	68%
10007.2 · Hardware	0	5,000	(5,000)	0%
10007.3 · Maintenance/Support	16,728	32,966	(16,239)	51%
10007.4 · Cloud Services	2,715	4,780	(2,065)	57%
Total 10007 · Information Technology	44,634	79,602	(34,968)	56%
10008 · Lease Payments	126,945	535,311	(408,366)	24%
10009 · Subscriptions/Memberships	500	1,303	(803)	38%
Total 10000 · GENERAL DISTRICT OPERATIONS	198,298	821,668	(623,370)	24%
Reserve Operating Funds	0	23,460	(23,460)	0%
Total Expense	631,106	3,354,400	(2,723,294)	19%
Net Ordinary Income	232,169	(0)	232,169	(145,105,719)%
Net Income	232,169	(0)	232,169	(145,105,719)%

North Jefferson County Ambulance District-Pension
Balance Sheet
As of August 31, 2018

	<u>Aug 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash in bank - Pension *0935	97,257.35
Investments	1,920,773.25
Total Checking/Savings	<u>2,018,030.60</u>
Total Current Assets	<u>2,018,030.60</u>
TOTAL ASSETS	<u>2,018,030.60</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	1,835,375.46
Net Income	182,655.14
Total Equity	<u>2,018,030.60</u>
TOTAL LIABILITIES & EQUITY	<u>2,018,030.60</u>

**North Jefferson County Ambulance District-Pension
Profit & Loss Budget vs. Actual
November 1, 2019 through January 2, 2020**

01/02/20

Accrual Basis

	Nov 1, '19 - Jan 2, 20	Budget	\$ Over Budget	% of Budget
Income				
Investment Earnings	29.11	0.00	29.11	100.0%
Taxes, penalties & interest	86,043.04	180,000.00	-93,956.96	47.8%
Total Income	86,072.15	180,000.00	-93,927.85	47.8%
Expense				
Administrative Fees	0.00	500.00	-500.00	0.0%
Benefits paid	0.00	179,500.00	-179,500.00	0.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Total Expense	0.00	180,000.00	-180,000.00	0.0%
Net Income	86,072.15	0.00	86,072.15	100.0%

Daily AR Transactions Report

	Transaction	<u>Amount</u>
WriteOff WOPD	Totals by Type Write Off-Patient Deceased	(\$47.00)
		(\$47.00)
	Totals of Transactions for Date : 12/4/2019	<hr/>
WriteOff WO	Totals by Type WRITE OFF INS	\$0.00
		\$0.00
	Totals of Transactions for Date : 12/5/2019	<hr/>
WriteOff WO	Totals by Type WRITE OFF INS	\$0.00
WriteOff WOPD	Totals by Type Write Off-Patient Deceased	(\$220.00)
		(\$220.00)
	Totals of Transactions for Date : 12/12/2019	<hr/>
WriteOff WO	Totals by Type WRITE OFF INS	\$0.00
		\$0.00
	Totals of Transactions for Date : 12/16/2019	<hr/>
Payment INT	Totals by Type Interest	(\$0.03)
		(\$0.03)
	Totals of Transactions for Date : 12/31/2019	<hr/>

Report Total: **(\$267.03)**

Daily AR Transactions Report

	Transaction	<u>Amount</u>
BadDebt BAD	Totals by Type BAD DEBT	(\$3,625.00)
Totals of Transactions for Date : 12/5/2019		(\$3,625.00)

BadDebt BAD	Totals by Type BAD DEBT	(\$4,756.24)
Totals of Transactions for Date : 12/12/2019		(\$4,756.24)

