

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the May 21st, 2018

1. **Call to Order**

Chairperson Hloben called the regular monthly meeting of the North Jefferson County Ambulance District Board of Directors to order at 6:17 pm

2. **Roll Call**

Director's Present: Chairperson Hloben, Director Kays, Director Weffelmeyer, Secretary Cowley and Treasurer Hennessey,

Absent: Vice Chair Davis

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CFM Wilson, CMO Pratte, Paramedic Walter, Paramedic Belgeri

Guests: Counsel Sweeney

3. **Pledge of Allegiance**

Chairperson Hloben led the Pledge of Allegiance

4. **Approval of Agenda**

Chairperson Hloben presented the agenda.

a. Approval of Agenda

Motion made by Secretary Cowley and Seconded by Treasurer Hennessey to approve the agenda with adding new property acquisition to old business.

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Chairperson Hloben—Yea

Secretary Cowley---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Approval of Minutes

a. Open Minutes April 16th, 2018

Motion made by Secretary Cowley and Seconded by Treasurer Hennessey to approve the Open Minutes April 16th, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Chairperson Hloben—Yea

Secretary Cowley---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

b. Executive Minutes April 16th, 2018

Motion made by Secretary Cowley and Seconded by Director Weffelmeyer to approve the Executive Minutes April 16th, 2018

Motion passed as written. Roll call vote;

Director Weffelmeyer—Yea

Chairperson Hloben—Yea

Secretary Cowley---Yea

Director Kays --Yea

Treasurer Hennessey—Yea

Public Forum – Public to address the Board of Directors

N/A

5. **Local 2665 – Union Update**

Chief Guinn stated everything is going well as per the shop steward.

6. **Chief's Report**

- a. Communications:
- b. Training report
- c. Public relations Report

7. **Old Business**

- a. New property acquisition, Chief Guinn and Counsel Sweeney advised the property has been secured at Rock Creek and Hwy 30. Director Kays asked about the testing and results, Chief Guinn and Counsel advised all test are within normal limits except for some possibility of rock for septic system.
- b. Board Member training at the Lodge of Four Seasons June 20th, 2018, Chief Guinn advised as per the boards request they will be checking in on the 19th and checking out on the 22nd.
- c. Presentation on recruitment and retention was given by Chief Guinn showing the data per the BEMS and the decrease of licensures allowing for available paramedics. Chief Guinn advised they are looking at several different ideas to improve upon the current national issue. Director Weffelmeyer suggested raising part time pay to \$20.00 per hour to assist.
- d. Chief Guinn announced and welcomed Dan Hutchings to our fulltime staff.

8. **New Business**

- a. Swearing in of new board members Kathy Hennessey and Kurt Weffelmeyer by Counsel Sweeney. Oath was signed, witnessed and notarized.

b. Election of Officers

Motion on the floor by Secretary Cowley and Seconded by Director kays for all positions to remain the same and all to be nominated and closed.

Motion passed as written and nominations closed: Roll call vote:

Director Weffelmeyer—Yea	Chairperson Hloben—Yea	Secretary Cowley---Yea
Director Kays --Yea	Treasurer Hennessey—Yea	

- c. Approval of up to \$50,000.00 to replace the 2006 pickup truck as budgeted.

Motion by Secretary Cowley and Seconded by Director Kays to approve up to \$50,000 to replace the 2006 pickup.

Motion passed as written: Roll call vote:

Director Weffelmeyer—Yea	Chairperson Hloben—Yea	Secretary Cowley---Yea
Director Kays --Yea	Treasurer Hennessey—Yea	

- d. Approval of \$21,000.00 to purchase new powered stair chairs at a 25% discount to increase patient safety.

Motion by Secretary Cowley and Seconded by Treasurer Hennessey to spend \$21,000.00 to purchase powered stair chairs to increase employee and patient safety when moving patients.

Motion passed as written: Roll call vote:

Director Weffelmeyer—Yea	Chairperson Hloben—Yea	Secretary Cowley---Yea
Director Kays --Yea	Treasurer Hennessey—Yea	

Business & Financial Report

- a. Account Listings
 - (i) Checking **\$1,380,847.85**
 - (ii) Investments: **\$2,974,000.00**
- b. Balance Sheet
- c. Investment Schedule
- d. Current Budget
- e. Accounts Receivable Reports
- f. Uncollectible Reports – **April 2018 \$19,658.95**

Motion by Secretary Cowley and Seconded by Treasurer Hennessey to approve the Uncollectible Report for April 2018 in the amount **\$19,658.95**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Chairperson Hloben—Yea Secretary Cowley---Yea
Director Kays --Yea Treasurer Hennessey--Yea

Approval of District Bills **April 2018 \$180,649.39 including 4/13/2018 and 4/27/2018 payrolls.**

Motion made by Secretary Cowley and Seconded by Director Kays to approval of District Bills **April 2018 \$180,649.39 including 4/13/2018 and 4/27/2018 payrolls.**

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Chairperson Hloben—Yea Secretary Cowley---Yea
Director Kays --Yea reasurer Hennessey--Yea

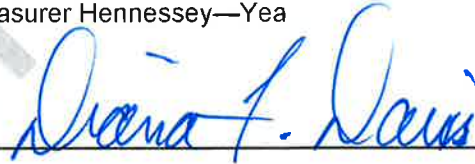
Motion to adjourn with no executive session at 6:55 pm by Secretary Cowley and Seconded by Director Weffelmeyer

Motion passed as written. Roll call vote:

Director Weffelmeyer—Yea Chairperson Hloben—Yea Secretary Cowley---Yea
Director Kays --Yea Treasurer Hennessey—Yea

(SEAL)

ATTEST



ATTEST