Report Total: **(\$8,381.24)**

01/02/20

**North Jefferson County Ambulance District
Payment Listing Pending Board Approval**

December 2019

Type	Date	Num	Name	Split	Paid Amount
Jamie Guinn					
Check	12/10/2019	19128	Jamie Guinn	-SPLIT-	-575.74
Total Jamie Guinn					-575.74
ADP, Inc					
Check	12/17/2019	ACH	ADP, Inc	10003.1 · Service Agreements	-1,484.53
Total ADP, Inc					-1,484.53
Ameren Missouri					
Check	12/06/2019	ACH	Ameren Missouri	6007.1 · Electric	-277.60
Check	12/10/2019	ACH	Ameren Missouri	6007.1 · Electric	-451.73
Check	12/30/2019		Ameren Missouri	6007.1 · Electric	-366.00
Total Ameren Missouri					-1,095.33
Bound Tree Medical LLC					
Bill Pmt -...	12/10/2019	19120	Bound Tree Medical LLC	2000 · Accounts Payable	-5,794.20
Bill Pmt -...	12/10/2019		Bound Tree Medical LLC	2000 · Accounts Payable	0.00
Bill Pmt -...	12/10/2019	19129	Bound Tree Medical LLC	2000 · Accounts Payable	-410.09
Bill Pmt -...	12/20/2019	19130	Bound Tree Medical LLC	2000 · Accounts Payable	-55.62
Bill Pmt -...	12/30/2019	19140	Bound Tree Medical LLC	2000 · Accounts Payable	-4,701.38
Total Bound Tree Medical LLC					-10,961.29
CDW-G Government, Inc.					
Bill Pmt -...	12/04/2019	19117	CDW-G Government, Inc.	2000 · Accounts Payable	-12,105.62
Bill Pmt -...	12/30/2019	19141	CDW-G Government, Inc.	2000 · Accounts Payable	-708.48
Total CDW-G Government, Inc.					-12,814.10
CK Power Corporation					
Bill Pmt -...	12/30/2019	19142	CK Power Corporation	2000 · Accounts Payable	-235.00
Total CK Power Corporation					-235.00
Clayton Holdings LLC					
Check	12/14/2019	ACH	Clayton Holdings LLC	10008 · Lease Payments	-21,324.70
Check	12/30/2019	ACH	Clayton Holdings LLC	10008 · Lease Payments	-20,990.43
Total Clayton Holdings LLC					-42,315.13
Commerce Bank					
Check	12/10/2019		Commerce Bank	10002.2 · Banking & Transaction Fees	-98.90
Total Commerce Bank					-98.90
ConvergeOne, Inc.					
Bill Pmt -...	12/18/2019	19134	ConvergeOne, Inc.	2000 · Accounts Payable	-15,690.60
Total ConvergeOne, Inc.					-15,690.60
CPI Qualified Plan Consultants					
Check	12/06/2019	ACH	CPI Qualified Plan Consultants	156.1 · 457 Plan withholding	-1,243.46
Check	12/20/2019	ACH	CPI Qualified Plan Consultants	156.1 · 457 Plan withholding	-1,243.46
Total CPI Qualified Plan Consultants					-2,486.92
EA Medical					
Bill Pmt -...	12/10/2019	19123	EA Medical	2000 · Accounts Payable	-6,730.00
Total EA Medical					-6,730.00
EMS Legal Services					
Bill Pmt -...	12/30/2019	19143	EMS Legal Services	2000 · Accounts Payable	-950.00
Total EMS Legal Services					-950.00
EMS Technology Solutions, LLC					
Check	12/10/2019	ACH	EMS Technology Solutions, LLC	10007.1 · Software	-6,180.00
Check	12/10/2019	ACH	EMS Technology Solutions, LLC	10007.1 · Software	-420.00

01/02/20

**North Jefferson County Ambulance District
Payment Listing Pending Board Approval**

December 2019

Type	Date	Num	Name	Split	Paid Amount
Total EMS Technology Solutions, LLC					-6,600.00
FGM Architects Inc					
Bill Pmt -...	12/18/2019	19135	FGM Architects Inc	2000 · Accounts Payable	-4,400.27
Total FGM Architects Inc					-4,400.27
Industrial Soap Company					
Bill Pmt -...	12/18/2019	19136	Industrial Soap Company	2000 · Accounts Payable	-631.85
Bill Pmt -...	12/30/2019	19144	Industrial Soap Company	2000 · Accounts Payable	-6,046.63
Total Industrial Soap Company					-6,678.48
Intuit					
Check	12/09/2019	ACH	Intuit	10002.2 · Banking & Transaction Fees	-7.83
Total Intuit					-7.83
MacQueen Emergency Group					
Bill Pmt -...	12/04/2019	19111	MacQueen Emergency Group	2000 · Accounts Payable	-2,451.48
Total MacQueen Emergency Group					-2,451.48
Marco Technologies LLC					
Bill Pmt -...	12/04/2019	19112	Marco Technologies LLC	2000 · Accounts Payable	-40.00
Bill Pmt -...	12/30/2019	19145	Marco Technologies LLC	2000 · Accounts Payable	-20.00
Total Marco Technologies LLC					-60.00
Missouri Employers Mutual Insurance					
Check	12/10/2019	ACH	Missouri Employers Mutual Ins...	5001.15 · Insurance Workers Comp	-5,936.85
Total Missouri Employers Mutual Insurance					-5,936.85
MOPERM					
Bill Pmt -...	12/04/2019	19113	MOPERM	2000 · Accounts Payable	-34,635.00
Total MOPERM					-34,635.00
NJCAD Pension Transfer					
Check	12/12/2019	ACH	NJCAD Pension Transfer	1601.1 · Real & Property	-6,249.69
Check	12/16/2019	ACH	NJCAD Pension Transfer	1601.1 · Real & Property	-79,206.42
Total NJCAD Pension Transfer					-85,456.11
Northeast Public Sewer District					
Bill Pmt -...	12/18/2019		Northeast Public Sewer District	2000 · Accounts Payable	0.00
Total Northeast Public Sewer District					0.00
OzArc Gas Equipment & Supply, Inc.					
Bill Pmt -...	12/10/2019	19124	OzArc Gas Equipment & Supp...	2000 · Accounts Payable	-146.99
Bill Pmt -...	12/18/2019	19137	OzArc Gas Equipment & Supp...	2000 · Accounts Payable	-59.58
Total OzArc Gas Equipment & Supply, Inc.					-206.57
Payroll					
Check	12/05/2019	TRANS	Payroll	5001.14 · Payroll Taxes	-17,538.45
Check	12/06/2019	ACH	Payroll	157 · Garnishment withholding	-193.38
Total Payroll					-17,731.83
Pitney Bowes-Purchase Power					
Check	12/10/2019	ACH	Pitney Bowes-Purchase Power	10003.2 · Postage & Mailing	-907.50
Total Pitney Bowes-Purchase Power					-907.50
Pitney Bowes-Rental					
Check	12/10/2019	ACH	Pitney Bowes-Rental	10003.2 · Postage & Mailing	-153.75
Total Pitney Bowes-Rental					-153.75
ProCare PBM					
Bill Pmt -...	12/10/2019	19125	ProCare PBM	2000 · Accounts Payable	-444.59

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Type	Date	Num	Name	Split	Paid Amount
Bill Pmt -...	12/30/2019	19146	ProCare PBM	2000 · Accounts Payable	-699.07
Total ProCare PBM					-1,143.66
Propper International Sales, Inc.					
Bill Pmt -...	12/20/2019	19131	Propper International Sales, Inc.	2000 · Accounts Payable	-606.05
Total Propper International Sales, Inc.					-606.05
Public Water Supply District #2					
Check	12/31/2019		Public Water Supply District #2	6007.4 · Water	-104.98
Total Public Water Supply District #2					-104.98
Quality Testing and Engineering, Inc.					
Bill Pmt -...	12/04/2019	19118	Quality Testing and Engineerin...	2000 · Accounts Payable	-571.50
Total Quality Testing and Engineering, Inc.					-571.50
Spectrum Business					
Check	12/06/2019	ACH	Spectrum Business	6007.5 · Telecommunications	-763.37
Total Spectrum Business					-763.37
Spinner & Kummer, P.C.					
Bill Pmt -...	12/04/2019	19114	Spinner & Kummer, P.C.	2000 · Accounts Payable	-360.00
Bill Pmt -...	12/18/2019	19138	Spinner & Kummer, P.C.	2000 · Accounts Payable	-360.00
Total Spinner & Kummer, P.C.					-720.00
Spire (formerly Laclede Gas)					
Check	12/02/2019		Spire (formerly Laclede Gas)	6007.2 · Natural Gas	-267.74
Check	12/02/2019		Spire (formerly Laclede Gas)	6007.2 · Natural Gas	-211.32
Total Spire (formerly Laclede Gas)					-479.06
SSM St. Clare Health Center					
Bill Pmt -...	12/04/2019	19115	SSM St. Clare Health Center	2000 · Accounts Payable	-2,244.85
Total SSM St. Clare Health Center					-2,244.85
St. Louis Area Map, Inc.					
Bill Pmt -...	12/10/2019	19121	St. Louis Area Map, Inc.	2000 · Accounts Payable	-194.30
Total St. Louis Area Map, Inc.					-194.30
Standard Insurance Company					
Check	12/10/2019	ACH	Standard Insurance Company	-SPLIT-	-2,535.62
Total Standard Insurance Company					-2,535.62
Stericycle Inc.					
Check	12/02/2019		Stericycle Inc.	7003 · Disposable Supplies	-31.71
Total Stericycle Inc.					-31.71
TASC-HRA					
Check	12/07/2019	ACH	TASC-HRA	5002.7 · Retiree Insurance Stipend	-545.00
Total TASC-HRA					-545.00
TASC-HSA					
Check	12/06/2019	ACH	TASC-HSA	155 · HSA withholding	-963.18
Check	12/20/2019	ACH	TASC-HSA	155 · HSA withholding	-913.18
Check	12/20/2019	ACH	TASC-HSA	155 · HSA withholding	-913.18
Total TASC-HSA					-2,789.54
Teleflex LLC					
Bill Pmt -...	12/10/2019	19126	Teleflex LLC	2000 · Accounts Payable	-652.34
Total Teleflex LLC					-652.34
TransFirst Group, Inc.					

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Type	Date	Num	Name	Split	Paid Amount
Check	12/10/2019	ACH	TransFirst Group, Inc.	10003.1 · Service Agreements	-67.92
Total TransFirst Group, Inc.					-67.92
Treetop Enterprises Inc.					
Bill Pmt -...	12/10/2019	19127	Treetop Enterprises Inc.	2000 · Accounts Payable	-794.00
Total Treetop Enterprises Inc.					-794.00
Trimmers Lawn & Landscape					
Bill Pmt -...	12/10/2019	19122	Trimmers Lawn & Landscape	2000 · Accounts Payable	-1,380.00
Total Trimmers Lawn & Landscape					-1,380.00
TriZetto Provider Solutions					
Check	12/20/2019		TriZetto Provider Solutions	10003.1 · Service Agreements	-181.35
Total TriZetto Provider Solutions					-181.35
TSYS					
Check	12/03/2019		TSYS	10002.2 · Banking & Transaction Fees	-1.40
Total TSYS					-1.40
UHC Premium Billing					
Check	12/10/2019	ACH	UHC Premium Billing	5002.1 · Insurance - Medical	-9,874.97
Total UHC Premium Billing					-9,874.97
Universal Printing Solutions, Inc.					
Check	12/18/2019	19133	Universal Printing Solutions, Inc.	10003.3 · Office Supplies & Equipment	-338.31
Total Universal Printing Solutions, Inc.					-338.31
Visa/Commerce Bank					
Check	12/04/2019	ACH	Visa/Commerce Bank	174 · Commerce Visa	-5,267.01
Total Visa/Commerce Bank					-5,267.01
Waste Connections of Missouri					
Check	12/04/2019		Waste Connections of Missouri	6002.3 · Trash Hauling	-437.18
Total Waste Connections of Missouri					-437.18
Wright Express FSC					
Check	12/06/2019	ACH	Wright Express FSC	8002 · Fuel & Services	-1,558.54
Total Wright Express FSC					-1,558.54
Guinn, Jamie I					
Check	12/30/2019	19139	Guinn, Jamie I	5002.1 · Insurance - Medical	-19.45
Total Guinn, Jamie I					-19.45
Gunning, Laura L					
Check	12/18/2019	19132	Gunning, Laura L	5001.13 · Education Allowance	-59.95
Total Gunning, Laura L					-59.95
Jones, Jessica K					
Check	12/05/2019	19119	Jones, Jessica K	5002.1 · Insurance - Medical	-1,412.09
Total Jones, Jessica K					-1,412.09
Credit Card					
Check	12/04/2019		Credit Card	10002.2 · Banking & Transaction Fees	-1.53
Check	12/09/2019	CCADJ	Credit Card	10003.1 · Service Agreements	-19.55
Check	12/12/2019	ACH	Credit Card	1602.1 · User Fees	-90.00
Check	12/20/2019		Credit Card	10002.2 · Banking & Transaction Fees	-43.37
Total Credit Card					-154.45
No name					
Check	12/05/2019			10002.2 · Banking & Transaction Fees	-34.00
Check	12/06/2019			10002.2 · Banking & Transaction Fees	-37.27

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Type	Date	Num	Name	Split	Paid Amount
Check	12/16/2019			10002.2 · Banking & Transaction Fees	-2.28
Check	12/19/2019			5001.14 · Payroll Taxes	-15,567.87
Check	12/20/2019	ACH		157 · Garnishment withholding	-193.38
Total no name					-15,834.80
TOTAL					-311,426.61

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Date	Split	Paid Amount
ASSETS		
Current Assets		
Checking/Savings		
104 · Commerce Bank 7083		
12/03/2019	1602.1 · User Fees	348.46
12/03/2019	1602.1 · User Fees	336.49
12/03/2019	1602.1 · User Fees	175.86
12/03/2019	1602.1 · User Fees	40.00
12/03/2019	1602.1 · User Fees	1,063.18
12/03/2019	1602.1 · User Fees	951.83
12/03/2019	1602.1 · User Fees	341.41
12/03/2019	1602.1 · User Fees	294.28
12/03/2019	1602.1 · User Fees	262.00
12/03/2019	1602.1 · User Fees	235.45
12/03/2019	1602.1 · User Fees	196.98
12/04/2019	-SPLIT-	411.96
12/04/2019	1602.5 · Record Fees	6.50
12/04/2019	1499 · Undeposited Funds	35.00
12/05/2019	1499 · Undeposited Funds	251.00
12/05/2019	1602.1 · User Fees	295.00
12/05/2019	1602.1 · User Fees	1,681.00
12/05/2019	1602.1 · User Fees	1,266.00
12/05/2019	1602.1 · User Fees	554.00
12/05/2019	1602.1 · User Fees	863.10
12/05/2019	1602.1 · User Fees	629.10
12/05/2019	1602.1 · User Fees	95.25
12/05/2019	1602.1 · User Fees	222.71
12/05/2019	1602.1 · User Fees	434.41
12/06/2019	-SPLIT-	1,047.50
12/06/2019	1601.2 · Sales	132,691.47
12/06/2019	1602.1 · User Fees	848.70
12/07/2019	1602.1 · User Fees	648.00
12/07/2019	1602.1 · User Fees	485.28
12/07/2019	1602.1 · User Fees	209.47
12/07/2019	1602.1 · User Fees	185.33
12/09/2019	1499 · Undeposited Funds	215.00
12/09/2019	1602.1 · User Fees	114.60
12/09/2019	1602.1 · User Fees	834.30
12/09/2019	1602.1 · User Fees	744.28
12/09/2019	1602.1 · User Fees	50.00
12/09/2019	1499 · Undeposited Funds	550.00
12/10/2019	1965 · New Building	67.79
12/10/2019	1602.1 · User Fees	399.15
12/10/2019	1602.1 · User Fees	1,823.89
12/10/2019	1602.1 · User Fees	1,548.93
12/10/2019	1602.1 · User Fees	1,065.14
12/10/2019	1602.1 · User Fees	956.69
12/10/2019	1602.1 · User Fees	281.25
12/11/2019	1602.1 · User Fees	437.00
12/11/2019	1602.1 · User Fees	2,722.02
12/11/2019	1602.1 · User Fees	180.00
12/12/2019	1602.1 · User Fees	457.02
12/12/2019	1602.1 · User Fees	384.50
12/12/2019	1601.1 · Real & Property	43,617.90
12/12/2019	1602.1 · User Fees	636.00
12/12/2019	1602.1 · User Fees	636.00
12/12/2019	1602.1 · User Fees	402.75
12/12/2019	1602.1 · User Fees	189.21
12/12/2019	1602.1 · User Fees	1,290.00
12/12/2019	1602.1 · User Fees	336.49

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Date	Split	Paid Amount
12/13/2019	1602.1 · User Fees	802.50
12/13/2019	1602.1 · User Fees	30.00
12/13/2019	1602.5 · Record Fees	6.50
12/13/2019	1602.1 · User Fees	1,331.76
12/13/2019	1602.1 · User Fees	1,215.45
12/13/2019	1602.1 · User Fees	802.24
12/16/2019	1499 · Undeposited Funds	56.50
12/16/2019	1601.1 · Real & Property	552,798.26
12/16/2019	1602.1 · User Fees	97.28
12/16/2019	1602.1 · User Fees	587.24
12/16/2019	1602.1 · User Fees	392.22
12/16/2019	1602.1 · User Fees	25.00
12/17/2019	1602.1 · User Fees	266.36
12/17/2019	1602.1 · User Fees	701.67
12/17/2019	1602.1 · User Fees	550.06
12/17/2019	1602.1 · User Fees	468.83
12/17/2019	1602.1 · User Fees	460.88
12/17/2019	1602.1 · User Fees	409.86
12/17/2019	1602.1 · User Fees	227.32
12/18/2019	1602.1 · User Fees	1,130.16
12/19/2019	1602.1 · User Fees	642.00
12/19/2019	1602.1 · User Fees	642.00
12/19/2019	1602.1 · User Fees	300.49
12/19/2019	1602.1 · User Fees	98.34
12/19/2019	1602.1 · User Fees	2,700.51
12/19/2019	1602.1 · User Fees	224.36
12/19/2019	1602.1 · User Fees	202.82
12/19/2019	1602.1 · User Fees	169.80
12/19/2019	1602.1 · User Fees	99.24
12/20/2019	1602.1 · User Fees	1,852.43
12/20/2019	1602.1 · User Fees	1,222.00
12/20/2019	1602.1 · User Fees	902.55
12/23/2019	1602.1 · User Fees	5,698.92
12/23/2019	1602.1 · User Fees	388.44
12/23/2019	1602.5 · Record Fees	6.50
12/24/2019	1602.1 · User Fees	83.65
12/24/2019	1602.1 · User Fees	535.42
12/24/2019	1602.1 · User Fees	521.66
12/26/2019	1602.1 · User Fees	216.41
12/26/2019	1602.1 · User Fees	97.58
12/26/2019	1602.1 · User Fees	426.58
12/27/2019	1602.1 · User Fees	735.76
12/27/2019	1602.1 · User Fees	550.80
12/27/2019	1602.1 · User Fees	315.87
12/27/2019	1602.1 · User Fees	1,187.91
12/27/2019	1602.1 · User Fees	406.35
12/30/2019	-SPLIT-	262.22
12/30/2019	1602.1 · User Fees	665.88
12/30/2019	1602.1 · User Fees	3,444.97
12/30/2019	1602.1 · User Fees	1,537.55
12/30/2019	1602.1 · User Fees	1,322.70
12/30/2019	1602.1 · User Fees	50.00
12/31/2019	1602.1 · User Fees	478.89
12/31/2019	1602.1 · User Fees	408.20
12/31/2019	1602.1 · User Fees	150.00
Total 104 · Commerce Bank 7083		797,955.52
Total Checking/Savings		797,955.52

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Deposits for Board Approval
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<u>Date</u>	<u>Split</u>	<u>Paid Amount</u>
	Total Current Assets	<u>797,955.52</u>
	TOTAL ASSETS	<u>797,955.52</u>
	LIABILITIES & EQUITY	
	TOTAL LIABILITIES & EQUITY	<u> </u>